

APPROVED 02/06/2018
REGULAR MEETING
MINUTES

January 15, 2018

THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:00 P.M., ON MONDAY, JANUARY 15, 2018, BY MAYOR RIX.

ROLL CALL

Present: Allen, Greene, LaFore, Misteravich, Reindel, Rix, Warn

Absent: None

Others: City Manager Moore, City Clerk Stagl

Visitors: City Planner Jeschke, Christine Rowley, Kathy Osebold, Melissa Majchrzak, Robert Majchrzak, Bridget Smith, Danielle Lee, Tom Hebel, Mary Ellen Shepherd-Logan, Sherri Miller from Care House; Sheila Collins from Turning Point

APPROVAL OF MINUTES

Motion by **Warn**, seconded by **Allen**, to approve the minutes of the January 3, 2018, regular meeting as presented.

All yeas

Motion carried

AUDIENCE PARTICIPATION

None

ADOPTION OF AGENDA

Motion by **Warn**, seconded by **Allen**, to adopt the agenda as presented.

CONSENT AGENDA

- a) Receive and File DPW Activity Report for December 2017
- b) Receive and File City Clerk's Activity Report for December 2017
- c) Receive and File City Planner's Activity Report for December 2017
- d) Receive and File Treasury and Money Market Report for December 2017
- e) Receive and File Investment CD Report for December 2017
- f) Receive and File Code Enforcement Activity Report for December 2017
- g) Receive and File Recreation Department Activity Report for December 2017
- h) Receive and File Library Activity Report for December 2017
- i) Receive and File Water Well Report for December 2017
- j) Receive and File Cable Television Department Activity Report for December 2017
- k) Receive and File Police Department Statistics for December 2017
- l) Receive and File 2017 Year-end Police Department Statistics
- m) Receive and File Offense Count Report for December 2017
- n) Receive and File Arrest Code Count Report for December 2017
- o) Receive and File Traffic Accident Report for December 2017
- p) Receive and File Burn Permit Report for December 2017
- q) Receive and File Call Flow Report for December 2017
- r) Receive and File December 11, 2017, Library Board Meeting Minutes
- s) Receive and File Revenue and Expense Report for December 2017
- t) Approval of Schedule of Bills through January 11, 2018, in the amount of \$152,490.42

Motion by **LaFore**, seconded by **Misteravich**, to adopt the Consent Agenda as presented.

All yeas

Motion carried

PUBLIC HEARING

1. Community Development Block Grant Funds (CDBG)

A public hearing was being held to receive comments regarding the distribution of the City's FY2018-19 Community Development Block Grant Allocation. The City's allocation for FY2018 through FY2019 is estimated to be \$17,644.00. Of this amount, up to 25% (\$4,186.00) may be used for Public Service Project and the remaining funds (\$13,458.00) for non-Public Service Projects which includes both "Bricks & Motor Projects" and Planning and Administration.

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Motion by **Reindel**, seconded by **LaFore**, to open the public hearing for the use of FY2018 to FY2019 CDBG Funds at 7:06 p.m.

All yeas

Motion passes

Sherry Miller from Care House addressed Council and explained the services provided for Children and their Families. Their agency is usually referred by the Police Department or a Child Protective Services (CPS) worker. City of Richmond residents have used their services. They are requesting \$1,200.00 in CDBG funds.

Sheila Collings from Turning Point addressed Council and explained the many services provided by their agency for victims of domestic violence. They are requesting \$1,000.00 in CDBG funds.

Motion by **LaFore**, seconded by **Misteravich**, to close the public hearing for the use of FY2018 - to FY2019 CDBG funds at 7:13 p.m.

All yeas

Motion passes

ITEMS FOR CONSIDERATION

1. Consideration of the Allocation of Community Development Block Grant Funds

Motion by **Greene**, seconded by **Allen**, to allocate \$3,186.00 of the FY2018-19 CDBG funding to the City of Richmond Parks & Recreation Department for funding the Senior Services Coordinator Position for one year.

All yeas

Motion passes

Motion by **Greene**, seconded by **Warn**, to allocate \$13,458.00 of the FY2018-19 CDBG funding toward the reconstruction of one quadrant of the intersection of Oak Street and Beier Street for ADA ramp repairs in the amount of \$13,597.00.

