

APPROVED 02/01/2021
REGULAR MEETING
MINUTES

JANUARY 18, 2021

THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:00 P.M., ON MONDAY, JANUARY 18, 2021, BY MAYOR RIX. THIS MEETING WAS HELD VIRTUALLY THROUGH ZOOM.

ROLL CALL

Present: Allen, Greene, LaFore, Misteravich, Reindel, Rix, Warn

Absent: None

Others: City Manager Moore

Visitors: DPS Director Goetzinger

APPROVAL OF MINUTES

Motion by **Warn**, seconded by **Greene**, to approve the minutes of the January 4, 2020, regular meeting as presented.

All yeas

Motion passes

AUDIENCE PARTICIPATION

None.

ADOPTION OF AGENDA

Motion by **Warn**, seconded by **Greene**, to adopt the agenda as presented.

All yeas

Motion passes

CONSENT AGENDA

- a) Receive and File DPW Activity Report for December 2020
- b) Receive and File City Clerk's Activity Report for December 2020
- c) Receive and File City Planner's Activity Report December 2020
- d) Receive and File Treasury and Money Market Report for December 2020
- e) Receive and File Investment CD Report for December 2020
- f) Receive and File Code Enforcement Activity Report for December 2020
- g) Receive and File Cable TV Activity Report for December 2020
- h) Receive and File Library Activity Report for December 2020
- i) Receive and File Recreation Department Activity Report for December 2020
- j) Receive and File Police Department Statistics for December 2020
- k) Receive and File Arrest Report for December 2020

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- l) Receive and File Offense Count Report for December 2020
- m) Receive and File Ticket Offense Report for December 2020
- n) Receive and File Traffic Accident Report for December 2020
- o) Receive and File Crime Log Report for December 2020
- p) Receive and File Call Flow Report for December 2020
- q) Receive and File Burn Permit Report for December 2020
- r) Receive and File 2020 Year-End PD Statistics
- s) Receive and file January 5, 2021 Recreation Board Meeting Minutes
- t) Receive and File Revenue and Expense Report December 2020
- u) Approval of Schedule of Bills dated January 14, 2021, in the amount of \$ 260,038.91

Motion by **LaFore**, seconded by **Misteravich**, to adopt the Consent Agenda as presented.

All yeas

Motion passes

PUBLIC HEARING

None

ITEMS FOR CONSIDERATION

1. Consideration of the Approval of Resolution No. 2021-2/Adoption of City of Richmond Recreation Master Plan

City Manager Moore informed Council that the Recreation Board, City Council and City Administration have been working on a revision to the Recreation Master Plan for several years.

In accordance with DNR Guidelines the proposed Recreation Master Plan was available for public review for 30 days, from December 1st 2020 through January 5th 2021. The Recreation Board, at their January meeting, adopted their Resolution No. 2021-1, adopting the 2021-2026 City of Richmond Recreation Master Plan and forwarded the plan to City Council for final adoption.

Motion by **Allen**, seconded by **Greene**, to adopt Resolution No. 2021-2: A Resolution Adopting the 2021-2026 City of Richmond Recreation Master Plan.

All yeas

Motion passes

2. Consideration of the Purchase of a Brush Chipper

Motion by **LaFore**, seconded by **Allen**, to authorize \$28,727.04 for the purchase of a Bandit 12XPC from Bandit Industries with the expense charged to the appropriate line item in the DPW Equipment Fund (404-442.977.000).

All yeas

Motion passes

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3. Consideration of the Purchase of a Dump Box/Chipper Cap

Motion by **Reindel**, seconded by **Warn**, to authorize the purchase of a Henderson dump body in the amount of \$13,148, from Knapheide Truck Equipment and a Titan Leaf Cap in the amount of 7,300 from Bell Equipment with the expenses charged to the appropriate line items in the DPW Equipment Replacement Fund and TIFA Fund.

All yeas

Motion passes

4. Consideration of the Extension of the Grounds Maintenance Contract

Motion by **Allen**, seconded by **Greene**, to extend the 2018 Grounds Maintenance Contract to Tommy's Lawn Service for calendar year 2021 and 2022 (is approved by the Administration) with the expenses charged to the appropriate line items of the General Fund, Major Street Fund, Local Street Fund, TIFA Fund, Sanitary Sewer Fund and Water Fund in the FY2021 and FY21/22 budgets with the estimated amount of \$12,624.00.

All yeas

Motion passes

5. Consideration of the Approval of Resolution No. 2021-3/Ridge Street Overlay Project Signature Resolution

Motion by **Reindel**, seconded by **Misteravich**, to adopt Resolution No. 2021-3, which designates the City Manager and the City Clerk as individuals authorized to sign the contract between MDOT and the City of Richmond.

All yeas

Motion passes

6. Consideration of Rescheduling the Quarterly Roundtable Meeting Date

Motion by **LaFore**, seconded by **Greene**, to reschedule the special quarterly roundtable meeting of the City Council on February 1, 2021, at City Hall beginning at 6:00 pm, or as a back-up date, on February 15th, 2021, at City Hall beginning at 6:00 pm.

All yeas

Motion passes

MISCELLANEOUS MATTERS FROM THE CITY MANAGER

- Thanked the DPW for the assistance with the Christmas Decoration and the decorating of the City Tree
- The ice rink has been installed this week.

COUNCIL COMMENTS

Rix – Reminder of upcoming calendar events:

1/27 – TIFA Meeting at 7:00 pm via Zoom

2/1 – Council Quarterly Roundtable at 6:00 pm (if allowed, due to Covid restrictions)

2/1 – Council meeting at 7:00 pm

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Chili Cook-off CANCELLED
1/21 – EDC meeting at 7:00 pm via Zoom

- City Calendars are available at City Hall

OTHER BUSINESS

None.

ADJOURNMENT

Motion by **Misteravich**, seconded by **Greene**, to adjourn the Regular Council Meeting at 7:31 p.m.

All yeas

Motion passes

Respectfully submitted:

Karen Stagl
City Clerk