

APPROVED 03/02/2020
REGULAR MEETING
MINUTES

FEBRUARY 17, 2020

THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:00 P.M., ON MONDAY, FEBRUARY 3, 2020, BY MAYOR RIX.

ROLL CALL

Present: Allen, Greene, LaFore, Misteravich, Reindel, Rix, Warn

Absent: None

Others: City Manager Moore, City Clerk Stagl

Visitors: DPS Director Goetzinger, Police Chief Teske, Cable Coordinator Robbins

APPROVAL OF MINUTES

Motion by **Warn**, seconded by **Greene**, to approve the minutes of the February 3, 2020, Regular Meeting, as presented.

All yeas

Motion passes

AUDIENCE PARTICIPATION

None.

ADOPTION OF AGENDA

Motion by **Warn**, seconded by **Greene**, to adopt the agenda as presented.

All yeas

Motion passes

CONSENT AGENDA

- a) Receive and File DPW Activity Report for January 2020
- b) Receive and File City Clerk's Activity Report for January 2020
- c) Receive and File City Planner's Activity Report for January 2020
- d) Receive and File Treasury and Money Market Report for January 2020
- e) Receive and File Investment CD Report for January 2020
- f) Receive and File Code Enforcement Activity Report for January 2020
- g) Receive and File Cable TV Activity Report for January 2020

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- h) Receive and File Library Activity Report for January 2020
- i) Receive and File Recreation Department Activity Report for January 2020
- j) Receive and File Police Department Statistics for January 2020
- k) Receive and File Arrest Code Count Report for January 2020
- l) Receive and File Offense Count Report for January 2020
- m) Receive and File Ticket Offense Report for January 2020
- n) Receive and File Traffic Accident Report for January 2020
- o) Receive and File Call Flow Report for January 2020
- p) Receive and File Burn Permit Report January 2020
- q) Receive and File Cable TV Goals and Objectives
- r) Receive and File January 14, 2020, Cable Commission Meeting Minutes
- s) Receive and File Revenue and Expense Report for January 2020
- t) Approval of Schedule of Bills dated February 13, 2020, in the amount of \$ 406,172.92

Motion by **LaFore**, seconded by **Misteravich**, to adopt the Consent Agenda as presented.

All yeas

Motion passes

PUBLIC HEARING

None.

ITEMS FOR CONSIDERATION

**1. Consideration of Special Event Request/Grace Community Church
Vacation Bible School Tent**

Motion by **Allen**, seconded by **Warn**, to approve the special event application for a tent in conjunction with Grace Community Church's Vacation Bible School from July 26th through August 1st, 2020, with the following requests:

- a. 20' by 20' tent encroaching into Friday Street right-of-way
- b. Temporary fence adjacent to tent along Friday Street

All yeas

Motion passes

2. Consideration of Bid Award/202 Aggregate Material Supply

Motion by **Reindel**, seconded by **Allen**, to award the 2020 Aggregate Materials Supply contract to T.R. Pieprzak at the unit prices of \$16.30 per ton for 21AA limestone and \$7.95 per ton for MDOT Class III sand.

All yeas

Motion passes

3. Consideration of WWTP Automatic Transfer Switch (ATS)

Motion by **LaFore**, seconded by **Greene**, to authorize the expense of \$11,304.00 for the purchase of an Automatic Transfer Switch from Michigan CAT with expenses charged to the appropriate line items in the WWTP Equipment Replacement Fund.

All yeas

Motion passes

4. Consideration of Approving the Amended Richmond TV Standards, Procedures and Guidelines

This process gives the public a chance to have an important meeting taped, but allows RTV to weed out any requests not deemed to be for the public interest.

Motion by **Reindel**, seconded by **Warn**, to approve the amended Richmond TV Standards, Procedures and Guidelines.

All yeas

Motion passes

5. Consideration of Approving Special Event Request/White Cane Sale/Richmond Lions Club

Motion by **LaFore**, seconded by **Allen**, to approve the request received from the Richmond Lion's Club to conduct their White Cane Sale, at the intersections of Main/Division and County Line Road/St. Clair Highway (City side) on Friday, April 24th and Saturday, April 25th 2020, from Dawn to Dusk; further, the Lion's Club agree not to be in the Main/Division intersection on Friday, April 25th from 2:30 p.m. to 3:30 p.m.; and further that the Lion's agree to sign a Liability Waiver.

All yeas

Motion passes

6. Consideration of Adopting Resolution No. 2020-2/Approval of the Request to Conduct the Annual Memorial Day Parade

Motion by **Reindel**, seconded by **Warn**, to adopt Resolution No. 2020-2, which directs the City Clerk to apply to the Michigan Department of Transportation to close M-19 on Monday, May 25, 2020, from 9:00 a.m. – 11:00 a.m., for the purpose of conducting the annual Memorial Day Parade.

All yeas

Motion passes

Motion by **Misteravich**, seconded by **LaFore**, to authorize the purchase of three (3) wreaths to be placed at the Richmond Cemetery, St. Michael's Cemetery and the Veterans Memorial.

All yeas

Motion passes

7. Consideration of Board Appointments

Motion by **Allen**, seconded by **Warn**, to confirm the Mayor's reappointment of Sue Foster to the Board of Review for a year term with an expiration date of December 31, 2021.

All yeas

Motion passes

Motion by **Reindel**, seconded by **Greene**, to reappoint Mike Misteravich to the Board of Zoning Appeals for a year term with an expiration date of December 31, 2021.

All yeas

Motion passes

MISCELLANEOUS MATTERS FROM THE CITY MANAGER

- The packets for Monday's special meeting (2/24) will be going out this Thursday.
- We recently completed the updated business directory

COUNCIL COMMENTS

Rix – reminder of upcoming calendar events:

- 2/24 – Joint meeting with the Library Board at 7:00 pm at the Library
- 2/26 – TIFA meeting at 7:00 pm
- 2/28 – Winter taxes due
- 3/2 – Council meeting at 7:00 pm
- 3/7 – RPOA Spring Fling fund raiser
- Hall walking takes place at the Middle School every Tuesday, Wednesday and

Thursday from 6-8 pm

CLOSED SESSION

1. POLC Command Contract

Motion by **Allen**, seconded by **Greene**, to convene into closed session in accordance with Section 8 (c) of the Michigan Open Meetings Act, Public Act 267 of 1976, as amended, for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement, as requested by administration.

A roll call vote was taken:

All yeas (Greene, LaFore, Misteravich, Reindel,
Rix, Warn, Allen)

Motion passes

Council recessed at 7:29 p.m. to go into closed session.

OTHER BUSINESS

Motion by **Reindel**, seconded by **LaFore**, to reconvene into open session at 8:07 pm.

All yeas

Motion passes

ADJOURNMENT

Motion by **Misteravich**, seconded by **Greene**, to adjourn the Regular Council Meeting at 8:08 p.m.

All yeas

Motion passes

Respectfully submitted:
Karen Stagl
City Clerk