

CITY OF RICHMOND
COUNTIES OF MACOMB AND ST. CLAIR
STATE OF MICHIGAN

**FISCAL YEAR 2016-17 ANNUAL BUDGET
EXECUTIVE SUMMARY**

Honorable Mayor and City Council:

I am pleased to present to you the FY 2016-17 Budget. The budget document represents the program strategies and resources formulated by City staff during the budget preparation process.

In these challenging economic times the Administration has continued to prepare an annual city budget that is not only fiscally conservative but continues to move the City forward to achieve the Goals and Objectives of the City Council. As the general economy improves State tax law holds down the taxable value of properties preventing the City's revenues from recovering at the same rate as the general economy. This may create unrealistic expectations on how fast the City can recover from the cuts that it has made to its budget in the last several years.

Department Directors submitted budgets that had already been adjusted to the current times. During the past economic downturn, changes in programming and personnel have been made in order to maintain the City's sound financial status. The budget proposes no wage increases for this year. Last year a 2% wage increase was approved which was the first increase since 2009. In recent years, changes have also been made to the number of positions and hours worked for many seasonal and part time staff.

The current budget continues to incorporate a shortfall between revenues and expenditures. Administration and the City Council have been able to reduce this to \$47,097.

The proposed ending fund balance for June 30, 2017 is \$1,184,764 which is 31% of expenditures. This is slightly higher in terms of dollars and percentages to the ending fund balance that was adopted by the City Council last fiscal year. However, there are some potential expenses explained later in this document that may impact the ending fund balance.

Although Administration would be more comfortable without a budget deficit, the City continues to end the fiscal years in about the same shape as it started.

The Council Goals and Objectives are incorporated with the departmental missions to formulate a comprehensive plan for providing high quality services to the citizens of Richmond in the most cost-effective manner possible. Following are some of the highlights of the budget:

**CONSISTENCY WITH CITY MISSION
AND GOALS**

The City of Richmond's mission statement of "promoting a high quality of life for its residents by providing municipal services and addressing community issues in partnership with its citizens, businesses, and neighbors" is the guiding premise for the preparation of this budget document. While financial resources are severely constrained as a result of the current economic situation, City Council and Administration are committed to continuing to provide high quality, responsive services to citizens and the business community.

Several goals established by the City Council for FY 2016-17 continue to be reflected in the preparation of this budget:

- **Council Issue #1 – Promoting Industrial and Commercial Growth.** City Council, EDC, TIFA and City Administration are working with Macomb County Planning and Economic Development to update the TIFA Plans to re-focus the EDC and TIFA on both infrastructure and marketing programs. Funds are allocated in TIFA to cover a portion of the City Administration Staff's salary and benefits that work within the TIFA Fund. Administration will continue to work to develop ways to streamline permit processing and formulate creative financing plans for industrial and commercial development, redevelopment, and business retention.

Funding for TIFA and EDC's three façade improvement programs are continued in this budget under TIFA. Changes have been made to these programs to target assistance to vacant properties.

The first site plan in the 32 acre industrial parcel at the end of Skinner Drive was approved in 2016. This year the City will continue to focus on the development of the rest of the industrial property at the end of Skinner Drive.

- **Council Issue #2 – Traffic Congestion and accessibility on Main Street.** Traffic congestion and parking on Main Street are being addressed through several projects. The city has implemented several portions of the Master Transportation Plan. Council has identified maintaining parking along Main Street and providing adequate off-street parking for downtown businesses as a priority, and the TIFA has allocated \$100,000 to continue acquiring private property to ex-

pand parking areas. The city continues to replace deteriorated or lifted sidewalks to maintain pedestrian safety and the walkability of the community. The 2016/2017 CDBG funds will be utilized to improve an ADA ramp along Oak/Beier. The 2015/2016 CDBG and TIFA funds will be used to install the first pedestrian bump-out in the North Business District. The City is implementing the Access Management Plan and Ordinance for Gratiot Avenue.

