

**APPROVED 02/03/2020**  
**REGULAR MEETING**  
**MINUTES**

**JANUARY 20, 2020**

**THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:00 P.M., ON MONDAY, JANUARY 20, 2020, BY MAYOR RIX.**

**ROLL CALL**

Present: Allen, LaFore, Misteravich, Reindel, Rix, Warn

Absent: Greene

Others: City Manager Moore, City Clerk Stagl

Visitors: City Planner Jeschke;, Amanda Dodd from Care House, Scott Andrews from Interfaith Volunteer Caregivers, Ann from Turning Point

Motion by **Warn**, seconded by **Allen**, to excuse Councilor Greene from tonight's meeting, due to being out of town.

All yeas

**Motion passes**

**APPROVAL OF MINUTES**

Motion by **Warn**, seconded by **Allen**, to approve the minutes of the January 6, 2020, regular meeting, as presented.

All yeas

**Motion passes**

**AUDIENCE PARTICIPATION**

None.

**ADOPTION OF AGENDA**

Motion by **Warn**, seconded by **Allen**, to adopt the agenda as presented.

All yeas

**Motion passes**

**CONSENT AGENDA**

- a) Receive and File DPW Activity Report for December 2019
- b) Receive and File City Clerk's Activity Report for December 2019
- c) Receive and File City Planner's Activity Report for December 2019
- d) Receive and File Treasury and Money Market Report for December 2019
- e) Receive and File Investment CD Report for December 2019
- f) Receive and File Code Enforcement Activity Report for December 2019
- g) Receive and File Cable TV Activity Report
- h) Receive and File Library Activity Report for December 2019
- i) Receive and File Recreation Department Activity Report for December 2019
- j) Receive and File Police Department Statistics for December 2019
- k) Receive and File Arrest Code Count Report for December 2019
- l) Receive and File Offense Count Report for December 2019
- m) Receive and File Ticket Offense Report for December 2019
- n) Receive and File Traffic Accident Report for December 2019
- o) Receive and File Call Flow Report for December 2019
- p) Receive and File Burn Permit Report December 2019
- q) Receive and File 2019 Year-end Police Statistics
- r) Receive and File 2019 Year-end Offense Count Report
- s) Receive and File 2019 Year-end Incident Clearance Report
- t) Receive and File 2019 Year-end Call Flow Report
- u) Receive and File November 11, 2019, Library Board Meeting Minutes
- v) Receive and File November 12, 2019, Cable Commission Meeting Minutes
- w) Receive and File January 7, 2020, Recreation Board Meeting Minutes
- x) Receive and File Revenue and Expense Report for December 2019
- y) Approval of Schedule of Bills dated January 16, 2020, in the amount of \$ 352,064.24

Motion by **LaFore**, seconded by **Misteravich**, to adopt the Consent Agenda as presented.

All yeas

**Motion passes**

**PUBLIC HEARING**

**1. FY2020-21 Community Development Block Grant (CDBG) Funds**

City Manager Moore informed Council that the public hearing was scheduled to receive comments regarding the distribution of our FY2020-21 Community Development Block Grant allocation.

The City Public Service allocation for FY2020-21 is estimated to be \$4,867.00. New for this year is that all "bricks and motor" projects are considered using a competitive method where all municipalities are applying for projects from a larger pool of money.

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Motion by **Reindel**, seconded by **Warn**, to open the public hearing for the use of FY2020-2021 CDBG Funds at 7:05 pm.

All yeas

**Motion passes**

Amanda Dodd from Care House, explained the services of Care House. Care House provides hope and healing to child victims of sexual and physical abuse in Macomb County. Families are never charged for the services they receive at Care House. They were requesting \$600.00 to help support their services.

Scott Andrews from Interfaith Volunteer Caregivers, provided assistance to older and disabled adults who need a little extra help. Many frail and physically challenged adults struggle daily to maintain their independence. Their helping hands make it possible for them to remain in their homes. The service currently has 2 volunteers in Richmond that could assist older and disabled adults. They are requesting \$168.00 to help support their service.

