

APPROVED 05/16/16
SPECIAL BUDGET WORKSHOHP
MINUTES

May 2, 2016

THE SPECIAL BUDGET WORKSHOP MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 5:38 P.M., ON MONDAY, MAY 2, 2016, BY MAYOR RIX.

ROLL CALL

Present: Allen, Greene, LaFore, Misteravich, Rix, Warn, Yaroch

Absent: None

Others: City Manager Moore, Deputy Clerk Focht

Visitors: Treasurer Angel Hatfield, Public Service Director Goetzinger, Library Director Kammer, Alana Stump, Gail O'Neill

AUDIENCE PARTICIPATION

None

ADOPTION OF AGENDA

Motion by **Warn**, seconded by **Greene**, to adopt the agenda as presented.

ITEMS FOR CONSIDERATION

1. Review of Proposed FY2016-17 City Budget

City Manager Moore informed Council that although property tax revenues have slightly increased from the previous year, the General Fund Budget still has a shortfall. TIFA will allow the City to capture \$153,866 for the FY2015-16. Administration is recommending extending this agreement an additional year to limit the TIFA capture by \$109,975 in FY2016-17. Without limiting the capture from TIFA the overall shortfall between revenues and expenditures in the City Manager's recommended budget is \$142,781. With the proposed limit of \$109,975 on the TIFA capture, the shortfall is \$32,806.

The Teamsters, Patrol and Command contracts all expire at the end of FY2015-16. The outcome of these negotiations will likely reduce the end of year fund balance number. The City's Budget may be affected by state legislation on health care and transportation issues, and how well the City is able to negotiate the collective bargaining agreements.

If the City's Assistance to Firefighters Grant for a new ladder truck is successful either this year or next, the City would need to come up with \$100,000 local match. This would impact the ending fund balance as well.

The current proposed budget call for a June 30, 2017, ending fund balance of \$1,199,055. Review of the proposed FY 2016-17 Budget began with:

101-001 – General Fund Revenues – COUNCIL WAS IN GENERAL AGREEMENT WITH THE REVENUES AS PRESENTED.

101-101 – City Council –COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-790 Lois Wagner Memorial Library - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-441 Public Service Director – There was some discussion on the cleanliness and functionality of the breakroom at DPW. Discussed the possibility of maybe painting or covering the existing walls.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-442 Department of Public Works – There was some discussion on the ready to serve charge being increased by \$1.00 for sewer and water. DPS Director Goetzinger explained that the ready to serve charge is for fixed costs, and the unit prices are for variable costs. Mayor Rix asked why it is \$1.00 on the increase. City Manager Moore explained that is because in the past it was never adjusted, we have now programmed periodic increases to keep up with costs.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

209 – ALL Cemetery – There was some discussion on the pet cemetery and the lot prices. Councilor Misteravich feels that the City might be pricing themselves out but charging the proposed prices. The point was brought up that this needs to be self-sustaining and we would be lower than other places. There was a general consensus to go with the Gardenii Fothergilla for the separation hedge row and to amend the budget to include the hedge row. This item will be put on a future City Council agenda.

Council recessed at 6:50 p.m.

Council reconvened at 7:29 p.m.

Discussion continued on the cemetery. Councilor Yaroch would like to consider raising the price of the cemetery lots \$100.00 per lot for residents and non-residents. Mayor Rix would like to see some numbers from other communities before any decision is made. If a decision is made at a later date, the fee schedule could always be changed. There was a consensus to provide this information at a future meeting.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

202-ALL Major Street Fund – DPS Director Goetzinger explained the PASER ratings on local and major streets.

In the future Council would like to see an asset management plan brought to them to help with transfers.

Mayor Rix asked if there is money in the budget for parking lot stripping? DPS Director Goetzinger said yes there is, and the parking lots will be evaluated.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

203-ALL Local Street Fund – Councilor LaFore mentioned that the weeds need to be taken care of in the right of way again. DPS Director Goetzinger said that he is aware of that and it will be taken care of.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

237-ALL Mausoleum Fund – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

402-ALL Wastewater Treatment Plant Equipment Replacement Fund – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

404-ALL Vehicle DPW Vehicle and Equipment Replacement Fund – Mayor Rix asked if truck #25 could be cleaned up. It is just not a good representation of the City in its current condition.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

405-ALL Street Improvement Fund - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

498-ALL Sanitary Sewer Contributing Capital Fund – Mayor Rix questioned why last year this fund was at \$0.00 and this year it is \$150,000? DPS Director Goetzinger explained that this is for the reconstruction of the Mar-Mac Lift Station.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

499-ALL Water Contributing Capital Fund – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

590-ALL Sanitary Sewer Fund – Mayor Rix questioned where we are with the five year water and sewer plan? DPS Director Goetzinger said he just forwarded this information onto Tetra Tech.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

591-ALL Water Fund - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

Capital Improvement Sheets - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

COUNCIL COMMENTS

Yaroch – Have we looked at 33 Mile Road for PASER even though it’s not City owned? DPS Director Goetzinger said no we haven’t, but we can.
Also wanted to make sure the Library and Parks and Recreation are not duplicating services.

Councilor Misteravich would like to remind everyone to turn in their City Manager evaluation forms.

City Manager Moore wanted to let City Council know that he is conducting tours with Councilor Allen is anyone else would like to join them to just let him know.

ADJOURNMENT

Motion by **Misteravich**, seconded by **Greene**, to adjourn the Regular Council Meeting at 8:29 p.m.

All yeas

**Motion
carried**

Respectfully submitted:

Rebecca L. Focht
Deputy Clerk