

APPROVED 02/19/2018
REGULAR MEETING
MINUTES

February 5, 2018

THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:05 P.M., ON MONDAY, FEBRUARY 5, 2018, BY MAYOR RIX.

ROLL CALL

Present: Allen, Greene, LaFore, Misteravich, Reindel, Rix, Warn

Absent: None

Others: City Manager Moore, City Clerk Stagl

Visitors: City Planner Jeschke, Recreation Director VanHove, City Assessor Cargo, DPS Director Goetzinger, Susan Kiel, Melissa Majchrzak, School Superintendent Brian Walmsley, Mari Jackson CARE Director of Development

APPROVAL OF MINUTES

Motion by **Warn**, seconded by **Allen**, to approve the minutes of the January 15, 2018, regular meeting as presented.

All yeas

Motion passes

Motion by **Warn**, seconded by **Allen**, to approve the minutes of the January 15, 2018, special quarterly roundtable, as presented.

All yeas

Motion passes

AUDIENCE PARTICIPATION

None.

ADOPTION OF AGENDA

Motion by **Warn**, seconded by **Allen**, to adopt the agenda as presented.

All yeas

Motion passes

CONSENT AGENDA

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- a) Board of Zoning Appeals Minutes of January 11, 2018
- b) Planning Commission Minutes of January 11, 2018
- c) Approval of City Council Goals and Objectives FY 2018/2019
- d) Approval of Schedule of Bills through February 1, 2018, in the amount of \$208,966.98

Motion by **LaFore**, seconded by **Misteravich**, to adopt the Consent Agenda as presented.

All yeas

Motion passes

PUBLIC HEARING

None.

ITEMS FOR CONSIDERATION

1. Consideration of CARE Special Event Request/Ride4Recovery

Mari Jackson, the CARE Director of Development briefed Council on the event. The event, Ride4Recovery is an annual bike ride event that raises funds and awareness to stop addiction and celebrate sobriety. This year the event is scheduled for Sunday, September 30, 2018. Ms. Jackson is hoping to utilize the Trailhead Park and municipal parking lot as the starting point for the event. CARE would like to utilize the Macomb Orchard Trail to provide a safe environment for the participants. Riders will have the option to select from four different distances: 10, 25, 40 and 62 miles. The longest distance will take them across the Macomb Orchard Trail to the Clinton River Trail and back. Ms. Jackson met with Theresa Maniaci and they will be renting the Banquet Hall to provide a breakfast at the start of the event and a lunch for the returning bike riders. In the afternoon, CARE will have a band playing in the banquet center's outdoor brick paver area at the rear of the facility. Ms. Jackson also spoke with Superintendent Walmsley who has agreed to allow the participants and volunteers to utilize the High School Park lot.

Motion by **Reindel**, seconded by **Greene**, to approve the special event request for CARE of Southeastern Michigan for their Ride4Recovery bicycle ride on Sunday, September 30, 2018 and approve the use of the municipal parking lot and Trailhead Park on that day.

All yeas

Motion passes

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2. Consideration of Coordinating Camp Richmond/Richmond Community Schools

The Recreation Director and City Manager were approached by the Richmond Community Schools Superintendent, Brian Walmsley and Lee Elementary Dean of Students, Heidi Napier to explore the possibility of working together to provide a summer camp option for all weeks that school is not in session.

Both the City's Recreation Department and the Richmond Community Schools receive complaints that Camp Richmond, offered by the City, does not cover the entire summer that school is not in session. The School Board asked their administration to explore options of coordinating efforts with the City to provide summer camps for the entire summer.

Council discussed the proposal that would offer the first seven (7) weeks of summer camp run by the City at Beebe Street Park with our normal Recreation Department summer staff. The remaining four (4) weeks would be run by the Richmond Community Schools at their facility, run by school staff. The coordination would be a common registration form, pricing, hours of operation and field trips. By coordinating efforts and including field trips, administration is recommending that the price of camp be increased by \$17.50 per week.

Some question as to where the field trips would take the campers.

Greene wanted additional financial data on the field trips and the locations.

Rix was in support of the program on a trial basis, with the understanding that the schools may be asked to consider running the entire Camp Richmond program in future years.

Greene could not support the program without reassessing the City's Camp Richmond program. The City has reduced the number of weeks that Camp Richmond operates down to a 7 week program. The City has not re-evaluated whether we could increase the number of weeks the program is offered. She wanted more time and information to evaluate the City program and the proposal being offered by the School.

Motion by **LaFore**, seconded by **Misteravich**, to direct administration to continue to work with Richmond Community Schools to coordinate a City and School Summer Camp with common hours, registration form and pricing.

Six yeas (Allen, LaFore, Misteravich, Reindel, Rix, Warn)

One nay (Greene)

Motion passes

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3. Consideration of Richmond Bees Special Event Request/Historic Baseball

Motion by **Allen**, seconded by **Warn**, to approve the Richmond Bees request to use a portion of the Festival Grounds in Beebe Street Park on Sunday, May 20th, Sunday, August 12th and Sunday, August 19th subject to the following conditions:

- a. That the Richmond Bees are deemed to be historical re-enactors not an organized athletic league.
- b. That the location of the games on the Festival Grounds may change due to ongoing work being done by the Festival Committee.

