

APPROVED 05/05/2014
SPECIAL BUDGET WORKSHOP
MINUTES

APRIL 22, 2014

THE SPECIAL BUDGET WORKSHOP OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 6:30 P.M., ON TUESDAY, APRIL 22, 2014, BY MAYOR RIX.

ROLL CALL

Present: Goodar, Greene, LaFore, Misteravich, Rix, Schultz, Yaroch

Absent: None

Others: City Manager Moore, City Clerk Stagl, City Treasurer Olsen

Visitors: City Assessor Houston, DPS Director Fejedelem

AUDIENCE PARTICIPATION

None received.

ADOPTION OF AGENDA

Motion by **Greene**, seconded by **Schultz**, to adopt the Agenda as presented.

All yeas

Motion carried

ITEMS FOR CONSIDERATION

1. Review of the Manager's Proposed FY2014-2015 City Budget

City Manager Moore informed Council that the proposed budget presented was still short by \$171,057. We will be ending the current budget year with a proposed \$949,675 fund balance which represents about 25% of our expenditures. Due to the Affordable Health Care Act, we will eventually need to change our health care plan; this change may help reduce the City's deficit. The Administration continues to look at different ways to fund recreation programs. Administration worked with Miller Canfield to obtain a legal opinion and tax base sharing agreement with the TIFA that allowed the City to limit the TIFA Capture in FY2012-13 by \$186,308 and limit the capture in FY2013-14 by \$153,340. Administration is recommending extending this agreement one additional year to limit the TIFA capture by \$149,209 in FY2014-15.

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Review of the proposed FY2014-15 Budget began with:

101-001 – General Fund Revenues – COUNCIL WAS IN GENERAL AGREEMENT WITH THE REVENUES AS PRESENTED.

101-209 – Assessor - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-247 – Board of Review - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-101 City Council – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-191 Elections – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-215 City Clerk – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-265 City Hall Building and Grounds – Discussion on the proposed time line for moving City Hall to the Police Building. City Manager Moore informed Council that he should be receiving the cost estimate from the Engineers next week, with the construction drawing being completed within 1-2 months. The project should be bid out later in the summer and construction will start shortly after that – we should be in the new facility by the end of the year.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-210 Legal Services - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-253 City Treasurer - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-528 Refuse Collection – Discussion on how the City handles leaf pick-up.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-906 General Fund Deb Service – Discussion on how long we will continue to pay this to Lenox Township. City Manager Moore informed Council that the current agreement is through 2018.

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101-441 Public Service Director - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-442 Department of Public Works – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

202-ALL Major Street Fund – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

203-ALL Local Street Fund – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

209-ALL Cemetery – Yaroch brought up the issue of increasing the cost for a grave lot to reduce the amount that the General Fund has to subsidize this fund – if we have to subsidize this fund, he would be more agreeable to lots only being sold to City residents.

It was suggested that we speak with the surrounding public cemeteries to see if they are also subsidized by their general fund.

DPS Director informed Council that he was looking into equipment that would help us determine if lots are actually vacant or occupied.

Rix brought up the proposed \$.50 per hour raise proposed for the seasonal workers – he wanted the DPS Director to relay to these workers that the work they do is appreciated and that if the City had the available funds they would have approved this increase.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

237-ALL Mausoleum Fund – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

402-ALL Wastewater Treatment Plant Equipment Replacement Fund - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

404-ALL DPW Vehicle and Equipment Replacement Fund - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

405-ALL Street Improvement Fund - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

498-ALL Sanitary Sewer Contributing Capital Fund - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

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499-ALL Water Contributing Capital Fund - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

590-ALL Sanitary Sewer Fund – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

591-ALL Water Fund – Council was informed that the readiness to serve charge would be increased from \$9.00 to \$10.00 for the water and sewer.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

CITY MANAGER COMMENTS

None.

COUNCIL COMMENTS

Yaroch – Brought up the idea of ‘Grow Zones’ which are areas that the grass is left to grow naturally – this reduces maintenances costs. Trying to introduce new ideas that would help to reduce our deficit – great opportunity to look at things differently.

ADJOURNMENT

Motion by **Schultz**, seconded by **Misteravich**, to adjourn the Special Budget Workshop at 8:05 p.m.

All yeas

**Motion
carried**

Respectfully submitted:
Karen M. Stagl
City Clerk