

APPROVED 03/21/2016
REGULAR MEETING
MINUTES

MARCH 7, 2016

THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:00 P.M., ON MONDAY, MARCH 7, 2016, BY CITY CLERK STAGL.

PLEDGE OF ALLEGIANCE

Council Members and the audience present stood for the Pledge of Allegiance and the Invocation.

ROLL CALL

Present: Allen, Greene, Warn, Yaroch

Absent: LaFore, Misteravich, Rix

Others: City Manager Moore, City Clerk Stagl

Visitors: Jeff Horn, Steve Langegger, Dianne Huber, Russ Eggli, Melissa Eggli, DPS Director Goetzinger, Police Chief Teske, Fire Chief Garant and family members

Motion by **Greene**, seconded by **Allen**, to appoint Councilor Yaroch to serve as the presiding officer at the March 7, 2016 City Council Meeting.

All yeas

Motion passes

Motion by **Warn**, seconded by **Greene**, to excuse Councilors, LaFore, Misteravich and Mayor Rix from tonight's meeting, due to being out of town.

All yeas

Motion passes

APPROVAL OF MINUTES

Motion by **Warn**, seconded by **Greene**, to approve the minutes of the February 15, 2016, regular meeting, as presented.

All yeas

Motion passes

AUDIENCE PARTICIPATION

None.

ADOPTION OF AGENDA

Motion by **Warn**, seconded by **Greene**, to adopt the agenda as presented.

All yeas

Motion passes

CONSENT AGENDA

- a) Receive and File January 11, 2016, Library Board Meeting Minutes
- b) Receive and File February 9, 2016, Special Recreation Board Meeting Minutes
- c) Receive and File February 11, 2016, Planning Commission Meeting Minutes
- d) Receive and File February 22, 2016, TIFA Meeting Minutes
- e) Approval of March 3, 2016, Schedule of Bills in the amount of \$413,086.95

Motion by **Allen**, seconded by **Greene**, to adopt the Consent Agenda as presented.

All yeas

Motion passes

PUBLIC HEARING

None scheduled.

ITEMS FOR CONSIDERATION

1. Consideration of the Confirmation of the Fire Chief

Motion by **Warn**, seconded by **Greene**, to confirm the appointment of Tom Garant as Fire Chief for the City of Richmond in accordance with Section 7.13 of the City of Richmond Charter for a one-year term commencing on March 1, 2016 and expiring on March 1, 2017.

All yeas

Motion passes

2. Consideration of Special Event Activity/Richmond Knights of Columbus/Tootsie Roll Drive

Motion by **Allen**, seconded by **Greene**, to approve the request received from the Richmond Knights of Columbus to conduct their Tootsie Roll Sale, at the intersections of Main/Division and County Line Road/St. Clair Highway (City side) on Friday, March 18th and Saturday, March 19th, from Dawn to Dusk; that the Knights of Columbus agree not to be in the Main/Division intersection on Friday, March 18th from 2:30 p.m. to 3:30 p.m.; further, the Knights of Columbus agree that the volunteers will wear reflective vests and utilize orange traffic cones; and further, that the Knights of Columbus agree to sign a Liability Waiver.

All yeas

Motion passes

3. Consideration of Bid Award/Pound Road Reconstruction Project

Motion by **Greene**, seconded by **Warn**, to award the Pound Road Reconstruction Project to Teltow Contracting in the amount of \$1,367,364.79 with the expenses charged to the appropriate line items within the Local Street and Water Funds.

All yeas

Motion passes

4. Consideration of Bid Award/Grounds Maintenance Contract

Motion by **Greene**, seconded by **Allen**, to award the 2016 Grounds Maintenance Contract 2016-GM-1 to D&E Landscaping with the expenses charged to the appropriate line items of the General Fund, Major Street Fund, Local Street Fund, TIFA Fund, Sanitary Sewer Fund, and Water Fund in the FY15-16 and FY16-17 budgets with an estimated amount of \$14,975.22.

All yeas

Motion passes

5. Consideration of Adopting Resolution No. 2016-3/Richmond Township Code Enforcement Agreement

Motion by **Allen**, seconded by **Warn**, to approve Resolution 2016-3; a Resolution approving the intergovernmental agreement between the City of Richmond and Richmond Township to have the City of Richmond Police Department assist the Township Code Enforcement Officer.

Discussion on motion:

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Greene wanted to remind residents that there is no cost to the City to provide the assistance to the Township. The cost of the Officer is paid for entirely by the Township.

Vote on motion:

All yeas

Motion passes

6. Consideration of Lot Split Request/Sun Richmond Industrial

Motion by **Greene**, seconded by **Allen**, to approve the lot split request #1 from Richmond Sun Industrial to split the road right of way for the extension of Skinner Drive (legal description 5) and the future DPW property (legal description 7) from the parent parcel 50-07-03-36-356-007 of the original 32 Acre Parcel (Parcel "a" Legal Description) resulting in a new parent parcel (Legal Description 8).

All yeas

Motion passes

Motion by **Greene**, seconded by **Allen**, to approve the lot split request #2 from Richmond Sun Industrial to split Lot #1 (legal description 9) from the parent parcel (Legal Description 8) resulting in a new parent parcel (Legal Description 10).

All yeas

Motion passes

MISCELLANEOUS MATTERS FROM THE CITY MANAGER

- Congratulated the members of the fire department who recently climbed the steps of the RenCen.
- The assessment change notices recently were mailed out.

COUNCIL COMMENTS

Warn – Congratulated the High School Cheer, Wrestling and Basketball teams.

Yaroch – Thanked Council for the opportunity to chair the meeting.

- Reminder of upcoming calendar events:
 - 3/8 - Presidential Primary Election, polls are open from 7 am – 8 pm
 - 3/10 – BZA at 7:00 pm
 - 3/10 – Planning Commission immediately following BZA meeting
 - 3/14 – Library Board meeting at 7:00 pm
 - 3/15 – Cable meeting at 7:00 pm
 - 3/17 – EDC meeting at 7:00 pm
 - 3/19 – Easter Egg Scramble at 10:30 SHARP
 - 3/21 – Council meeting at 7:00 pm

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3/23 – TIFA at 7:00 pm

3/25 – City Hall, Library and Recreation Center closed.

CLOSED SESSION

None scheduled.

OTHER BUSINESS

None.

ADJOURNMENT

Motion by **Greene**, seconded by **Allen**, to adjourn the Regular Council Meeting at 7:29 p.m.

All yeas

**Motion
passes**

Respectfully Submitted:
Karen M. Stagl,
City Clerk