All yeas

Motion passes

Motion by **Greene**, seconded by **Allen**, to allocate FY2018-19 CDBG funding to the following Public Service Programs: Care House in the amount of \$500.00 and Turning Point in the amount of \$500.00.

All yeas

Motion passes

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2. Consideration of Approving Resolution No. 2018-1/Participation in the Redevelopment Ready Communities Program

The Resolution expresses the City of Richmond's desire to participate in the Redevelopment Ready Communities program. The State is beginning to require communities be at the engagement level in order to qualify for grants and certain programs offered through the MEDC.

Motion by **Greene**, seconded by **Allen**, to approve resolution No. 2018-1; which expresses the City of Richmond's desire to participate in the Redevelopment Ready Communities Program.

All yeas

Motion passes

3. Consideration of Special Event Request/MI Juntiques

Motion by **Allen**, seconded by **Warn**, to approve MI Junktique's Special Event Request to close Monroe Street from Main to Parker and the northern third of the municipal parking lot for the Junk in the Trunk & Vintage Market Event, Saturday, April 28th from 6:00 am to 5:00 pm.

All yeas

Motion passes

Motion by **Reindel**, seconded by **Warn**, to approve MI Junktique's Special Event Request to close Monroe Street from Main to Parker and the northern thirds of the municipal parking lot for the Richmond Rummage and Relic Event, Saturday, July 28th from 6:00 am to 5:00 pm.

All yeas

Motion passes

Motion by **Greene**, seconded by **Warn**, to remove parking from the west side of Parker Street between Monroe and Water Streets and remove parking on the south side of Monroe Street from Parker Street through 35364 Monroe Street on Saturday, April 28th and Saturday, July 28th from 7:00 am through 5:00 pm.

All yeas

Motion passes

Kathy Osebold did question if additional signage could be placed at the Main Street bump-outs to alert drivers' of the pedestrian crossing.

Bridget Smith, 36642 Amanda Court and Melissa Majchrzak, 69268 Main Street, spoke in support of the special events. Bridget also commented on pedestrian safety and the speed limit on M-19 in this area.

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Melissa Majchrzak did comment on the poor lighting in the parking lot behind Chap’s restaurant, and also questioned if directional signage could be placed on Main Street informing drivers’ of additional parking.

Some directional signage was included in the signage recommended for the City – this signage would be installed this summer.

4. Consideration of Special Event Request/RAHGS/Sleigh Rides

Motion by **Allen**, seconded by **Warn**, to approve the Special Event Request for the RAHGS Sleigh Ride Event on Sunday, February 11, 2018, from 1:00 pm – 4:00 pm and allow the closure of Park Street from Stone Street to Beebe Street during the event.

All yeas

Motion passes

5. Consideration of Appointments to the Board of Zoning Appeals (BZA)

Motion by **Reindel**, seconded by **Misteravich**, to reappoint Robb Garner to the Board of Zoning Appeals for a three (3) year term with an expiration date of December 31, 2020.

All yeas

Motion passes

Motion by **LaFore**, seconded by **Misteravich**, to reappoint Mike Kaminski to the Board of Zoning Appeals for a three (3) year term with and expiration date of December 31, 2020.

All yeas

Motion passes

MISCELLANEOUS MATTERS FROM THE CITY MANAGER

- The new web site is up and running
- We are continuing to transition our accounting software to BS&A.

COUNCIL COMMENTS

Misteravich – Thanked the representatives from Turning Point and Care House for their presentations.

Rix – Thanked the volunteers who took down the Christmas Decorations.

- Reminder of upcoming calendar events:
 - 1/18 – EDC at 7:00 pm
 - 1/24 – TIFA at 7:00 pm
 - 1/26 – RAHGS Annual Members Dinner

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- 2/1 – Non-residential pavilion rental begins
- 2/3 – Chili Cook-off
- 2/5 – Council at 7:00 pm

OTHER BUSINESS

None

ADJOURNMENT

Motion by **Misteravich**, seconded by **Greene**, to adjourn the Regular Council Meeting at 7:57 p.m.

All yeas

**Motion
carried**

Respectfully submitted:

Karen Stagl
City Clerk