

**REGULAR MEETING
MINUTES**

THE REGULAR MEETING OF THE RICHMOND RECREATION BOARD WAS CALLED TO ORDER AT 7:00 P.M., ON TUESDAY, JANUARY 06, 2026, BY CHAIRMAN VARGA.

ROLL CALL

Present: Majchrzak, Gillies, Warn, Kiel & Varga

Absent: None.

Others: Recreation Director VanHove, Recreation Programmer Elliott, Recording Secretary Kent, City Manager Jon Moore & City Mayor Rix

Visitors: None.

AUDIENCE PARTICIPATION

None.

APPROVAL OF MINUTES

Motion by **Majchrzak**, seconded by **Kiel**, to approve the December 2nd, 2025 minutes as presented.

All yeas

Motion passes

ADOPTION OF AGENDA

Motion by **Majchrzak**, seconded by **Kiel**, to adopt the Agenda as presented.

All yeas

Motion passes

RECREATION DIRECTOR/ RECREATION PROGRAMMER UPDATES

A. Auditorium Activity Report – December 2025

The Recreation Programmer provided a detailed update on her December Activity Report on programs including:

- Sunday Drop In/Open Gym
- Contractual Program Attendance
- Pickleball, Volleyball, Basketball & Homeschool Programs
- Non-Profit Usage
- Movers & Shakers
- Squeaky Sneakers Program
- Fundraisers- Lions Club's Toys for Tots drive
- Private Rentals- Holiday Parties

B. December 2025 Activity Report

The Recreation Director provided a detailed update on her December Activity Report on events/programs including:

- City Christmas Tree
- Christmas Cash
- City Tree Lighting
- Senior Christmas Celebration

UPCOMING EVENTS & REMINDERS

- Saturday, February 7th, 2026: Chili Cook Off

ITEMS FOR CONSIDERATION

A. Ruckus in Richmond

The Recreation Department received a Non-Profit Building Usage Form from Will Trombly, to host a third year of “Ruckus in Richmond”, held at the Aud on Saturday, May 2, 2026. Given the new floor and recent changes in the Non-Profit Usage Form, administration felt it was best to have this year’s application go before both the Recreation Board and City Council to get the both boards’ input on the event.

This year’s request is very similar to the previous two years wrestling events. The request is for the usage of the Aud on Saturday, May 2, 2025, from noon-midnight, with the show going from 6:00 pm - 9:00 pm. The times requested allow for set up and tear down. The allotted time gives adequate time for a proper set up and clean up. The show time this year has been moved from a 7:00 pm start time to a 6:00 pm start. This will allow the organizers to not have to work so late when doing the event break down and clean up.

Beginning last year, Saving Destiny Animal Rescue submitted for a non-profit liquor license through the State for the event. The event partnered with Starr Craft Brewery to provide alcohol for the event. The past 2 years, organizers have received approval for a mobile food vendor. This year, Will Trombly is hoping to have a local food truck such as Main Street Taco provide the mobile food vendor.

In the past, Saving Destiny Animal Rescue has had animals available for adoption on the front steps leading up to the Aud. This year, organizers would like permission to put up a small pop-up tent along the sidewalk leading to the Aud from Main Street.

Aud Floors - At our meeting with Will on December 10th, administration stressed the importance of protecting the new gym floor at the Aud. Will indicated that he would work with the wrestling promotor to ensure the protection of the floor.

Non-Profit Status - At the December 15, 2025 Council meeting, the revised Non-Profit Building Usage Form for the Aud was approved. The newly approved guidelines more clearly define what is considered a non-profit in relation to the Aud. The new form utilizes the same guidelines that the City utilizes when reviewing applications for soliciting donations within our intersections. Below is the language from the new form:

Building Usage Agreement must be completed in advance and accompany signed policies and procedures form before reservation will be secured.

Non-Profit Organizations (No Charge)

- *City of Richmond based Non-Profit Corporations, Community/Civic Organizations, Fraternal Bodies, Educational Units or Government Entities that can prove non-profit status.*
- *The definition of City of Richmond based Non-Profit shall be service clubs and non-profit organizations located in the City of Richmond or the Richmond School District.*

Previously, Saving Destiny Animal Rescue was considered a Non-Profit and not charged for the use of the building. Under the new standards they would not be considered a “Richmond” non-profit. Their 501(c)3 paperwork shows their address as Clinton Township, and their Facebook page indicates their operations are run out of China Township in St. Clair County.

However, given the previous approvals for the wrestling event under the previous rules in 2024 and 2025 as well as the partnership that the local business Green Thyme Workshop has with Saving Destiny, administration wanted to have the Recreation Board review this application to see if they felt it should be as a non-profit or as a regular rental

RECOMMENDED MOTION: Motion by **Majchrzak**, seconded by **Warn**, to approve and forward to Council, the “Ruckus in Richmond” wrestling event to be held, at the Auditorium on Saturday, May 2, 2026, from noon to midnight, as a fundraiser for “Saving Destiny Animal Rescue” to include alcohol sales and one mobile food vendor with the wrestling event grandfathered as a Richmond Non-Profit event.

All yeas

Motion passes

Items for Discussion

None.

Miscellaneous Matters from the Recreation Board

Board Member Gillies formally announced that she will no longer be on the Recreation Board. Board Member Warn notified the board of her absence for the March meeting. Recreation Director VanHove presented the board with another Auditorium floor sample engraved by Laser Mark it.

Miscellaneous Matters from the Administration

None.

ADJOURNMENT

Motion by **Majchrzak**, seconded by **Gillies**, to adjourn the regular meeting at 7:33 p.m.

All yeas

Motion passes

Respectfully submitted:

Agatha Kent
Recording Secretary