- **Council Issue #3 – Streetscape Implemented.** The Council reconstituted the Streetscape Committee in October of 2015. The Committee is meeting and developing recommendations for the Council and TIFA. New street furniture will be installed during the summer of 2016. The Streetscape Committee is working on recommendations for new banner poles, signage and flowers for the downtown. Funds are included in the TIFA budget for these improvements.
- **Council Issue #4 – Rails-to-Trails Funding, Maintenance, Use, and Development.** Administration continues to try work with CN to the purchase of a small section of the CN rail corridor to the east of Main Street. The City is working with St. Clair County and the Trail Conservancy to develop plans to connect Richmond's trail system with the County Park in Columbus and the Bridge to Bay Trail. This is part of the Trail Conservancy's effort to connect Lake Michigan with Lake Huron by trails. The Macomb Orchard Trail Commission and Macomb County are discussing the long term role of the Commission.
- **Council Issue #5 – Orientation and Training for Members of Boards and**

Commissions. The FY 2016-17 Budget includes appropriations for continued training and education for City Council, Planning Commission, TIFA and Board of Review. Administration will assist the City's boards and commissions in identifying and implementing appropriate orientation and training programs.

- **Council Issue #6 – Code Enforcement.** The Office of the City Manager will continue to coordinate a team oriented approach to code enforcement through the Building, Planning and Police Departments. Recently, City Council approved ordinance changes that make several violations civil infractions rather than misdemeanors. This has streamlined the enforcement process. Administration intends to build on the progress made this last year.
- **Council Issue #7 – Technology.** The FY 2016-17 Budget includes appropriations for the annual maintenance of the City website. The City Hall upgrades included new technology for both City Hall and the Police. The City will continue to improve its social media presence. Administration is also reviewing city-wide technology expenses.

GENERAL FUND REVENUES

The FY 2016-17 Budget maintains a general operating ad valorem property tax levy of 16.6526 mills, of which an amount equal to 2 mills will be placed in the Municipal Street Fund for street improvements, a practice started in FY 2001-02. The City's operating millage rate has been the same since FY2005-06. The City will also continue to levy a 1% administration fee on all tax collections as permitted by State law. The tax collection fee charged to school districts was eliminated in FY 2001-02 as a result of levy-

ing the administration fee. The City's taxable value has increased this year by \$3,801,129 to \$163,134,484 from this time last budget cycle (**Source: March 2016 Board of Review**). This increase of 3.8 million in taxable value is less than last year's increase due to the State only increasing taxable values by 3 tenths of a percent. Last fiscal year (FY2015-16) the City had an increase of \$4,335,483 in taxable value. The Richmond Tax Increment Finance Authority will capture \$27,516,798 of the taxable value. One mill for general operating purposes is equal to \$135,618 after TIFA capture. (Last year one mill was equal to \$132,500) The City will realize \$2,264,797 in property tax revenues with a tax levy of 16.6526 mills, the proposed tax base sharing agreement would limit the TIFA capture by \$109,975 for a total tax revenue of \$2,374,568. An additional \$71,000 is budgeted for the 1% administration fee.

Residential property represents \$116,332,644 or 71.3% of the City's total taxable value an increase of \$2,736,233; commercial property represents \$33,762,488 or 20.7% an increase of \$37,972; industrial property represents \$3,986,210 or 2.44% a decrease of \$44,831; and personal property represents \$9,053,500 or 5.55% an increase of \$729,500.

Proposal "A" enacted by a vote of the people in 1994 and effective beginning in 1995 continues to erode municipal revenues. As Council is aware, Proposal "A" established the concept of *taxable value* as the means for determining tax assessments and capped annual assessment increases at 5% or the rate of inflation, whichever is less. While the State Equalized Value (SEV) of the City is \$191,251,200 for FY 2016-17 (Source: March 2016 Board of Review), the value of property which can be taxed will be \$163,134,342. The FY2016-17 loss of tax

revenue from Proposal "A", based on a 16.6526 mill tax levy, will be \$468,210.

Meanwhile, State revenue sharing from sales tax will decrease considerably from the FY 2001-02 Budget of \$684,707 to \$523,551 in FY 2016-17, a decrease from FY2001-02 of \$161,156 which is a would be the equivalent of close to 1.25 general operating mills. State Shared Revenues have increased slightly this year. Sales Tax revenue sharing fluctuates, sometimes dramatically, with changes in the economy, making it a very unstable revenue source. It must also be remembered that during the previous few years, the State legislature has eliminated the income tax, single business tax, and inventory tax revenue sharing payments to municipalities. It should be noted that the Michigan legislature continues to look at revenue sharing and has made changes to personal property tax that impact General Fund operating revenues.

