

APPROVED 06/06/16
SPECIAL BUDGET WORKSHOP
MINUTES

May 23, 2016

THE SPECIAL BUDGET WORKSHOP MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 5:30 P.M., ON MONDAY, MAY 23, 2016, BY MAYOR RIX.

ROLL CALL

Present: Allen, Greene, LaFore, Misteravich, Rix, Warn, Yaroch

Absent: None

Others: City Manager Moore, Deputy Clerk Focht

Visitors: Angel Hatfield, Troy Jeschke, Tom Garant, Rob Reindel, Jeff White, David Teske

AUDIENCE PARTICIPATION

None

ADOPTION OF AGENDA

Motion by **Warn**, seconded by **Greene**, to adopt the agenda as presented.

ITEMS FOR CONSIDERATION

1. Review of Proposed FY2016-17 City Budget

101-400 Planning Commission – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

274-ALL Housing and Urban Development Fund –COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

Councilor Yaroch asked if we could discuss the EDC at this time while Troy was still at the meeting. Administration updated Council on the Economic Development activities.

206-ALL Fire Department – The battery operated JAWS were added to the total expenditures bringing the total to \$258,049. Councilor LaFore asked about seal coating the parking lot. City Manager Moore said this is usually done in conjunction with the Methodist Church. He will check on this and restriping.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-426 Emergency Preparedness – City Manager Moore gave notice to Wes Shore that they need to fix the siren at old City Hall or he will find someone else. It is believed to be a relay computer issue. The tornado siren does work. Mayor Rix inquired if we need a new plan. City Manager Moore said that he has the information from Macomb County and will present it to Council.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-610 EMS Budget – EMS is having a new facility built and the need to put in a sewer line to the City's West border. They are asking the City to loan them \$38,000 to have this work done. EMS will pay the City back the money. We have the money in our fund balance for the sewer fund. There are many different payback options. One possibility is to 0 out the \$12,000 contract amount for the next three years. City Manager Moore will have Rex Burgess look over the final documents. September 30th is the latest go ahead date for EMS new construction. Construction could start sooner. There was a general consensus to move forward with the loan to EMS.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-611 Community Transit – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

Council took a break at 7:05 p.m.
Reconvene at 7:15 p.m.

101-264 Buildings and Grounds CHPD – The idea was brought up about looking into having DPW cut grass and do the snow removal now that they are more adequately staffed than they have been in the past.

City Manager Moore brought up that administration will be evaluating new software for the finance department in the future.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-301 Police Department – The Chief would like to hire 2 full time officers and/or increase the starting wage for the part time officers. There was a consensus by City Council that they would like discuss the issue more at a later date. The budget in front of City Council maintains the current personnel levels.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-315 Traffic and Safety – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-325 Communications – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-326 Code Enforcement – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-172 City Manager – Councilor Allen asked why the City Manager’s wages are split between different departments and he explained because he does work in different areas of City Departments so they pay for part of his wages.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-462 Capital Improvements – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-890 Contingency – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

251-ALL Tax Increment Finance Authority – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

APPENDIX – Five Year Capital Outlay Plan - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

COUNCIL COMMENTS

Councilor Allen asked if there could be new maps put at the Trailhead Park. City Manager Moore said yes, he will get it taken care of.

Councilor Misteravich asked how the City implements the pet cemetery. City Manager Moore said it gets a first and second reading at a City Council meeting.

Mayor Rix asked what the status of the houses to be demolished is. City Manager Moore said that the bids are due June 7th.

Mayor Rix also asked how the City Manager evaluation is coming along. Councilor Misteravich said he is waiting on one more response and then he can compile the reviews.

Mayor Rix also asked for an update on Grove Street blight and houses with long grass. City Manager Moore said that he will follow up with the police chief on Grove Street and that the letters are ready to send to tall grass residences.

ADJOURNMENT

Motion by **Misteravich**, seconded by **Greene**, to adjourn the Budget Workshop at 8:42 p.m.

All yeas

Motion

carried

Respectfully submitted:

Rebecca L. Focht
Deputy Clerk