

APPROVED 04/01/2019
REGULAR MEETING
MINUTES

MARCH 18, 2019

THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:00 P.M., ON MONDAY, MARCH 18, 2019, BY MAYOR RIX.

ROLL CALL

Present: Allen, Greene, LaFore, Misteravich, Reindel, Rix, Warn

Absent: None

Others: City Manager Moore, City Clerk Stagl

Visitors: Warren Schwark, Don Graham, Joshua Fouchia, Mike Trautman, Mary Ellen Trautman, State Representative Jeff Yaroch, Fire Chief Curtis Spens, DPS Director Goetzinger, Christine Rowley, Tom Garant, Denise Garant, State Champion High School Competitive Cheer Team and their Coach Kelli Matthes

APPROVAL OF MINUTES

Motion by **Warn**, seconded by **Allen**, to approve the minutes of the March 4, 2019, regular meeting as presented.

All yeas

Motion passes

AUDIENCE PARTICIPATION

None.

ADOPTION OF AGENDA

Motion by **Warn**, seconded by **Greene**, to adopt the agenda as presented.

All yeas

Motion passes

CONSENT AGENDA

- a) Receive and File DPW Activity Report for February 2019
- b) Receive and File City Clerk's Activity Report for February 2019
- c) Receive and File City Planner's Activity Report for February 2019
- d) Receive and File Treasury and Money Market Report for February 2019
- e) Receive and File Investment CD Report for February 2019
- f) Receive and File Code Enforcement Activity Report for February 2019
- g) Receive and File Recreation Department Activity Report for February 2019
- h) Receive and File Library Activity Report for February 2019
- i) Receive and File Cable TV Services Activity Report for February y 2019
- j) Receive and File Water Well Report for February 2019
- k) Receive and File Police Department Statistics for February 2019
- l) Receive and File Offense Count Report for February 2019
- m) Receive and File Arrest Code Count Report for February 2019
- n) Receive and File Ticket Offense Report for February 2019
- o) Receive and File Traffic Accident Report for February 2019
- p) Receive and File Call Flow Report for February 2019
- q) Receive and File Burn Permit Report for February 2019
- r) Receive and File February 12, 2019, Cable Commission Meeting Minutes
- s) Receive and File March 5, 2019, Recreation Board Meeting Minutes
- t) Receive and File Revenue and Expense Report for February 2019
- u) Approval of Schedule of Bills dated March 14, 2019, in the amount of \$278,461.67

Motion by **LaFore**, seconded by **Misteravich**, to adopt the Consent Agenda as presented.

All yeas

Motion passes

PUBLIC HEARING

None.

ITEMS FOR CONSIDERATION

1. Consideration of Adopting Resolution No. 2019-5/Recognition of State Champion Competition Cheer Team

Motion by **Greene**, seconded by **Allen**, to adopt Resolution No. 2019-5, a resolution recognizing the 2019 State Champion Richmond High School Competitive Cheer Team as a source of civic pride.

Mayor Rix read aloud the Resolution recognizing and congratulating the Richmond High School Competitive Cheer Team and their Coach Kelli Matthes, for their dedication and

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diligence to the sport of High School Competitive Cheer and for winning the 2019 State Championship.

Coach Matthes accepted the Resolution and thanked the Cheer Team and their families for the dedication and thanked the Council and Community for their support of the Cheer Team.

Vote on motion:

All yeas

Motion passes

2. Consideration of the Confirmation of the Fire Chief

Motion by **Reindel**, seconded by **Warn**, to confirm the appointment of Curtis Spens as Fire Chief for the City of Richmond in accordance with Section 7.13 of the City of Richmond Charter for a one-year term commencing on March 1, 2019 and expiring on March 1, 2020.

Chief Spens – looking forward to the next year. He is a second generation Fire Chief.

Rix – Thanked Tom Garant for his years of service as Fire Chief.

Vote on motion:

All yeas

Motion passes

3. Consideration of Special Event Request/RAHGS Agricultural Event

Motion by **Allen**, seconded by **Reindel**, to approve the RAHGS special event request for the Richmond Heritage Festival, in conjunction with Log Cabin Day on Saturday, June 29th from 9am-5pm and Sunday, June 30 from 9am-5pm; along with the closure of Park Street from Stone to Beebe Streets for both days.

All yeas

Motion passes

4. Consideration of Special Event Request/Pyro Joe's

Motion by **LaFore**, seconded by **Misteravich**, to approve the Pyro Joe's request to use a portion of the Festival Grounds and Beebe Street Park on Saturday, June 15th from 12 p.m. until Sunday, June 16th at 2:00 p.m. for a fireworks display on Saturday; and the closure of a portion of Festival Drive on Saturday afternoon and evening.

All yeas

Motion passes

5. Consideration of Richmond Little League 5-year Plan

Motion by **Reindel**, seconded by **Allen**, to approve the Richmond Little League 5 year Plan covering 2019-2023.

All yeas

Motion passes

6. Consideration of Sign Request/Callahan Kids Castle

City Manager Moore informed Council that this was the original sign developed by Kelley Osterman that includes the names of the donors. The proposed sign was presented to and approved by the Recreation Board.

Motion by **Allen**, seconded by **Greene**, to approve the Nicholas Callahan Memorial Kids Castle Sign that includes the list of donors. DPW will be responsible for installing the sign according to Administrations directive.

All yeas

Motion passes

7. Consideration of Request for a Lease Extension/T-Mobile

Motion by **Reindel**, seconded by **Warn**, to authorize the Mayor to sign the Lease Extension Proposal from T-Mobile as presented on behalf of the City.