Although property tax revenues have slightly increased from the previous year, the General Fund Budget still has a shortfall. Administration worked with Miller Canfield to obtain a legal opinion and tax base sharing agreement with the TIFA that will allow the City to limit the TIFA capture in FY2012-13 by \$184,669; in FY2013-14 by \$150,000; in FY2014-15 by \$149,209; \$153,866 in FY2015-16. Administration is recommending extending this agreement one additional year to limit the TIFA capture by \$109,975 in FY2016-17. The current General Fund Revenue line items include the limits on the TIFA capture. Without limiting the capture from TIFA the overall shortfall between revenues and expenditures in the City Manager's recommended budget is \$142,781. With the proposed limit of \$109,975 on the TIFA capture, the shortfall is \$32,806. The Teamster, Patrol and Command contracts all expire at the end of

FY2015-16. The outcome of these negotiations will likely reduce the end of year fund balance number. The City's Budget may be affected by state legislation on health care and transportation issues, and how well the City is able to negotiate the collective bargaining agreements.

If the City's Assistance to Firefighters Grant for a new ladder truck is successful either this year or next, the City would need to come up with \$100,000 local match. This would impact the ending fund balance as well.

The current proposed budget calls for a June 30, 2017 ending fund balance of \$1,184,764.

GENERAL FUND EXPENSES

CITY COUNCIL. The FY 2016-17 Budget provides for compensation for the Mayor at \$60.00 per regular meeting attended and for councilors at \$50.00 per regular meeting attended. The budget provides for continued membership in the Michigan Municipal League, Michigan Municipal League Legal Defense Fund, Southeast Michigan Council of Governments, Traffic Safety Association of Macomb County, and Richmond Area Chamber of Commerce. The Budget also provides funds for Council members to attend training sessions and committee meetings put on by these organizations. The printing and publishing provided for in this department puts out the City Calendar.

CABLE TELEVISION SERVICES. The FY2016/2017 budget includes an appropriation to increase the Cable TV Coordinator from a part-time to a full-time position. The Richmond Community Schools have agreed to cover the increased costs in order to partner with the City's Cable TV Department to offer a TV & Broadcast Medial Class.

Due to changes in Comcast policies the cable budget also includes \$1,500 to reimburse the Cable Commission for a portion of their cable bills. Cable Franchise fees over the years have been rolled into the General Fund - Fund Balance that would enable Comcast to create a studio connection. The City broadcasts its programming through Channel 12 and through its YouTube Channel. City Administration is currently working with Comcast to explore the possibility of broadcasting a local Channel 6 feed to City residents. This year's Cable budget includes the purchase of a new camera kit, teleprompter and monitors.

CITY MANAGER. The City Manager's budget is the same as the previous year. The budget includes an appropriation for the City Manager's membership in the Michigan Local Government Management Association and the Michigan Society of Planning.

ELECTIONS. The budget for elections provides the resources necessary to conduct an August 2016 Primary Election the November 2016 Presidential Election. The Elections budget has been increased due to the amount of workers necessary for a Presidential Election. The State is also recommending that local municipalities budget \$1,000 -\$2,000 per precinct for a new statewide voting system purchase.

ASSESSING. The budget provides for the salary and wages for the Assessor. Due to budget restrictions the Building Clerk and City Planner assist in measuring houses. The budget also includes an appropriation for annual software support for the Equalizer assessing administration software and the ArcView software and a new computer. The City switched the assessing and tax programs to BSA.net as part of the technology upgrades to City Hall.

LEGAL SERVICES. The cost for legal services has declined dramatically over the several years since we began tracking these expenses in one department from more than \$90,000 in FY 2000-01 to a proposed appropriation of \$22,000.

CITY CLERK. The budget provides for an appropriation for the City Clerk's and Secretary/Receptionist's salary and benefits. The Clerk's wages and benefits are split between the General, Water, Sewer and TIFA Funds. The Secretary/Receptionist's salary and benefits are split between General, Water, Sewer and Cemetery Funds. Appropriations are also provided for contractual services for printing of ordinance supplements to the City Code; printing and publishing for legal notices; memberships in the Macomb County Clerks Association, International Institute of Municipal Clerks, and the Michigan Association of Municipal Clerks.

