

APPROVED 02/04/2019
REGULAR MEETING
MINUTES

JANUARY 21, 2019

THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:00 P.M., ON MONDAY JANUARY 21, 2019, BY MAYOR RIX.

ROLL CALL

Present: Allen, Greene, LaFore, Misteravich, Reindel, Rix, Warn

Absent: None

Others: City Manager Moore, City Clerk Stagl

Visitors: City Planner Jeschke, Police Chief Teske, DPS Director Goetzinger, State Representative Jeff Yaroch, Jill Albin, Yvonne Markel, Sheri Miller, Care House; Lori Stephens, Macomb County Warming Center; Melissa Coleman, Turning Point

APPROVAL OF MINUTES

Motion by **Warn**, seconded by **Allen**, to approve the minutes of the January 7, 2019, regular meeting as presented.

All yeas

Motion carried

AUDIENCE PARTICIPATION

None.

ADOPTION OF AGENDA

Motion by **Warn**, seconded by **Greene**, to adopt the agenda as presented.

All yeas

Motion passes

CONSENT AGENDA

- a) Receive and File DPW Activity Report for December 2018
- b) Receive and File City Clerk's Activity Report for December 2018
- c) Receive and File City Planner's Activity Report for December 2018
- d) Receive and File Treasury and Money Market Report for December 2018
- e) Receive and File Investment CD Report for December 2018
- f) Receive and File Recreation Department Activity Report for December 2018
- g) Receive and File Library Activity Report for December 2018
- h) Receive and File Water Well Report for December 2018
- i) Receive and File Police Department Statistics for December 2018
- j) Receive and File Offense Count Report for December 2018
- k) Receive and File Arrest Code Count Report for December 2018
- l) Receive and File Traffic Accident Report for December 2018
- m) Receive and File Call Flow Report for December 2018
- n) Receive and File Burn Permit Report for December 2018
- o) Receive and File 2018 Year-end Police Department Statistics
- p) Receive and File 2018 Year-end Offense Count Report
- q) Receive and File 2018 Year-end Arrest Code Count Report
- r) Receive and File 2018 Year-end Call Flow Report
- s) Receive and File December 10, 2018, Library Board Meeting Minutes
- t) Receive and File January 10, 2019, Planning Commission Meeting Minutes
- u) Receive and File Revenue and Expense Report for December 2018
- v) Approval of Schedule of Bills dated January 17, 2019, in the amount of \$185,428.84

Motion by **LaFore**, seconded by **Misteravich**, to adopt the Consent Agenda as presented.

All yeas

Motion carried

PUBLIC HEARING

1. FY2019-2020 Community Development Block Grant (CDBG) Funds

City Manager Moore informed Council that this year's allocation is estimated to be \$19,468.00. Of this amount, up to 25% may be used for Public Service Projects. \$300.00 for county Chore Services is automatically deducted and comes out of the Public Service projects portion of our funding. The usable amount of Public Service funds is \$4,567.00 and \$14,601.00 for non-Public Service project. Non-Public Service projects are broken down in two components: "Bricks & Mortar" and Planning and Administration. Planning and Administration Projects have a 20% cap.

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Motion by **Reindel**, seconded by **Allen**, to open the public hearing for the use of FY2019-2020 CDBG Funds at 7:06 p.m.

All yeas

Motion passes

Melissa Coleman from Turning Point, informed Council that they were requesting \$1000.00 in CDBG Funds. Turning Point is a Shelter Program that provides comprehensive services for victims of domestic abuse.

Lori Stephens from Macomb County Warming Shelter, informed Council that they were requesting \$3000.00 in CDBG Funds. Macomb County Warming Shelter provides emergency homeless shelter. They also provide meals and other services to assist the homeless.

Sheri Miller from Care House, informed Council that they were requesting \$600.00 in CDBG Funds. CARE House is a Child Advocacy Center in Macomb County. Care House is a child-friendly, family-centered facility that centralizes and coordinates the complex investigation, prosecution and treatment of child physical and/or sexual abuse. Motion by **Greene**, seconded by **Allen**, to close the public hearing for the use of FY 2019-2020 CDBG Funds at 7:15 p.m.