All yeas

Motion passes

8. Consideration of Lot/Combine Request

City Manager Moore informed Council that the resident Ms. Wald, owns 2 parcels on Arbor Court, one is her residence and the other is an adjacent vacant lot. She would like to build a detached garage, but our zoning ordinance does not allow an accessory structure to be built on a vacant lot, therefore, she is requesting to have the lots combined into one parcel.

Council also needs to discuss possible solutions to the gaps in the sidewalks created by

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an established property owner purchasing a vacant lot next to them to combine with their property. Lot combinations have resulted in current and future gaps in the city's sidewalk system in subdivision. Administration would like some direction on this issue.

Motion by **LaFore**, seconded by **Allen**, to approve the lot combination requested by the property owner Jill Wald for Parcel #07-03-35-285-022 (70153 Arbor Court) and 07-03-35-285-021 (70165 Arbor Court); combining these parcel into one residential parcel.

Discussion on motion:

Misteravich questioned is Ms. Wald has been made aware of the possibility of having to install sidewalk in front of the vacant lot. City Manager Moore informed Council that the resident had been made aware of this possibility.

Vote on motion:

All yeas

Motion passes

Motion by **Greene**, seconded by **Allen**, to direct Administration to prepare a resolution for the City Council to order a sidewalk installed where gaps in the sidewalk system have been created by lot combinations which have resulted in a public nuisance or hazard which is dangerous to the health, safety, or welfare of the residents or inhabitants of the city.

Discussion on motion:

Rix – was not in favor of the motion. Felt Council needed to address the bigger issue. There are the created gaps in sidewalks and other streets in the City where sidewalks don't exist. Would like to see this issue go to Administration, with possible solutions presented to Council. Felt this issue needed to be discussed at length at a workshop.

Greene withdrew her motion.

City Manager Moore informed Council that the next workshops would be the budget workshops scheduled for the April and May and then the quarterly workshop which would be in July.

Council determined that they would like to discuss this issue sooner than July and requested that this be discussed at the budget meeting when the DPS Director will be presenting his budgets.

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Motion by **Rix**, seconded by **Greene**, to place the sidewalk discussion at the budget workshop meeting the DPS Director will be attending; with Administration presenting potential scenarios for Council study.

All yeas

Motion passes

9. Consideration of Adopting Resolution No. 2019-6/Adding Skinner Drive Extension to the City's Municipal Street System

Motion by **LaFore**, seconded by **Misteravich**, to adopt Resolution No. 2016-6 to approve the addition of Skinner Drive Extension to the City's Municipal Street System.

All yeas

Motion passes

10. Consideration of Adopting Resolution No. 2019-7/EDF Grant Program/Reconstruction of 31 Mile Road

Motion by **Allen**, seconded by **Warn**, to adopt Resolution No. 2019-7 to request funding for the reconstruction of 31 Mile Road, Madison Street and Pierce Street

All yeas

Motion passes

11. Consideration of Confirming an Appointment to the Planning Commission

Motion by **Greene**, seconded by **Allen**, to confirm the Mayor's appointment of Carolyn Prior to the Planning Commission to fill a vacant term with an expiration date of June 30, 2021.

All yeas

Motion passes

12. Consideration of Special Event Request/Richmond Knights of Columbus/Tootsie Roll Sale

Motion by **LaFore**, seconded by **Allen**, to approve the request received from the Richmond Knights of Columbus to conduct their Tootsie Roll Sale, at the intersections of Main/Division and County Line Road/St. Clair Highway (City side) on Friday, April 12th and Saturday, April 13th, 2019 from Dawn to Dusk; that the Knights of Columbus agree not to be in the Main/Division intersection on Friday, April 12th from 2:30 p.m. to 3:30 p.m.; and further that the Knights of Columbus agree to sign a Liability Waiver.

All yeas

Motion passes

MISCELLANEOUS MATTERS FROM THE CITY MANAGER

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- Saturday, May 4th is the potential date for the City Surplus Auction

COUNCIL COMMENTS

Reindel – Commented on streetlight bases that have gotten rusty over the winter from the road salt. City Manager will contact DTE.

Misteravich – Attended the SEMCOG General Assembly Meeting. The newly elected Governor spoke about her road plan.

- Welcomed State Representative Jeff Yaroch

Rix – Informed Council of the other Fire Department Officers elected by the membership: Chief 2 – Robert Reindel, Chief 3 – Jeff Yelencich, Captain – Gary Bertossi, Lieutenant 1 – Matt Ball, Lieutenant 2 – Nick Yelencich and Secretary/Treasurer – Pat Reid

- Has received complaints from residents regarding commercial trucks and speeding on Pound Road
- Reminder of upcoming calendar events:
 - 3/20 – spring begins
 - 3/21 – EDC meeting at 7:00 pm
 - 3/27 – TIFA meeting at 7:00 pm
 - 4/1 – Council meeting at 7:00 pm
 - 4/1 – 4/7 – Richmond Schools Spring break
 - 4/2 – Yard Waste Collection begins
 - 4/13 – Easter egg Scramble 10:30 SHARP @ Beebe Park
 - 4/10 – 4/13 – Library Spring Book Sale
 - 4/1 – 4/29 Library Food Collection
 - 3/22 & 3/23 – Chamber of Commerce Drag Queen Bingo @ Maniaci's

CLOSED SESSION

None.

OTHER BUSINESS

None.

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ADJOURNMENT

Motion by **Misteravich**, seconded by **Greene**, to adjourn the Regular Council Meeting at 7:58 p.m.

All yeas

Motion passes

Respectfully submitted:

Karen Stagl
City Clerk