BOARD OF REVIEW. This year Administration has increased the reimbursement line item to \$10,400 to account for property owners petitioning the Michigan Tax Tribunal. In the previous budget this number was reduced to \$3,400 to account for the smaller number petitions that the City had pending with the Tribunal. Presently, the City has two large cases pending with the Tribunal, Kmart and Autozone.

CITY TREASURER. The General Fund Budget provides for a portion of the salary and benefits of the Treasurer position, with the remaining percentages allocated to the Major Streets, Local Streets, Water, Sewer and TIFA Funds. The Treasurer's budget includes service contracts for the Fund-Balance, BS&A software and audit services. The new Treasurer is proposing to maintain her part-time status. Funds have been included in the Treasurer and City Manager budgets for a potential part-time bookkeeper/administrative assistant position.

CITY HALL BUILDINGS AND GROUNDS.

This budget has been combined into a new department, Buildings and Grounds CHPD for FY2016-17. No funds are budgeted under the old department.

POLICE - BUILDINGS AND GROUNDS.

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BUILDINGS AND GROUNDS CHPD.

Administration has developed a new combined department to cover the consolidated City Hall and Police Post. Similar line items were combined into common line items that cover both the City Hall (CH) and Police Department (PD). Line items that were not similar were given a designation of CH or PD to designate which department is charging to that line item.

The budget includes appropriations for wages and benefits for DPW maintenance services and wages and benefits for part-time janitorial services at the building; building equipment maintenance to continue the annual inspection and servicing of the heating/cooling system; building maintenance contracts such as lawn maintenance, snow removal, and mechanical systems and fire suppression system annual inspections.

Contractual services for City Hall's computer maintenance, engineering, high speed internet and website domain and hosting services; office equipment maintenance for the postage scale and scale software, mailing machine, computers, and copier; equipment rental for the postage meter and post office box.

Funds have been budgeted in Sewer, Water and TIFA to cover a percentage of these

costs related to the City Hall portion of the building.

POLICE. The wage and benefits accounts include appropriations to continue the following programs: (1) traffic patrol coverage; (2) community policing; (3) code enforcement activities; and (4) special event police coverage.

TRAFFIC AND SAFETY. The budget includes appropriations for wages and benefits to provide crossing guards at key street intersections for school children.

COMMUNICATIONS. The budget includes funds for the two full time and several part-time communications officers. The Fire Fund reimburses the General Fund for 10% of the costs of communications services to cover the cost of dispatching the Fire Department.

CODE ENFORCEMENT. Due to limited funds, the city will continue to handle code enforcement functions primarily through the Police Department rather than establishing a separate code enforcement officer position. However, the City Manager's office is working to coordinate a team approach to code enforcement. The City handles most code complaints through civil infractions instead of misdemeanors.

BUILDING DEPARTMENT. The City employs a full-time Building Clerk and a part-time Building Official and contracts with others for electrical, mechanical, and plumbing inspection services. Increases in this budget are due to the increase in building activity within the City.

PLANNING. The budget reflects the salary and benefit costs for the full-time Planning and Zoning Administrator position. Fifteen percent of the Planner's salary and benefit costs will be provided through TIFA. The

budget also provides for the continuation of in-house training programs for the Planning Commission.

BOARD OF ZONING APPEALS. The budget does not provide for any expenditures. The BZA did meet last year and may more frequently in coming years due to development increasing. Any training will be covered out of other budgets.

EMERGENCY PREPAREDNESS. The City Manager currently serves as Emergency Management Coordinator with the City Planner and Police Chief as back up. Macomb County Emergency Management has updated the City's Plan. Due to our population size, the City falls underneath the County Plan. Funds have been budgeted to provide for maintenance on the four sirens.

PUBLIC SERVICE DIRECTOR. The budget provides for 52.5% of the Public Service Director's salary and benefits, with the remaining percentages allocated to the Major Streets, Local Streets, Water, and Sewer Funds. The budget also includes resources for 2.78% of the cost of a part-time secretarial position for the department, with the remaining percentages allocated to the Major Streets, Local Streets, Water, and Sewer Funds.

PUBLIC WORKS. The budget provides for portions of the wages and benefits of public works personnel which are attributable to General Fund functions that cannot be properly allocated to other funds. The percentages allocated to General Fund and the other funds are based upon historical data trends for each position. The budget also includes appropriations for continuation of the tree maintenance programs, city clock maintenance, and equipment maintenance. Funds are allocated to maintain existing trees within the right-of-way.

