

APPROVED 03/15/2021
SPECIAL QUARTERLY ROUNDTABLE
MINUTES

MARCH 1, 2021

THE SPECIAL QUARTERLY ROUNDTABLE OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 6:03 P.M., ON MONDAY, MARCH 1, 2021, BY MAYOR RIX.

ROLL CALL

Present: Allen, Greene, LaFore, Misteravich, Reindel, Rix, Warn

Absent: None

Others: City Manager Moore, City Clerk Stagl

Visitors: Bethany Matthews

AUDIENCE PARTICIPATION

None

ADOPTION OF AGENDA

Motion by **Warn**, seconded by **Greene**, to adopt the Agenda as presented.

All yeas

Motion passes

ITEMS FOR CONSIDERATION

1. Discussion of Items of General Concern

1. GOALS AND OBJECTIVES

Issue 1 - Promoting Industrial and Commercial Growth.

Council recently adopted the Recreation Master Plan.

The City Manager spoke with Sandy Rewalt about the Gratiot Avenue property. Sandy would like to annex this property into the City. The Manager will be reaching out to the Township Supervisor to see if they are still interested in a 425 agreement.

No changes were made.

Issue 2 – Traffic Congestion and Accessibility on Main Street.

APPROVED 03/15/2021

The Public Service Director, Chief of Police and City Manager are reviewing the cost for pole mounted systems and will be finalizing the cost in the upcoming budget.

The No U-Turn signs have been installed on Main Street.

The City Manager will be speaking with the owner of Gierk Shoes regarding the removal of parking spaces in front of their store.

No changes were made.

Issue 3 – Streetscape Implemented.

TIFA will be discussing potential across the road lighting throughout our downtown.

No changes were made.

Issue 4 – Rails to Trails.

St. Clair County's current focus is on the gaps near Port Huron. Council would like the City Manager to reach out to John Crumm at Department of Roads to see about doing Division Road.

No changes were made.

Issue 5 – Orientation and Training for Members of Boards and Commissions.

No outside training was held this year due to COVID-19. Administration held individual board training for Planning Commission, EDC and TIFA.

No changes were made.

Issue 6 – Code Enforcement.

The Building Clerk, Chief of Police and City Manager continue to handle code enforcement.

Rix commented that the Police Officers should be noting code violation as they patrol throughout the City, especially snow violations.

No changes were made.

Issue 7 – Technology

APPROVED 03/15/2021

Through the use of CARE funds, the City was able to have the federal government pay for server and firewall updates. The availability of the CARE funds saved the City a considerable amount of money in upcoming budgets.

The City will be needing to replace the two 9-1-1 consoles that are no longer being manufactured. The costs for the two units will be \$400,000. The City will have to purchase the two units at the same time, since we cannot have an analog unit and a digital unit.

Another upgrade to 9-1-1 will also be coming. The State has a large project to run fiber optic to all dispatch centers. Administration is researching this now.

No changes were made.

The Quarterly Roundtable was recessed at 6:54 pm.

The Quarterly Roundtable reconvened at 9:15 pm.

2. 2020/21 LIST OF CITY COUNCIL PRIORITIES FOR THE CITY MANAGER

Sale of City Owned Properties

68420 Main Street - The City Manager has been working with the two adjacent property owners.

Portion of CN Property – The City Manager is working with Mark Clark's to revise the original draft and reach out to the two adjacent residential property owners and the Village Café.

Development of Underutilized properties

69360 Main Street – This lot and the private parking areas adjacent to the lot have been surveyed by Tetra Tech for potential incorporation into any parking improvements. DTE was supposed to get a proposal on the cost and feasibility of underground utilities, however due to COVID-19, this is lagging behind.

Acquire old High School property – This issue will come before Council at the July quarterly roundtable.

Projects/Streets/Streetscape

Council requested that additional banner poles be placed on hold due to a potential project with the Aud.

Administrative Assistant to the City Manager

The Administrative Assistant began working today. During March, she will work every other week. Beginning in April, she will begin working every week.

3. MONROE STREET DRIVEWAY REPAIRS.

The resident, Grace Hayden at 35220 Monroe Street, was dissatisfied with her driveway after the Monroe Street reconstruction project. The Public Service Director and City Manager met with the resident at her residence and were able to witness a car bottom out upon driving into the driveway. The DPS Direction has offered two options: Option 1 would replace a portion of the driveway at the City's expense; Option 2 would replace the entire driveway and sidewalk. The resident has indicated a willingness to participate in the cost. Council agreed to go with option 2 as long as the resident participated in some of the cost.

4. REQUEST TO PLACE DRIVEWAY IN PARKER STREET RIGHT-OF-WAY

Mike Dixon, 69181 Parker Street, would like to turn the existing dirt driveway that he is currently using into a concrete driveway. He would also like to add a front porch onto his house. The house is somewhat unique in that to access the lot you have to travel across the undeveloped portion of the Parker Street right-of-way.

Council directed Administration to work with the property owner on the upgrades he wanted to make to his property.

CITY MANAGER COMMENTS

City Manager Moore questioned if Council wanted to hold the next meeting via Zoom or in Public. Council consensus was to hold the meeting in public.

COUNCIL COMMENTS

None.

APPROVED 03/15/2021

ADJOURNMENT

Motion by **Misteravich**, seconded by **Greene**, to adjourn the Special Quarterly Roundtable Meeting at 9:31 p.m.

All yeas

Motion carried

Respectfully submitted:

Karen Stagl
City Clerk