Ann from Turning Point, explained the services. They provide programs and resources that enable victims/survivors of domestic violence and sexual assault to regain control of their lives. They are requesting \$1500.00 to help support their services.

Motion by **Reindel**, seconded by **Warn**, to close the public hearing for the use of FY2020-21 CDBG Funds at 7:27 pm

All yeas

**Motion passes**

**ITEMS FOR CONSIDERATION**

**1. Consideration of FY2020-21 CDBG Fund Allocations**

Motion by **Rix**, seconded by **Reindel**, to allocate \$4,867.00 of the FY2020-21 CDBG Funding to the following Public Service Programs:

Turning Point in the amount of \$1,500.00.

Care House in the amount of \$600.00

Interfaith Volunteer Care Givers in the amount of \$168.00

City of Richmond Parks & Recreation Department Senior Services Coordinator Position in the amount of \$2,599.00

All yeas

**Motion passes**

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Motion by **Allen**, seconded by **Warn**, to apply for \$6,764.00 of the FY2020-2021 CDBG competitive funding to furnish one (1) Stanley Magic Touch Automatic Door opener at the Richmond Senior Center located at 36164 Festival Drive.

All yeas

**Motion passes**

**2. Consideration of MI Junktiques Mobile Food Vendors**

Motion by **Allen**, seconded by **Misteravich**, to allow MI Junktiques to have mobile food vendors in conjunction with their markets on April 25<sup>th</sup> and July 25<sup>th</sup> with the following conditions:

- a. **Location:** That the food vendors be allowed in the Municipal Parking Lot between Monroe Street and the back of 69267 Main Street.
- b. **Association with an Event:** The food trucks are being approved as part of the vintage markets.
- c. **Number of Food Trucks:** No more than three mobile food vendors be allowed at either market.
- d. **Proof of Permit:** The mobile food vendors shall provide MI Junktiques copies of their operating license from the health department for inspection by the City at any time.
- e. **Hours:** The hours of the mobile food vendors will be the same as the markets 8 am to 5 pm both dates.
- f. **Duration:** The mobile food vendors will only be allowed the day of the markets.
- g. **Lighting:** The mobile food vendors will not be allowed to utilize exterior lighting.
- h. **Sound Amplification:** The mobile food vendors will not be allowed to play amplified music or using a public address system (PA) to make announcements.
- i. **Trash:** The mobile food vendors will need to bring their own trash receptacles or utilize the trash receptacles provided by MI Junktiques and all trash must be removed at the end of the event.
- j. **Menu:** MI Junktiques will strive to find mobile food vendors with unique menus.

Five yeas (Allen, LaFore, Misteravich, Reindel, Warn)

One nay (Rix)

One absent (Greene)

**Motion passes**

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**3. Consideration of Richmond Girls Fastpitch Association (RGFA) Banner Request**

Motion by **LaFore**, seconded by **Misteravich**, to approve the special event application from RGFA to have an across the road banner in conjunction with their registration event to be displayed February 3, 2020 through February 8, 2020.

All yeas

**Motion passes**

**MISCELLANEOUS MATTERS FROM THE CITY MANAGER**

- DPW will begin their downtown clean up tonight and tomorrow night
- DPW has begun work on the ice rink

**COUNCIL COMMENTS**

Rix – RPOA Spring Fling on March 7<sup>th</sup> – tickets are available at the Richmond Flower Shop or by calling 727-1011

- Hall Walking at the Richmond Middle School on Tuesdays, Wednesdays and Thursdays from 6-8 pm
- Good Old Winter Days at Beebe Park on February 1<sup>st</sup>

Reminder of upcoming calendar events:

- 1/22 – TIFA meeting at 7:00 pm
- 2/1 – Good Old Winter Days
- 2/3 – Council meeting at 7:00 pm
- 2/3 – Nonresident registration for pavilion and gazebo rentals

**CLOSED SESSION**

None.

**OTHER BUSINESS**

None.

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**ADJOURNMENT**

Motion by **Misteravich**, seconded by **Allen**, to adjourn the Regular Council Meeting at 7:45 p.m.

All yeas

**Motion passes**

Respectfully submitted:  
Karen Stagl  
City Clerk