

APPROVED 01/18/2021
REGULAR MEETING
MINUTES

JANUARY 4, 2021

THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:00 P.M., ON MONDAY, JANUARY 4, 2021, BY MAYOR RIX. THIS MEETING WAS HELD VIRTUALLY THROUGH ZOOM.

ROLL CALL

Present: Allen, Greene, LaFore, Misteravich, Reindel, Rix, Warn

Absent: None

Others: City Manager Moore

Visitors: DPS Director Goetzinger

APPROVAL OF MINUTES

Motion by **Warn**, seconded by **Greene**, to approve the minutes of the December 21, 2020, regular meeting as presented.

All yeas

Motion carried

AUDIENCE PARTICIPATION

None.

ADOPTION OF AGENDA

Motion by **Warn**, seconded by **Greene**, to adopt the agenda as presented.

All yeas

Motion carried

CONSENT AGENDA

- a) Receive and File December 13, 2020, Board of Zoning Appeals Meeting Minutes
- b) Receive and File November 24, 2020, TIFA Meeting Minutes
- c) Approval of Schedule of Bills dated December 29, 2020, in the amount of \$ 103,541.03

Motion by **LaFore**, seconded by **Misteravich**, to adopt the Consent Agenda as presented.

All yeas

Motion carried

PUBLIC HEARING

None

ITEMS FOR CONSIDERATION

1. Consideration of Granting MDOT a Permanent Easement/32 & Main

The City has been working with MDOT to complete the planning and design phase of the traffic signal improvements at 32 Mile Road and Main Street. The traffic signal will be upgraded to a “Mast Arm” design. Due to the upgrade, MDOT needs an easement from the City of Richmond for area on the south east corner to place a Mast Arm, pedestrian push button and control box.

Motion by **Reindel**, seconded by **Warn**, to approve the MDOT easement Documents provided in the packet for the easement associated with the M-19 and 32 Mile Road Traffic Signal Improvement Project and authorize the City Manager to sign the documents on behalf of the City of Richmond, including the amount of \$13,280 for the easement.

Discussion on motion;

Rix questioned if the location of the new traffic signal will interfere with the future location of the trail.

City Manager Moore stated that this was discussed with MDOT and they have indicated that they will work with the City on the future location of the trail.

Vote on motion:

All yeas

Motion passes

2. Consideration of the Adoption of Resolution No. 2021-1/Addition of West Richmond Subdivision Streets to the City Street System

City Manager Moore informed Council that the approved site plan for the Richmond West subdivision identified all proposed streets become public right-of-way and the responsibility of the City to maintain.

The State of Michigan requires a formal resolution by Council approving the addition of a street to the City’s street system. Addition of the subdivision to the City’s street system will increase the amount of Act 51 Funding the City receives from MDOT.

The final asphalt wearing course has not yet been placed on the streets within the subdivision. This delay is intended to make the developer responsible for initial repairs to the roadway as a result of construction traffic. The City has a separate agreement with the developer regarding placement of the final asphalt wearing course in the future.

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Motion by **Allen**, seconded by **Reindel**, to adopt Resolution No. 2021-0 to approve the addition of the streets within the Richmond West Subdivision to the City’s Municipal Street System.

Discussion on motion:

Rix stated that language needed to be added to the agreement with the contractor regarding the wearing course. In reading the agreement, he did not feel it made it clear that the City had the final say as to when the wearing course would be installed.

Administration agreed to make this clear to the contractor.

Vote on motion:

All yeas

Motion passes

3. Consideration of Scheduling a Quarterly Roundtable Workshop

Motion by **LaFore**, seconded by **Misteravich**, to schedule the special quarterly roundtable meeting of the City council on January 18, 2021, at City Hall beginning at 6:00 pm.

Discussion on motion:

Council discussed the possibility of an extension to the MDHHS Order that prohibits non-residential gatherings past the current January 15th deadline. Council agreed that if this order was extended, they would hold the workshop on January 25th at 6:00 pm.

Vote on motion:

All yeas

Motion passes

MISCELLANEOUS MATTERS FROM THE CITY MANAGER

- The Christmas Decorations will be taken down the week of January 11th.
- Sewer Repairs on Main and Madison will begin on January 5th.

COUNCIL COMMENTS

Rix commented on how beautiful the City looked on Christmas will all of the decorations throughout the City.

- Reminder of upcoming calendar events:
 - 1/5 – Recreation Meeting on zoom at 7:00 pm.
 - 1/11 – Library Board Meeting on zoom at 7:00 pm
 - 1/12 – Cable TV Meeting on zoom at 7:00 pm
 - 1/14 – BZA on Zoom at 7:00 pm
 - 1/14 – Planning Commission, immediately following the BZA meeting, on zoom
 - 1/18 – Council workshop at 6:00 pm
 - 1/18 – Regular Council meeting at 7:00 pm

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OTHER BUSINESS

None.

ADJOURNMENT

Motion by **Misteravich**, seconded by **Greene**, to adjourn the Regular Council Meeting at 7:22 p.m.

All yeas

Motion carried

Respectfully submitted:

Karen Stagl
City Clerk