All yeas

Motion passes

ITEMS FOR CONSIDERATION

1. Consideration of FY2019-2020 CDBG Allocations

Motion by **Greene**, seconded by **Warn**, to allocate \$16,601.00 of the FY2019-2020 CDBG funding toward the installation of two (2) ADA self-opening door operators for the main entrance of City Hall in the amount of \$13,700.00.

All yeas

Motion passes

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Motion by **Greene**, seconded by **Allen**, to allocate \$4,567.00 of the FY2019-2020 CDBG funding to the following Public Service Programs:

City of Richmond Parks & Recreation Department for the Senior Services Coordinator Position, in the amount of \$3,167.00.

Care House in the amount of \$600.00

Macomb County Warming Center in the amount of \$300.00

Turning Point in the amount of \$500.00

All yeas

Motion passes

2. Consideration of Special Event Request/Richmond Area Chamber of Commerce/Winter Fest

Motion by **Reindel**, seconded by **Allen**, to approve the special event request to allow the Richmond Area Chamber of Commerce to place stands throughout town for ice carvings associated with the Chambers Winter event on Friday, February 15th.

All yeas

Motion passes

3. Consideration of Richmond Girls Fast Pitch Association (RGFA) Banner Request

Motion by **Allen**, seconded by **Warn**, to approve the special event application from RGFA to have an across the road banner in conjunction with their registration to be displayed Monday, February 11th through Monday, February 18th.

All yeas

Motion passes

RACC President Yvonne Markel announced that Chamber Director Jill Albin is retiring.

4. Consideration of Approving Resolution No. 2019-1/Contract with the Michigan Department of Transportation (MDOT) for the Division Road West City Limits to East City Limits Project

Motion by **Reindel**, seconded by **Warn**, to approve Resolution No. 2019-1 and designate the City Manager and the City Clerk as individuals authorized to sign the contract between MDOT and the City of Richmond.

All yeas

Motion passes

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5. Consideration of Approving Resolution No. 2019-2/Support of a County- Wide 911 Phone Surcharge

City Manager Moore informed Council the funds generated by the surcharge would be provided to the various public safety answering points (PSAP) or dispatch centers based on the number of phone lines each PSAP is responsible for. If approved the City would receive \$23,020.00 from the surcharge. Macomb County is the only county in Michigan that does not have a local 9-1-1 surcharge.

Motion by **LaFore**, seconded by **Misteravich**, to adopt Resolution No. 2019-2: a resolution supporting increasing the County Wide 9-1-1 phone surcharge.

All yeas

Motion passes

6. Consideration of Appointment to the Personnel Board

Motion by **Reindel**, seconded by **Warn**, to appoint Kevin Misch to the Personnel Board to fill an unexpired term with an expiration date of December 31, 2020.

All yeas

Motion passes

7. Consideration of Callahan's Kid Castle Plaque

Motion by **Greene**, seconded by **Allen**, to recommend that the City Council approve the purchase from Laser Mark-It for the Nicholas Callahan Memorial Kids Castle at Gierk Park in the amount of \$2,190.00 with the expense to be charged to the Capital Improvements Department in the General Fund.

All yeas

Motion passes

MISCELLANEOUS MATTERS FROM THE CITY MANAGER

None.

COUNCIL COMMENTS

Reindel – Thanked DPW for the great job they did cleaning up the streets from the recent snow fall.

Misteravich – Noted that State Representative Yaroch was in attendance tonight.

- Reminder that the MML Capital Conference is scheduled for March 19th and 20th.

Rix – Informed everyone that Police Chief Teske was recently appointed to the Macomb

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County Chiefs of Police Executive Board.

- Reminder of upcoming calendar events:

1/23 – TIFA meeting at 7:00 pm

1/31 – MML Training at City Hall 6-9 pm

2/4 – Council meeting at 7:00 pm

2/9 – Good Old Winter Days

2/9 – Historical buildings open

CLOSED SESSION

None.

OTHER BUSINESS

None.

ADJOURNMENT

Motion by **Misteravich**, seconded by **Greene**, to adjourn the Regular Council Meeting at 7:45 p.m.

All yeas

Motion carried

Respectfully submitted:

Karen Stagl
City Clerk