

APPROVED 05/19/2014
SPECIAL BUDGET WORKSHOP
MINUTES

APRIL 30, 2014

THE SPECIAL BUDGET WORKSHOP OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 6:30 P.M., ON WEDNESDAY, APRIL 30, 2014, BY MAYOR RIX.

ROLL CALL

Present: Goodar, Greene, LaFore, Misteravich, Rix, Schultz, Yaroch

Absent: None

Others: City Manager Moore, City Clerk Stagl, City Treasurer Olsen

Visitors: City Planner Jeschke, Library & Recreation Director Kammer, Cable Coordinator Robbins

AUDIENCE PARTICIPATION

None received.

ADOPTION OF AGENDA

City Manager Moore informed Council that the TIFA budget was not included in the packet, and would be placed on the May 12th budget workshop for review.

Motion by **Greene**, seconded by **LaFore**, to adopt the Agenda as presented.

All yeas

Motion passes

ITEMS FOR CONSIDERATION

1. Review of the Manager's Proposed FY2014-15 City Budget

Review of the FY2014-15 Budget began with:

101-103 Cable Television Committee - Council was informed that some of the equipment acquisition expense was included in the TIFA budget.

Discussion on whether the cable franchise fees revenues should be used to pay for cable equipment expenses instead of using TIFA funds.

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At this time, it made sense to use TIFA funds for cable related expenses instead of these funds coming out of the general fund/cable fees.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-400 Planning Commission – Discussion on additional duties the City Planner has taken on over the past year and will take over in the upcoming year.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

274-ALL Housing and Urban Development Fund – Council was informed that the County has changed their cycle for CDBG funding – it is now every three years – the City will be receiving their CDBG funds next year. The City Planner will be meeting with the County to determine what types of project may be possible in the City.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

Council recessed at 7:25 p.m.

Council reconvened at 7:33 p.m.

101-790 Lois Wagner Memorial Library – Discussion on the library non-resident fee that was charged. Council was informed that this annual fee was established by the Suburban Library Cooperative. Council questioned if this fee was reduced would there be more non-residents who signed up for library cards, therefore generating more revenues.

Council consensus was to have the Library Director follow-up with the Library Cooperative members to see if there is interest in getting the non-resident fee reduced.

Discussion on the equipment acquisition fees that were budgeted for the replacement of the outdated computers. Director Kammer informed Council that the computers that operate Windows XP are no longer supported by Microsoft.

Discussion on whether an energy audit has been done for the Library. Questioned on whether some of the lighting could be changed. It was stated that grant funds may be available for energy upgrades.

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It was stated that Council would like to discuss the possibility of purchasing a lap top for the Library Director, which had been proposed by the Director, but removed by the City Manager. This issue will be discussed at the May 12th meeting.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

508-ALL Recreation Department – Discussion on the breakdown for utilities. If we plan on recouping these expenses from the different organizations that use the park, we will have to phase-in these expenses to the organizations so they can budget for the costs.

Discussion on the tennis court lighting upgrade – this expense would be covered by TIFA. It was noted that the schools use these courts and questioned if we could approach the schools and request that they contribute some funding toward this upgrade.

Discussion on increasing program/user fees for non-residents. Council would like to see comparable rates from other communities that have an outdoor pool and offer similar programming.

Director Kammer stated that the Recreation Board can begin to look at the non-resident rates, but reminded Council that any rate increases wouldn't go into affect until the summer of 2015. She further informed Council that the Recreation Board has begun to review the rental rates for the Gazebo and Pavilion.

Rix discussed the new mower that was being proposed – he wanted to see the John Deere tractor at DPW used – it just would need a finishing mower attachment.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

Council recessed at 8:30 p.m.

Council reconvened at 8:44 p.m.

101-172 City Manager – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-448 Street Lighting – Council was informed that TIFA pays for a portion of the street lighting expense. The old streetlights that are scheduled to be removed should further reduce this bill.

Yaroch indicated that some cities were going to LED lights.

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101-462 Capital Improvements - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-890 Contingencies - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-326 Code Enforcement – This line item was created after the Civil Infraction Ordinance was adopted by Council.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED

APPENDIX – Five Year Capital Outlay Plan - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

Discussion on the memo that was distributed by the City Manager that outlined some possible cost reducing items. The memo also addressed those requests from Council, at the April 28th workshop, for additional information.

City Manager Moore informed Council that he and the Treasurer have been working with the Police Chief on cost figures for the police vehicles which will be presented to Council at the May 12th workshop.

City Manager Moore informed Council that he and the Treasurer will be further researching an insurance payout to employees opting out of the City's health insurance.

Extensive discussion on different options for providing insurance to employees. Could the City provide insurance to the employee only and charge the employee the additional amount if they wanted to include their spouse and family?

COUNCIL COMMENTS

Rix – Requested that the Administration look into the laws regarding cell tower lights – the cell tower across from City Hall has a white strobe light.

ADJOURNMENT

Motion by **Schultz**, seconded by **Greene**, to adjourn the Special Budget Workshop at 9:23 p.m.

All yeas

**Motion
passes**

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Respectfully submitted:
Karen M. Stagl
City Clerk