

**REGULAR MEETING  
BOARD OF ZONING APPEALS  
MINUTES**

**FEBRUARY 8, 2024**

**THE REGULAR MEETING OF THE RICHMOND BOARD OF ZONING APPEALS WAS CALLED TO ORDER AT 7:00 P.M., ON THURSDAY, FEBRUARY 8, BY CHAIRMAN MISTERAVICH.**

**ROLL CALL**

Present: Garber, Holley, Kaminski, Misteravich, Schade

Absent: None

Others: City Manager Moore, City Planner Jeschke, City Clerk McCallister

Visitors: Members of the Planning Commission

**APPROVAL OF MINUTES**

Motion by **Kaminski**, seconded by **Misteravich**, to approve the minutes of the October 12, 2023, meeting of Board of Zoning Appeals.

All yeas

**Motion passes**

**AUDIENCE PARTICIPATION**

None.

**CORRESPONDENCE**

- City Council Meeting of January 3, 2024
- City Council Meeting of December 18, 2023
- Planning Commission Meeting of December 14, 2023

Motion by **Kaminski**, seconded by **Garber**, to receive and file the correspondence as presented.

All yeas

**Motion passes**

**ADOPTION OF AGENDA**

Motion by **Kaminski**, seconded by **Schade**, to approve the agenda as presented.

All yeas

**Motion passes**

**PUBLIC HEARING**

**A.1 VAR-01-2024 – CITY OF RICHMOND** – Request for a Variance from Section 13.02 (Sign General Standards) to allow a proposed City Event Sign to have more than 50 percent changeable copy on property located at 68931 Main Street (APN: 50-07-06-02-227-009).

City Manager Moore provided background information on the sign replacement and the options for future emergency usage as well as advertising for local events.

Motion by **Kaminski**, seconded by **Garber**, to open the public hearing at 7:05 p.m.

No comments were received.

Motion by **Kaminski**, seconded by **Garber**, to close the public hearing at 7:06 p.m.

**ITEMS FOR CONSIDERATION**

**B-1. VAR-01-2024 – CITY OF RICHMOND** – Request for a Variance from Section 13.02 (Sign General Standards) to allow a proposed City Event Sign to have more than 50 percent changeable copy on property located at 68931 Main Street (APN: 50-07-06-02-227-009).

City Planner Jeschke indicated the changeable copy portion is a fairly minor variance (61.6%) than the allowable 50 percent total. The approval of the Variance for the proposed Roosevelt Civic Auditorium sign is recommended for approval.

Motion made by **Schade**, seconded by **Misteravich**, to Approve the requested Variance from Section 13.02 (Sign General Standards) to allow a proposed City Event Sign to have more than 50 percent changeable copy on property located at 68931 Main Street (APN: 50-07-06-02-227-009).

Discussion on motion:

The sign will be internally illuminated. There will be additional lighting installed directed at a new flag pole.

All yeas

**Motion passes**

**MISCELLANEOUS MATTERS FROM THE CITY STAFF**

City Manager Moore welcomed the newest member of the Board of Zoning Appeals, Jennifer Holley.

**CHAIRMAN AND COMMISSION MEMBERS**

None

**ADJOURNMENT**

Motion by **Kaminski**, supported by **Schade**, to adjourn the Board of Zoning Appeals Regular Meeting at 7:10 p.m.

All yeas

**Motion passes**

Respectfully submitted:

Heather L. McCallister  
City Clerk