STREET LIGHTING. The budget includes appropriations for the continuation of the general street lighting program. The TIFA Fund is being asked to cover the lighting costs of the ornamental street lights that have been installed from Howard Street north to Park Street. The ornamental lights were installed by TIFA to provide an aesthetic improvement in our downtown districts. These lights are closer together and at a higher rate than the average street lights normally installed by the City.

CAPITAL IMPROVEMENTS. The FY 2016-17 budget does not have any projects being funded out of the General Fund.

REFUSE COLLECTION AND DISPOSAL. In 2016, the City awarded a new five year contract extension to Waste Management, Inc. The current contract expires June 30, 2021. The FY 2016-17 expected charge for waste collection, yard waste collection, and curbside recycling services will be \$15.35 per household per month. Property owners pay the fee with their summer taxes together with a \$5.00 annual administration fee.

EMERGENCY MEDICAL SERVICES. EMS services are provided through a contract with Richmond-Lenox EMS (RLEMS). The City of Richmond pays a stipend to help offset the costs of service to residents. RLEMS submitted a decrease in the City's contribution to EMS services from \$18,000 in 2015-16 to \$12,000 in 2016-17. According to the EMS Director this decrease is due to an improved economy and slightly higher call volume.

COMMUNITY TRANSIT. Community Transit services for senior citizens and the handicapped are provided through Suburban Mobility Authority for Regional Transportation (SMART) bus credit funds provided by

the SMART millage to communities within urban counties. The City of Richmond provides these services through contract with RLEMS.

ECONOMIC DEVELOPMENT. The budget does not provide for allocations for the EDC. The City is currently working with Macomb County Planning and Economic Development Department to update the TIFA Plan. Marketing and economic development activities are funded out of the TIFA.

LOIS WAGNER MEMORIAL LIBRARY. The library budget provides allocations for salaries, wages, and benefits for a full-time Library Director, Children's Programmer, and Library Technician; and part-time Library Clerk, Systems Manager and substitute library workers. The budget also provides funding for the continued membership in the Suburban Library Cooperative of Macomb, including utilization of the cooperative's SIRSI/i-Bistro cataloging system.

The budget continues the restructured hours of the Library from 51 hours per week to 44 hours per week. Evening (other than Thursday) and Saturday hours are being maintained. The new hours allow for reduced personnel costs.

The budget allocates \$4,145 for library book purchases, and \$193 for other types of media. At one time the total book budget was close to \$28,000.

CONTINGENCY. The budget provides an allocation for General Fund contingencies in the amount of \$5,000 in accordance with the provisions of the City Charter.

DEBT SERVICE. The only General Fund debt obligation is the payment to Lenox Township for the Muttonville Urban Cooperation Act Agreement, which will increase

to \$120,998. The City pays 3.6 mils annually in September to Lenox Township under the agreement based upon the current taxable value of the properties in the Muttonville district. The agreement expires in 2018. This department also shows the final payment to TIFA for the third Police SUV of \$42,063.

TRANSFERS OUT. The **Fire Department** is funded through contracts with the townships of Casco, Columbus, and Richmond as well as a City contribution. The budget reflects the City's share of the contribution toward operating and equipment replacement costs. Under the contracts, the operating expenses of the Fire Department cannot increase by more than 10% annually.

The **Recreation and Cemetery Funds** also receive transfers from the City's General Fund to allow for operations.

The **DPW Equipment Replacement Fund** is receiving an additional \$15,000 this year to allow for the purchase of a Pickup Truck.

The **Street Improvement Fund** provides a set-aside that combined with the TIFA contribution is equal to 2 mils of the general operating tax levy to provide a perpetual street improvement program. Currently, a 20-year capital plan for street improvements is in place which requires \$355,000 annually to complete. Due to a recent downturn in the economy, the City has not reached \$355,000. TIFA and the General Fund will transfer a combined \$280,000 this year.

OTHER FUNDS

MAJOR STREETS. The FY 2016-2017 Major Street budget includes \$30,000 for City wide crack sealing and street patching as part of a preventative maintenance program.

