

**APPROVED 03/15/2021**  
**REGULAR MEETING**  
**MINUTES**

**MARCH 1, 2021**

**THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:00 P.M., ON MONDAY, MARCH 1, 2021, BY MAYOR RIX.**

**ROLL CALL**

Present: Allen, Greene, LaFore, Misteravich, Reindel, Rix, Warn

Absent: None

Others: City Manager Moore, City Clerk Stagl

Visitors: Bethany Matthews, DPS Director Goetzinger, Fire Chief Spens, Melissa Majchrzak, Robert Majchrzak

**APPROVAL OF MINUTES**

Motion by **Warn**, seconded by **Greene**, to approve the minutes of the February 15, 2021, regular meeting as presented.

All yeas

**Motion passes**

**AUDIENCE PARTICIPATION**

None.

**ADOPTION OF AGENDA**

Motion by **Warn**, seconded by **Greene**, to adopt the agenda as presented.

All yeas

**Motion passes**

**CONSENT AGENDA**

- a. Approval of Schedule of Bills dated February 25, in the amount of \$154,123.30.

Motion by **LaFore**, seconded by **Misteravich**, to adopt the Consent Agenda as presented.

All yeas

**Motion passes**

**PUBLIC HEARING**

None.

**ITEMS FOR CONSIDERATION**

**1. Consideration of Approving the Pay it Forward Banner request**

Motion by **Greene**, seconded by **Allen**, to approve the request from Kathy Machowski to place the Pay it Forward Banner over Main Street the two weeks leading up to Pay it Forward Day from Tuesday, April 14<sup>th</sup> through Tuesday, April 28<sup>th</sup>, 2021.

All yeas

**Motion passes**

**2. Consideration of Special Event Request/Vintage Road Trip Market**

City Manager Moore informed Council that the Vintage Road Trip Market would be similar to the markets that Kathy Osebold used to run in April and July. The location of the market is changed and will be completely within the Municipal Parking Lot. Due to adjustment in location, there will not be any need to close any streets down. This event will be a “juried” market, which means the vendors will need to apply and be invited.

The organizers have also submitted a Special Event Application – Mobile Food Vendor for 3-5 mobile food vendors. They would like to have 1-2 vendors with food for lunches and 2-3 vendors with more snack type foods.

Melissa Majchrzak, one of the organizers for the event, informed Council that they would like to make this event an annual event and grow the event to include the entire City. The food vendors will provide specialty items which will not take business away from the local restaurants. Melissa indicated that she would reach out to a local restaurant to see if they would want to provide some type of food.

Rix stated that he would only be in favor of those food truck that provided specialty items.

Motion by **Allen**, seconded by **Warn**, to approve the special event request from Floras Trash to Treasure to hold the Vintage Road Trip Market and More event on May 15<sup>th</sup> and 16<sup>th</sup>, 2021, from 7:00 am to 5:00 pm in the Municipal Parking Lot.

All yeas

**Motion passes**

Motion by **Reindel**, seconded by **Greene**, to remove parking from the west side of Parker Street between Monroe and Water Streets and remove parking on the south side of Monroe Street from Parker Street through 35364 Monroe Street on Saturday, May 15<sup>th</sup> and Sunday May 16<sup>th</sup> from 7:00 am. through 5:00 pm.

All yeas

**Motion passes**

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Motion by **LaFore**, seconded by **Greene**, to approve the special event request from Floras Trash to Treasure to allow 3- mobile food vendors during the Vintage Road Trip Market and More event on May 25<sup>th</sup> and 16<sup>th</sup>, 2021, from 7:00 am to 5:00 pm in the Municipal Parking Lot.

Six yeas (Allen, Greene, LaFore, Misteravich, Reindel, Warn)

One nay (Rix)

**Motion passes**

**3. Consideration of Bid Award/Ridge Street Overlay Contract**

Motion by **Reindel**, seconded by **Warn**, to authorize the expense of \$41,986 for the mill & overlay of Ridge Street to James P Contracting with expenses charged to the Major Street Fund; Capital Improvements.

