

**SPECIAL BUDGET WORKSHOP
MINUTES**

APRIL 15, 2019

**THE SPECIAL BUDGET WORKSHOP OF THE RICHMOND CITY COUNCIL
WAS CALLED TO ORDER AT 6:00 P.M., ON MONDAY, APRIL 15, 2019, BY
MAYOR RIX.**

ROLL CALL

Present: Allen, Greene, LaFore, Misteravich, Reindel, Rix, Warn

Absent: None

Others: City Manager Moore, City Clerk Stagl, City Treasurer Hatfield

Visitors: Building Department Director Hayduk, Library Director Kammer,
Recreation Director VanHove, City Planner Jeschke, Denise Robson,
Alana Stump

AUDIENCE PARTICIPATION

None received.

ADOPTION OF AGENDA

Motion by **Warn**, seconded by **Greene**, to adopt the Agenda as presented.

All yeas

Motion carried

ITEMS FOR CONSIDERATION

1. Review of the Manager's Proposed FY2019-20 City Budget

Review of the proposed FY2018-19 Budget began with:

101-001 – General Fund Revenues – The City will end the current fiscal year (2018-19) with a fund balance of \$1,547,126 which is 36.7% of our expenditures.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE REVENUES AS PRESENTED.

101-372 Building Department – Funds included in the budget for clothing for building department officials.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-709 Lois Wagner Memorial Library – The Library would be increasing the number of hours it is open in the fall, when school goes back. There are also funds included to hire an additional page and increase the hours for the current part-time library clerk.

The quick connect for the generator was removed from the budget at this time. We will be hiring a consultant to develop plans for a library addition.

The budget also includes revenues (\$50,000) from the new Richmond Township Library Millage.

Library Director Kammer informed Council that the digital usage has increased 42% since the passage of the Richmond Township Millage.

Library Board Member Alana Stump thanked Council for the additional funding and support.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

508-ALL Recreation Department – Minor cuts to the utilities line item, since all of the lights have been converted to LED. Funds included for the replacement of the white pick-up truck that is used throughout the summer for the Recreation Department. The remainder of the year the truck is sometimes used by the DPW. The cost of the truck will be split 67% (\$20,000) to the Recreation Department and 33% to the DPW. When the truck is used by the DPW, they will have to pay a rental fee. The Recreation Department will not have to pay a rental fee.

Funds also included in the budget for two (2) doors for the boys and girls bathrooms and a new rolling door for the pump hours. The funds for computers for the Community Center and security cameras for Beebe Park and the Community Pools have been included in the budget.

Some discussion by Council on a structure to conceal the trash dumpster.

Rix – Questioned the condition of the exercise equipment in the Park. Recreation Director informed Council that she and DPS Director Goetzinger and Jim Franklin have been evaluating the equipment.

Brief discussion on the possibility of a splash pad and the possibility of a play structure for 2-5 year olds.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-400 Planning Commission – Funds included to extend the AutoCad maintenance agreement to 3-years.

274-ALL Housing and Urban Development Fund - This fund is responsible for distributing the Community Development Block Grant funds to different used throughout the City. This year Two ADA Self Opening Door Operators will be installed at City Hall.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

Council recessed at 6:56 p.m.

Council reconvened at 7:20 p.m.

101-101 City Council – Discussed possible ideas for a Recognition dinner. It was agreed that further discussion would take place at the July Quarterly Roundtable.

Council requested that we schedule another MML training session. The one held in January was very well attended.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-191 Elections - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-210 Legal Services – Some discussion on the legal firms that are currently used by the City. The Manager questioned if Council wanted the administration to put out an RFP for Legal Services.

Council was okay with the current firms, as long as the City Manager was comfortable.

The City Manager will request more clarification from Mark Clark as to what legal services he would be able to provide for the City.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-215 City Clerk - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-253 Treasurer - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-448 Street Lighting - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-528 Refuse Collection and Disposal - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

CITY MANAGER COMMENTS

None.

COUNCIL COMMENTS

None.

ADJOURNMENT

Motion by **Misteravich**, seconded by **Greene**, to adjourn the Special Budget Workshop at 7:51 p.m.

All yeas

Motion carried

Respectfully submitted:
Karen M. Stagl
City Clerk