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**REGULAR MEETING
MINUTES**

June 20, 2016

THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:00 P.M., ON MONDAY, JUNE 20, 2016, BY MAYOR RIX.

ROLL CALL

Present: Allen, Greene, LaFore, Misteravich, Rix, Warn, Yaroch

Absent: None

Others: City Manager Moore, Deputy Clerk Focht

Visitors: Treasurer Hatfield, Chief Teske, Warren Schwark, Christine Rowley, Dianne Gibson

APPROVAL OF MINUTES

Motion by **Warn**, seconded by **Yaroch**, to approve the minutes of the June 6, 2016, regular meeting as presented.

All yeas

Motion carried

AUDIENCE PARTICIPATION

None

ADOPTION OF AGENDA

Motion by **Warn**, seconded by **Greene**, to adopt the agenda as presented.

CONSENT AGENDA

- a) Receive and File DPW Activity Report for May 2016
- b) Receive and File City Clerk's Activity Report for May 2016
- c) Receive and File City Planner's Activity Report for May 2016
- d) Receive and File Treasury and Money Market Report for May 2016
- e) Receive and File Investment CD Report for May 2016
- f) Receive and File Code Enforcement Activity Report for May 2016
- g) Receive and File Parks and Recreation Activity Report for May 2016
- h) Receive and File Library Activity Report for May 2016
- i) Receive and Cable Television Activity Report for May 2016
- j) Receive and File Water Well Report for May 2016
- k) Receive and File Police Department Statistics for May 2016

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- l) Receive and File Offense Count Report for May 2016
- m) Receive and File Arrest Code County Report for May 2016
- n) Receive and File Traffic Accident Report for May 2016
- o) Receive and File Burn Permit Report for May 2016
- p) Receive and File June 9, 2016, Planning Commission Meeting Minutes
- q) Approval of BY2015-16 Budget Amendments
- r) Receive and File Revenue and Expense Report for May 2016
- s) Approval of June 16, 2016, Schedule of Bills in the amount of \$64,825.04

Motion by **LaFore**, seconded by **Misteravich**, to adopt the Consent Agenda as presented.

All yeas

Motion carried

PUBLIC HEARING

Motion by **Yaroch**, seconded by **Allen**, to open the public hearing on the Proposed FY 2016-17 Budget at 7:06 p.m.

All yeas

Motion carried

Motion by **Yaroch**, seconded by **Allen**, to close the public hearing on the Proposed FY 2016-17 Budget at 7:07 p.m.

All yeas

Motion carried

ITEMS FOR CONSIDERATION

1. **Consideration of Adopting Resolution No. 2016-4/Adoption of FY 2016-17 City Budget**

Motion by **Greene**, seconded by **Misteravich**, to adopt Resolution No. 2016-4 which adopts the City of Richmond FY 2016-17 Budget, appropriates the necessary sums for each fund of the City, adopts the 2016-2021 Capital Outlay Program, directs the levy of taxes and fees for municipal purposes, and directs the preparation of the tax roll and collection of taxes.

All yeas

Motion carried

Councilor Yaroch is pleased that there was no increase in the millage rate and that the City has no debt.

Councilor Greene wanted to thank administration for such a smooth budget process.

2. **Consideration of the Adoption of the FY 2016-2017 Fee Schedule**

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Motion by **Allen**, seconded by **LaFore**, to approve the City of Richmond FY 2016-2017 Fee Schedule as presented by the City Manager.

All yeas

Motion carried

Councilor Yaroch wanted to note that even though we are raising the water rates by 2% that is not a lot compared to other communities.

Mayor Rix also wanted to remind the public that the City has maintained its infrastructure and therefore we have not had to impose any special assessments on residents for repairs.

3. Consideration of Approving the TIFA Tax Base Sharing Agreement

Motion by **LaFore**, seconded by **Misteravich**, to approve the Captured Assessed Value Sharing Agreement between the City of Richmond TIFA and the City of Richmond for Fiscal Year 2016/17 and authorize the Mayor to sign the agreement.

All yeas

Motion carried

4. Consideration of Facility Improvement Request/Richmond Good Old Days Festival

Motion by **Allen**, seconded by **Greene**, to approve the Richmond Good Old Days Festival facility improvement request to install millings on a portion of the Good Old Days Field in Beebe Street Park.

All yeas

Motion carried

5. Consideration of Liability Insurance Proposals

Motion by **Yaroch**, seconded by **Misteravich**, to approve the liability insurance proposal from John Gandolfi (HCC) in the amount of \$80,001.

All yeas

Motion carried

Councilor Misteravich wanted to thank administration for following up on this.

6. Consideration of Bid Award/House Demolition

Motion by **Yaroch**, seconded by **Greene**, to award the 2016 Building Demolition project to International Construction in the amount of \$27,900.00 with all expenses anticipated to be reimbursed by the Michigan Land Bank Authority.

All yeas

Motion carried

Mayor Rix asked if there was a timeline. City Manager Moore said there was not one yet. Mayor Rix also asked if the curb cuts would be removed. City Manager Moore indicated that was not part of the scope of work because the future usage of the property has not been

determined.

7. Consideration of Board Appointments/Library Board and Planning Commission

Motion by **Allen**, seconded by **Warn**, to (re)appoint Denise Robson to the Library Board for a 2-year term with an expiration date of June 30, 2018.

All yeas

Motion carried

Motion by **Yaroch**, seconded by **LaFore**, to confirm the Mayor's (re) appointment of Mark Zink to the Planning Commission for a 3-year term with an expiration date of June 30, 2019.

All yeas

Motion carried

MISCELLANEOUS MATTERS FROM THE CITY MANAGER

Tennis court work is starting this week.
Pound Road project is moving along.
The bump outs at Main and Monroe are also starting this week.
Recycling bins will be delivered the week of July 11th.

COUNCIL COMMENTS

Councilor LaFore congratulated the girls softball team on their State Championship

Councilor Yaroch wanted to remind city residents that if they have a problem with their recycling to call City Hall. Also, complimented Teltow on the job they are doing on Pound Road.

Councilor Warn also wanted to congratulate the girls softball team on their State Championship.

Mayor Rix asked Christine Rowley for a RAHGS update. She asked if Council would like to have their September meeting at the schoolhouse and Council agreed that they did. She also wanted to thank council for putting the clock in the lobby.

Mayor Rix announced the upcoming events:

6/22 – TIFA meeting 7:00 p.m.

6/23 – Concert in the Park 7:00 p.m.

6/26 – Log Cabin Days and the Bees Baseball game

7/2 – Library Closed

7/4 – Library and City Hall closed

7/5 – Library Board Meeting

7/6 – City Council meeting – summer schedule 6:00 p.m.

Art in the Park classes – contact Parks and Rec for more information

CLOSED SESSION

Motion by **Allen**, seconded by **Greene**, to convene into closed session in accordance with Section 8 (c) of the Michigan Open Meetings Act, Public Act 267 of 1976, as amended, for

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strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.

Roll call vote: Greene, LaFore, Misteravich, Rix, Warn, Yaroch, Allen

All yeas

Motion carried

Motion by **Lafore**, seconded by **Misteravich**, to reconvene into open session at 8:32 p.m.

All yeas

Motion carried

OTHER BUSINESS

None

ADJOURNMENT

Motion by **Misteravich**, seconded by **Greene**, to adjourn the Regular Council Meeting at 8:38 p.m.

All yeas

**Motion
carried**

Respectfully submitted:

Rebecca L. Focht
Deputy Clerk