# REGULAR MEETING MINUTES

**JUNE 16, 2014** 

THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:00 P.M., ON MONDAY, JUNE 16, 2014, BY MAYOR RIX.

## **ROLL CALL**

Present: Goodar, Greene, LaFore, Misteravich, Rix, Schultz, Yaroch

Absent: None

Others: City Manager Moore, City Clerk Stagl

Visitors: Police Chief Teske, Sergeant Fair, New Part-time Police Officers: Larry

Jones, Robert McCoy, Kyle Kreger, Glen Heaney and their families

## **APPROVAL OF MINUTES**

Motion by **Yaroch**, seconded by **LaFore**, to approve the minutes of the June 2, 2014, regular meeting, as presented.

All yeas Motion passes

## **AUDIENCE PARTICIPATION**

Police Chief Teske introduced the new Part-Time Police Officers. City Clerk Stagl administered the Oath of Office to the new Officers.

## **ADOPTION OF AGENDA**

Motion by **Yaroch**, seconded by **Goodar**, to adopt the agenda as presented.

All yeas Motion passes

## **CONSENT AGENDA**

- a) Receive and File DPW Activity Report for May 2014
- b) Receive and File City Clerk's Activity Report for May 2014
- c) Receive and File City Planner's Activity Report for May 2014
- d) Receive and File Treasury and Money Market Report for May 2014

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- e) Receive and File Investment CD Report for May 2014
- f) Receive and File Code Enforcement Activity Report for May 2014
- g) Receive and File Parks and Recreation Activity Report for May 2014
- h) Receive and File Library Activity Report for May 2014
- Receive and File Water Well Report for May 2014
- j) Receive and File Bulk Water Sales Report for May 2014
- k) Receive and File Police Department Statistics for May 2014
- I) Receive and File Offense Count Report for May 2014
- m) Receive and File Arrest Code County Report for May 2014
- n) Receive and File Traffic Accident Report for April 2014
- o) Receive and File Burn Permit Report for May 2014
- p) Receive and File Channel Statistical Analysis Report for May 2014
- q) Receive and File February 11, 2014, Cable Commission Meeting Minutes
- r) Receive and File May 22, 2014, Planning Commission Meeting Minutes
- s) Receive and File May 28, 2014, TIFA Meeting Minutes
- t) Receive and File FY2014-15 Cable Commission Goals and Objectives
- u) Approval of FY2013-14 Budget Amendment
- v) Receive and File Revenue and Expense Report for May 2014
- w) Approval of June 12, 2014, Schedule of Bills in the amount of \$ 193,900.31

Motion by **Schultz**, seconded by **Misteravich**, to adopt the Consent Agenda as presented.

All yeas Motion passes

## **PUBLIC HEARING**

# 1. FY2014-15 City Budget

The public hearing was opened at 7:06 p.m.

No written or verbal comments were received.

Motion by **Yaroch**, seconded by **LaFore**, to close the public hearing on the Proposed FY2014-15 Budget at 7:07 p.m.

All yeas Motion passes

### ITEMS FOR CONSIDERATION

# 1. Consideration of Adopting Resolution No. 2014-6/Adoption of FY2014-15 City Budget

Motion by **LaFore**, seconded by **Goodar**, to adopt Resolution No. 2014-6 which adopts the City of Richmond FY2014-15 Budget, appropriates the necessary sums for each

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fund of the city, adopts the 2014-2019 Capital Outlay Program, directs the levy of taxes and fees for municipal purposes, and directs the preparation of the tax roll and collection of taxes.

#### **Discussion on motion:**

Rix stated that Council held four public budget workshops and worked very hard on the proposed budget – the problem is that revenues continue to decrease and are less than the City's anticipated expenses even though Council has been very frugal. Council wants to continue to work on cost savings measures and hopes Council will support the formation of a committee that would work with the City Manager to come up with cost savings measures. Requested that the formation of a Committee be placed on the Agenda for the first meeting in July.

Yaroch – Unhappy with adopting a budget that is not balanced and that we had to take from the fund balance. Will be voting in support of the budget based on the formation of the Council budget committee.

#### Vote on motion:

All yeas Motion passes

## 2. Consideration of Approving the TIFA Tax Base Sharing Agreement

Motion by **Greene**, seconded by **Schultz**, to approve the Captured Assessed Value Sharing Agreement between the City of Richmond TIFA and the City of Richmond and authorize the Mayor to sign the agreement.

All yeas Motion passes

## 3. Consideration of Approving the FY2014-15 City Fee Schedule

Motion by **Goodar**, seconded by **Schultz**, to approve the City of Richmond FY2014-15 Fee Schedule as presented by the City Manager.

All yeas Motion passes

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# 4. Consideration of Signage Request/Senior Helpers/Concert in the Park

Motion by **Yaroch**, seconded by **Greene**, to approve the special event application from Senior Helpers to have temporary signage in conjunction with the Concerts in the Park on June 23-25, July 28-30 and August 18-20, with the following condition:

 The applicant shall work with city staff on the proper placement of the signs to minimize any sight visibility issues.

All yeas Motion passes

# 5. Consideration of Scheduling a Quarterly Workshop

Motion by **Yaroch**, seconded by **LaFore**, to schedule the special quarterly roundtable meeting of the City Council for Monday, August 4, 2014, at City Hall, beginning at 7:15 p.m.

All yeas Motion passes

# MISCELLANEOUS MATTERS FROM THE CITY MANAGER

- Tetra Tech has begun the construction documents.
- The pre-audit is schedule for June 18th.

## **COUNCIL COMMENTS**

LaFore - Congratulated the High School baseball team.

Misteravich – High School baseball and softball were able to hold the Regionals at the High School in part because of the new Bathroom/Concession facility at the school.

- Condolences to the Kirk Marshall Family
- Condolences to the Al Verlinde Family

Schultz – Commented on low hanging branches on City trees.

- Commented on house on north Main Street that needed to have the lawn cut.

Rix – Reminder of upcoming calendar events:

6/18 - EDC meeting at 7:00 pm

6/21 – Summer begins

6/25 - TIFA meeting at 7:00 pm

6/26 – TIFA plan stakeholders meeting at 7:00 pm

6/29 – Log Cabin Day from Noon – 4:00 pm at Beebe Park

7/1 – Recreation meeting at 7:00 pm

7/4 - City Hall, Recreation Department and Library closed

7/5 - Library closed

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7/7 – Council meeting at 7:00 pm 7/10 – Blood Drive at Richmond Township office from 9:00 am – 9:00 pm

# **CLOSED SESSION**

None.

# **OTHER BUSINESS**

None.

# **ADJOURNMENT**

Motion by **Schultz**, seconded by **Misteravich**, to adjourn the Regular Council Meeting at 7:33 p.m.

All yeas

Motion passes

Respectfully Submitted: Karen M. Stagl City Clerk

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