All yeas

Motion passes

4. Consideration of Creating Board of Review Alternate Position

One of the current Board of Review members is due to have her baby just prior to the March Board of Review session and will be unable to attend those meeting. The appointment of an alternate members will help- ensure that the Board of Review has a quorum to meet with the residents.

Motion by **Allen**, seconded by **Green**, to approve the creation of an alternate position to the Board of Review.

All yeas

Motion passes

Motion by **Reindel**, seconded by **LaFore**, to confirm the Mayor's appointment of Jerry Gramzow as the alternate to the Board of Review.

All yeas

Motion passes

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5. Consideration of the Introduction and First Reading of Ordinance No. 156-22;Tobacconist or Cigar/Cigarette Shop Uses in the B-2 District

Motion by **Misteravich**, seconded by **Reindel**, to introduce and give first reading to Ordinance No. 156-22 which will amend the land use table of the zoning ordinance to allow “tobacconist or cigar/cigarette shops” within the Downtown B-2 Zoning District; subject to receive a special use permit.

All yeas

Motion passes

6. Consideration of Change Order to Pound Road/Mar-Mac Lift Station Abandonment

Council is scheduled to consider a change order to the Pound Road Project that will allow the City to abandon the Mar-Mac Lift Station next to the Middle School and install a gravity sewer along the recently acquired public utility easement on school property on the parcel to the south. The gravity sewer will connect to the lift station at the end of Richwood Lane. The Mar-Mac lift station currently receives sanitary sewer flows from the Richmond Middle School and property on Stoecker Lane, and is in need of significant upgrades. In lieu of reconstructing the station, Administration is proposing to abandon the lift station and direct all flows to the Richwood Lift Station. Administration obtained a utility easement from Richmond Community Schools to allow for the construction of a gravity sewer from Mar-Mac to the south property line of the school property.

Motion by **LaFore**, seconded by **Misteravich**, to approve the change order in the amount of \$250,000.00 with the expenses charged to 590-900-818.000 Sanitary Sewer, Capital Improvements.

Discussion on motion:

Rix brought up the issue of also needing a utility easement from the property owners of the future Richmond West Subdivision, since the rerouting of the wastewater flow will also continue through this property.

Rix – Council appreciates the School Board working with the City to provide an easement that allows us to abandon the pump/list station.

Motion by **Rix**, seconded by **LaFore**, to add to the original motion that the City will also receive a signed utility easement from the property owner of the Richmond West Subdivision, prior to beginning this project.

All yeas

Motion passes

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The amended motion now reads:

Motion by **LaFore**, seconded by **Misteravich**, to approve the change order in the amount of \$250,000.00 with the expenses charged to 590-900-818.000 Sanitary Sewer, Capital Improvements; with the condition that the City receive a signed utility easement from the property owner of the Richmond West Subdivision, prior to beginning this project.

All yeas

Motion passes

7. Consideration of Bid Award/Karen Street Overlay Project

Motion by **Reindel**, seconded by **Warn**, to award the Karen Street Overlay Project to Pro-Line Asphalt in the amount of \$69,887.00 with the expenses charged to 203-462-818.000, Local Street: Capital Improvements.

All yeas

Motion passes

8. Consideration of Bid Award/Park Street Reconstruction Project

Motion by **Allen**, seconded by **LaFore**, to award the Park Street Reconstruction Project to Boddy Construction in the amount of \$163,705.59 with the expenses charged to the appropriate line item in Major Streets, General Fund and Sanitary Sewer Fund.

All yeas

Motion passes

MISCELLANEOUS MATTERS FROM THE CITY MANAGER

- Snow clean up in the Downtown area is tentatively scheduled for Tuesday and Wednesday.
- Thanked the DPS and Fire Department for the hockey game this past weekend

COUNCIL COMMENTS

LaFore – Congratulated the winter sports teams

Reindel – Thanked the DPW for the great job they did with snow removal on the streets.
- Thanked Brian Walmsley for attending tonight’s meeting.

Misteravich – Recently attended the 50th anniversary of SEMCOG celebration. The City of Richmond has been a charter member since 1968.

Rix – Reminder of upcoming calendar events:

2/8 – Planning Commission and BZA meetings have been cancelled.

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- 2/13 – Cable meeting at 7:00 pm
- 2/14 – Valentine’s Day
- 2/17 – Policeman’s Ball at Maniaci’s
- 2/19 – Council meeting at 7:00 pm
- 2/24 – Chamber of Commerce Event/Alpaca Races

OTHER BUSINESS

None

ADJOURNMENT

Motion by **Misteravich**, seconded by **Greene**, to adjourn the Regular Council Meeting at 8:20 p.m.

All yeas

**Motion
passes**

Respectfully submitted:

Karen Stagl
City Clerk