All yeas

**Motion passes**

**4. Consideration of Approving Resolution No. 2021-05/EDF Grant Program**

Motion by **Greene**, seconded by **Allen**, to adopt Resolution 2021-05 to authorize the City Manager to act as agent on behalf of the City to request TEDF Category B Program funding for Burke Drive.

All yeas

**Motion passes**

**5. Consideration of Approving Special Event Request/White Cane Sale/Richmond Lion's Club**

Motion by **Allen**, seconded by **Warn**, to approve the request received from the Richmond Lion's Club to conduct their Good Fellow Paper Sale, at the intersections of Main/Division and County Line Road/St. Clair Highway (City side) on Friday, April 23<sup>rd</sup> and Saturday, April 24<sup>th</sup>, 2021, from Dawn to Dusk; further, the Lion's Club agree not to be in the Main/Division intersection on Friday, April 23<sup>rd</sup> from 2:30 p.m. to 3:30 p.m.; and further that the Lion's agree to sign a Liability Waiver.

All yeas

**Motion passes**

**6. Consideration of Board Appointments**

Motion by **LaFore**, seconded by **Misteravich**, to confirm the Mayor's reappointment of Marilyn Frank to the Board of Review for a three (3) year term with an expiration date of March 31, 2023.

All yeas

**Motion passes**

Motion by **Reindel**, seconded by **Greene**, to reappoint Mike Kaminski to the Board of Zoning Appeals for a three (3) year term with an expiration date of December 31, 2023.

All yeas

**Motion passes**

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Motion by **Reindel**, seconded by **Allen**, to reappoint Kevin Misch to the Personnel Board for a three (3) year term with an expiration date of December 31, 2023.

All yeas

**Motion passes**

Motion by **LaFore**, seconded by **Greene**, to reappoint Terry Olson to the Personnel Board for a three (3) year term with an expiration date of December 31, 2023.

All yeas

**Motion passes**

**7. Consideration of the Confirmation of the Fire Chief**

Motion by **Greene**, seconded by **Allen**, to confirm the appointment of Curtis Spens as Fire Chief for the City of Richmond in accordance with Section 7.13 of the City of Richmond Charter for a one-year term commencing on March 1, 2021 and expiring on February 28, 2022.

All yeas

**Motion passes**

**MISCELLANEOUS MATTERS FROM THE CITY MANAGER**

- It was nice see all Councilors.

**COUNCIL COMMENTS**

Councilors commented on how nice it was to meet in public.

Rix – Reminder of upcoming calendar events:

- 3/8 – Library Board meeting at 7:00 pm via Zoom
- 3/9 – Cable Commission meeting at 7:00 pm via Zoom
- 3/11 – Board of Zoning Appeals at 7:00 pm via Zoom
- 3/11 – Planning Commission immediately following the BZA via Zoom
- 3/14 – Move clocks forward/change batteries in smoke detectors
- 3/15 – Council meeting at 7:00 pm.

**CLOSED SESSION**

**1. Consideration of the Purchase of Property**

Motion by **Greene**, seconded by **Allen**, to convene into closed session in accordance with Section 8 (d) of the Michigan Open Meeting Act, Public Act 267 of 1976, as amended, to consider the purchase or lease of real property, as requested by Administration.

**A Roll call vote was taken:**

All yeas (Greene, LaFore, Misteravich, Reindel,  
Rix, Warn, Allen)

**Motion passes**

Council recessed at 7:46 pm.

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**OTHER BUSINESS**

Motion by **LaFore**, seconded by **Reindel**, to reconvene into open session at 9:14 pm.

All yeas

**Motion passes**

**ADJOURNMENT**

Motion by **Misteravich**, seconded by **Greene**, to adjourn the Regular Council Meeting at 9:15 p.m.

All yeas

**Motion passes**

Respectfully submitted:  
Karen Stagl  
City Clerk