LOCAL STREETS. The FY 2016-2017 Local Street budget includes \$25,000 for City wide crack sealing and street patching, \$25,000 to overlay a portion of Grove Street, \$69,200 to mill and overlay Pierce Street, and \$800,000 to reconstruct Pound Rd. The \$800,000 for Pound Rd was transferred from the FY 2015-2016 budget.

FIRE. The Fire Department is operated utilizing volunteer firefighters and a volunteer chief who are paid \$14.00 per run. The budget also includes appropriations for medical screening of all Fire Department personnel, boots, replacement of damaged turnout gear; extrication suits, SCBA fit test screenings as required by MIOSHA; additional funds to provide for maintenance of the aerial truck; fire officer training, ladder maintenance, and other training. This year the budget includes additional funding for another set of Jaws for the engine. This extra battery powered set of Jaws will allow the department to respond to many incidents with only the engine, instead of the engine and rescue. The budget includes a transfer out to General Fund to reimburse the City for 10% of dispatching costs.

CEMETERY. The Cemetery Budget provides for the seasonal part-time help for cemetery maintenance.

MAUSOLEUM. The budget provides for operation and maintenance of the Mausoleum.

TAX INCREMENT FINANCE AUTHORITY. This year the TIFA is being asked to provide for a portion of the operational costs of City Hall. The City and TIFA have worked together on a tax base sharing agreement to limit the amount of capture for the budget years FY2012-13 (\$184,669); FY2013-14 (\$150,000); FY2014-15

(\$149,209); \$153,866 for FY2015-16 from the City's General Fund. In addition, Administration is proposing a tax base sharing agreement that would limit the capture by \$109,975 for FY2016-17. This year the agreement calls for a 24% tax base share versus the 34% done in previous years.

Once again funds are allocated for streetscape improvements, property acquisition, façade programs and park improvements. The TIFA Fund has an allocation to provide for Police and Dispatch costs for special events that occur within the TIFA District designed to bring people into the District. TIFA will have a proposed fund balance of \$223,700 at the end of FY2016-17.

COMMUNITY DEVELOPMENT BLOCK GRANT. Macomb County has changed the administration of the County's CDBG funds back to an annual allocation. The City will receive its first one year allocation in FY2016-17. Council approved using a majority of the funds to improve the handicapped ramps in the north business district. Fifteen percent of the City's allocation will help pay a portion of the Senior Services Coordinator's wages.

WWTP EQUIPMENT REPLACEMENT. The budget includes \$2,400 for a reagent refrigerator, \$40,000 to rebuild the grit classifier, \$2,200 for a BOD meter, and \$25,000 to convert the plant to liquid Chlorine. The \$25,000 for plant conversion was originally approved in the FY 2015-2016 budget, but will not be completed until the FY2016-2017 Budget.

DPW VEHICLE & EQUIPMENT REPLACEMENT. The budget includes \$15,440 for loan payment 4 of 5 to TIFA for the purchase of a street sweeper and \$30,000 for the purchase of a new pickup truck.

SANITARY SEWER CONTRIBUTING CAPITAL. This fund includes a transfer of \$150,000 to the Sewer fund for replacement of the Mar-Mac lift station.

WATER CONTRIBUTING CAPITAL. No transfers are budgeted for the FY 2016-2017.

RECREATION. The budget includes appropriations for Recreation Department salaries and wages. Last year the Recreation Director position was restructured to a part-time Recreation Director working solely for the Recreation Department. The budget also includes appropriations for the community center, park property and equipment maintenance, Camp Richmond, and swimming pool operations, staffing, and maintenance. In recent years, the pool hours have been restructured to reduce personnel costs.

The Recreation Director is recommending wage adjustments for the Pool Director and senior Park Maintenance Person.

SANITARY SEWER. The budget includes a 2% rate increase and a \$1.00 increase to the ready-to-serve charge. The budget also includes \$241,641 in debt service, \$20,000 for SCADA upgrades, and \$20,000 for lift station repairs/upgrades.

WATER. The budget includes a \$1.00 increase to the ready-to-serve charge. The budget also includes \$26,000 for planned well cleaning.

SUMMARY

The FY 2016-17 Budget is formulated conservatively with the top priority being establishing sound fiscal planning for operations and capital needs in a time of significant financial constraints. In light of the current economic climate, the City must continue to be conservative in planning its revenues and expenditures.

Sincerely,

Jon Moore, City Manager
June 8, 2016