

APPROVED 02/02/2026

**SPECIAL QUARTERLY ROUNDTABLE
MINUTES**

JANUARY 19, 2026

THE SPECIAL QUARTERLY ROUNDTABLE OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 5:30 P.M., ON MONDAY, JANUARY 19, 2026, BY MAYOR RIX.

ROLL CALL

Present: Allen, LaFore, Misteravich, Rix, Schultz, Warn, Yelencich

Absent: None

Others: City Manager Moore, City Clerk McCallister

Visitors: Luke Mirasola and Rich Weinert (RAHGS)

AUDIENCE PARTICIPATION

None

ADOPTION OF AGENDA

Motion by **Warn**, seconded by **Schultz**, to adopt the Agenda as presented

All yeas

Motion passes

By consensus, it was agreed that the RAHGS signage request would be heard at the beginning of the meeting.

1. RAHGS Signage Request

Representatives from RAHGS, Mirasola and Weinert, presented a proposal for signage improvements they would like in association with the Historic Village. This is to help the public understand where the Historic Village is located. RAHGS is asking for consideration of a variety of signs in and around the Historic Village in Bailey Park.

Discussion on potential signage:

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- Option for revised City signage at Main Street and Park Street corner.
- New Sign at corner of Stone and Park Street and Beebe and Park Street
- Alternate single City style sign in the middle of Park Street Block
- New vintage pole sign for Filling Station
- Murals on the exterior of Filling Station

The City Manager stated that the RAHGS presentation in the Council packet has been adjusted based on input from the Recreation Board. The style of the signs has been changed to match the blue “streetscape” style signage utilized throughout City facilities. The Recreation Board did like the signs at the corners, but the City Manager expressed reservations on the amount of signage requested. The proposed sign at the corner of Main and Park may also be too large when factoring in pedestrians and site lines for motorists. One possible option for this sign would be to approach the homeowner to see if they would provide an easement for a directional sign similar to Division and Beebe.

Following discussion, Council reached a consensus not to revise the existing corner signage at Main Street and Park Street and not to pursue installation of a larger sign at that location.

The consensus agreed to the following:

1. Installation of a streetscape style Historic Village sign at the corner of Stone and Park Street.
2. Install a hanging Historic Village sign from the existing Bailey Park sign on Beebe Street.
3. Add a “pointer finger” sign indicating the location of the parking area on the north side of Beebe Street.
4. Approve the 16’ vintage pole sign for the Filling Station and direct administration to take it to BZA for a variance.
5. Council requested the filling station’s murals be more in line with the historical nature of the gas station.
6. Council recommends that administration work neighboring property owners and RAHGS for more suitable suggestions for the directional sign at the corner of Park and Main Streets.

ITEMS OF GENERAL CONCERN

1. COUNCIL GOALS AND OBJECTIVES

There are currently no recommended changes needed to the list of Goals and Objectives.

Promoting Industrial and Commercial Growth–Master Plan-Master Plans

Commercial Growth – The TIFA, EDC and AUD events are now reflected on the City calendar. Hometown Heroes are working on a summer event that may be presented on a future Council meeting.

Industrial Development – Sun Communities is still in talks with Prospertech. Administration will work with them in installing “Industrial Area” signage to promote visibility.

Streetscape – The defaced Civic Organizational sign for the Masonic Lodge will be replaced in the spring.

Some of the damaged DTE light pole skirts have been replaced. Administration has identified additional locations where replacements are still needed and is coordinating efforts to have the remaining skirts replaced. They have also submitted locations where the poles need to be replaced.

It appears that the Rails to Trails project has stalled. It was recommended a letter be sent to the Department of Road and County Executive Mark Hackel to re-ignite discussions of advancement of the project.

Orientation for Members of Boards/Commissions – The new members of the Economic Development Corporation have been provided membership information including future meeting dates, bylaws and other important information.

