

APPROVED 04/04/2016
REGULAR MEETING
MINUTES

MARCH 21, 2016

THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:00 P.M., ON MONDAY, MARCH 21, 2016, BY MAYOR RIX.

PLEDGE OF ALLEGIANCE

Council Members and the audience present stood for the Pledge of Allegiance and the Invocation.

ROLL CALL

Present: Allen, LaFore, Misteravich, Rix, Warn, Yaroch

Absent: Greene

Others: City Manager Moore, City Clerk Stagl

Visitors: Attorney Mark Clark

Motion by **Yaroch**, seconded by **Misteravich**, to excuse Councilor Greene from tonight's meeting, due to illness.

All yeas

Motion passes

APPROVAL OF MINUTES

Motion by **Yaroch**, seconded by **Warn**, to approve the minutes of the March 7, 2016, regular meeting, as presented.

All yeas

Motion passes

AUDIENCE PARTICIPATION

None.

ADOPTION OF AGENDA

Motion by **Yaroch**, seconded by **Warn**, to adopt the agenda as amended:

Change the order of the Closed Session items.

All yeas

Motion passes

CONSENT AGENDA

- a) Receive and File DPW Activity Report for February 2016
- b) Receive and File City Clerk's Activity Report for February 2016
- c) Receive and File City Planner's Activity Report for February 2016
- d) Receive and File Treasury and Money Market Report for February 2016
- e) Receive and File Investment CD Report for February 2016
- f) Receive and File Code Enforcement Activity Report for February 2016
- g) Receive and File Parks and Recreation Activity Report for February 2016
- h) Receive and File Library Activity Report for February 2016
- i) Receive and File Cable Television Activity Report for February 2016
- j) Receive and File Water Well Report for February 2016
- k) Receive and File Police Department Statistics for February 2016
- l) Receive and File Offense Count Report for February 2016
- m) Receive and File Arrest Code County Report for February 2016
- n) Receive and File Traffic Accident Report for February 2016
- o) Receive and File Revenue and Expense Report for February 2016
- p) Receive and File January 12, 2016, Cable Commission Meeting Minutes
- q) Receive and File March 10, 2016, BZA Meeting Minutes
- r) Receive and File March 10, 2016, Planning Commission Meeting Minutes
- s) Approval of March 17, 2016, Schedule of Bills in the amount of \$156,055.64

Motion by **LaFore**, seconded by **Misteravich**, to adopt the Consent Agenda as presented.

All yeas

Motion passes

PUBLIC HEARING

None scheduled.

ITEMS FOR CONSIDERATION

1. Consideration of Special Event Request/VFW Post 6802/Buddy Poppy Sale

Motion by **Allen**, seconded by **Yaroch**, to approve the request received from the VFW Post 6802 to conduct their annual Buddy Poppy Sale at the intersection of Main/Division on Thursday, May 5th through Saturday, May 7th, 2016, from Dawn to Dusk; further, the VFW Post 6802 members agree that they will wear reflective vests and utilize traffic cones; that the VFW Post 6802 agrees not to be in the Main/Division intersection from 2:30 p.m. to 3:30 p.m. on Thursday, May 5th and Friday May 6th; and further, that the VFW Post 6802 agrees to sign a Liability Waiver.

All yeas

Motion passes

2. Consideration of Establishing Budget Workshop Meeting Dates

Motion by **Yaroch**, seconded by **LaFore**, to schedule the following budget workshop meeting dates to review and modify the City Manager's proposed FY2016-17 City Budget, as necessary: May 2nd, beginning at 5:30 p.m.; May 16th, beginning at 5:30 p.m. and May 23rd, 2016, beginning at 5:30 p.m.

Rix clarified that the budget meeting on May 2nd and 16th would begin at 5:30 p.m., recess prior to the 7:00 start time for the regular meeting, then reconvene after the regular meeting adjourned.

All yeas

Motion passes

3. Consideration of Establishing a City Manager Evaluation Committee

Motion by **Allen**, seconded by **Warn**, to establish the ad hoc City Manager Review Committee for the purposes of coordinating the annual performance evaluation of the City Manager and reviewing the City Manager's employment agreement and making recommendations to the City Council on changes in the compensation package provided to the City Manager, with the committee to expire on June 30, 2016, with the following councilors appointed to serve on the committee: LaFore, Misteravich and Yaroch.

All yeas

Motion passes

4. Consideration of Adopting Resolution No. 2016-3/Request to Conduct the Memorial Day Parade/VFW Post 6802

Motion by **LaFore**, seconded by **Misteravich**, to adopt Resolution No. 2016-3, which directs the City Clerk to apply to the Michigan Department of Transportation to close M-19 on Monday, May 30, 2016, from 9:00 a.m. – 11:00 a.m., for the purpose of conducting the annual Memorial Day Parade.

All yeas

Motion passes

Motion by **Allen**, seconded by **Warn**, to authorize the purchase of 3 wreaths to be placed at the Richmond Cemetery, St. Michael's Cemetery and the Veterans Memorial.

All yeas

Motion passes

MISCELLANEOUS MATTERS FROM THE CITY MANAGER

- City Hall, the Library and Community Center are closed Friday.
- Congratulated the Recreation Department for a successful Easter Egg Scramble.

COUNCIL COMMENTS

LaFore, Misteravich – Thanked the City Manager and DPS Director for the recent tour of the DPW.

- Congratulated the High School Cheerleaders.

Yaroch – Thanked the Fire Department for hosting the recent meeting of the Great Lakes International Fire Apparatus Association (GLIAFA).

Allen – Thanked the DPS for hanging up the spring banners.

Rix – Commented on the successful Easter Egg Scramble.

- Wished everyone a safe and Happy Easter!
- Reminder of upcoming calendar events:
 - 3/25 – City Hall, Library and Recreation Center closed
 - 4/4 – Council meeting at 7:00 pm
 - 4/4-4/8 – Richmond Schools Spring Recess
 - 4/12 – Cable Commission meeting at 7:00 pm
 - 4/14 – Planning Commission at 7:00 pm

CLOSED SESSION

1. Consideration of the Purchase of Property

Motion by **Yaroch**, seconded by **Warn**, to convene into closed session in accordance with Section 8 (d) of the Michigan Open Meeting Act, Public Act 267 of 1976, as amended, to consider the purchase or lease of real property.

A roll call vote was taken:

Six yeas (LaFore, Misteravich, Rix, Warn, Yaroch, Allen)
One absent (Greene) **Motion passes**

2. Teamster Negotiations

Motion by **Yaroch**, seconded by **Misteravich**, to convene into closed session in accordance with Section 8 (c) of the Michigan Open Meetings Act, Public Act 267 of 1976, as amended, for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.

A Roll call vote was taken:

Six yeas (LaFore, Misteravich, Rix, Warn, Yaroch, Allen)
One absent (Greene) **Motion passes**

Council recessed at 7:25 p.m. to go into Closed Session.

OTHER BUSINESS

Motion by **Misteravich**, seconded by **Warn**, to reconvene into open session at 9:12 p.m.

All yeas **Motion passes**

Motion by **LaFore**, seconded by **Allen**, to direct administration to work with the city attorney in connection with the acquisition of real property within the City.

All yeas **Motion passes**

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ADJOURNMENT

Motion by **Misteravich**, seconded by **Warn**, to adjourn the Regular Council Meeting at 9:13 p.m.

All yeas

**Motion
passes**

Respectfully Submitted:
Karen M. Stagl,
City Clerk