Technology – The Police Department’s email server required replacement following a system failure. Administration reported that the Department expressed dissatisfaction with the service disruption and is reviewing the contracts “out clause”. Alternative service providers are being evaluated. Administration also met with the current provider to emphasize the need for improved service and reliability

LIST OF CITY COUNCIL PRIORITIES FOR CITY MANAGER

Development of Underutilized properties - Administration will follow up with the Lenox Township regarding the annexation of the Waste Water Treatment Plant.

Weeks is requesting an expansion of the water/sewer line to the west of their current site. Administration discussed that this would not be feasible without working an urban limits agreement.

Projects/Streets/Streetscape

Library renovation – Council request clarification on the Phase 1 proposal for the library renovation/building addition. There is some confusion on whether the proposed addition included any upgrades to the restrooms and/or the HVAC system. Clarification is needed to determine what is included in the \$980K project.

Rix would like to move forward with the expansion.

Allen feels the expansion is long overdue and wants to see something sooner or later.

Misteravich does not want to proceed with the building addition if it will remain unused.

Administration noted that construction of the proposed building addition would result in the loss of library parking spaces. City Manager Moore will contact AEW for further clarification regarding the cost breakdown.

Blight – Administration and Council discussed recent letters and red door hangers that have gone out regarding snow removal. Letters were also sent to businesses in the downtown area regarding expectations for the businesses on snow removal.

Council discussed previous demolition projects such as working with the property owner to demolish the vacant house next to the Aud driveway. Discussed potentially working with the owners of the old funeral home on Main Street to remove the building as a TIFA project. This may open up the property for development. The demolition will also add to the beautification of the City.

Development of Underutilized properties - The discussion of “Development of Underutilized properties” was revisited.

Allen inquired about the potential acquisition of the Old High School property and whether submitting a purchasing agreement would be an option. Council and Administration discussed multiple locations in Richmond that may be suitable for future park development.

Schultz would like to see an additional banner pole utilized on the south side of the city. The traffic signal at Howard does limit this near that intersection.

The Quarterly Roundtable meeting recessed at 6:56pm

The Quarterly Roundtable meeting reconvened at 7:31pm

ANIMAL ORDINANCE – LIVESTOCK

Council discussed the current animal ordinance and what changes are recommended.

Consensus was reached to amend the livestock ordinance to require a minimum of two (2) acres for residents to request livestock. If approved, livestock would be required to be located at the rear of the residence. Council noted that there may be existing livestock at some residences within the City that were not approved.

Residents who currently have approved livestock but do not meet the minimum acreage requirements will be grandfathered in; however, they will not be permitted to replace animals once they expire.

Council agreed to initiate the process of amending the livestock ordinance. Upon adoption of the ordinance, notification letters will be sent to property owners housing unapproved animals

The first reading of the amended livestock ordinance will be scheduled for February 2nd.

CITY MANAGER COMMENTS

Sidewalk gap letters were sent out to the affected properties within Orchard Meadows subdivision and Fitzgerald Street.

COUNCIL COMMENTS

Mayor Rix inquired about the timeline for the Economic Development Commission’s discussion regarding murals. Administration responded that the topic is anticipated to be presented at the March EDC meeting.

Rix requested the following items be added to next year’s budget:

- Additional features for the Splash Pad. (Allen expressed support for enhancements, specifically the addition of benches).
- Improvement to the grassy area at Trailhead Park.
- Upgrades to the Fire Hall trim work and repairs to the Bell Tower.

Council discussed concerns related to several properties exhibiting blight, particularly issues involving vehicles.

Council also discussed the current homeless situation within the City of Richmond.

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Misteravich requested some changes to the verbiage on the Business Directory.

ADJOURNMENT

Motion by **Schultz**, seconded by **Allen**, to adjourn the Special Quarterly Roundtable Meeting at 8:13p.m.

Motion passes

Respectfully submitted:

Heather L. McCallister
City Clerk