

APPROVED 05/07/2018
SPECIAL BUDGET WORKSHOP
MINUTES

APRIL 16, 2018

THE SPECIAL BUDGET WORKSHOP OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 6:00 P.M., ON MONDAY, APRIL 16, 2018, BY MAYOR RIX.

ROLL CALL

Present: Allen, Greene, LaFore, Misteravich, Reindel, Rix, Warn

Absent: None

Others: City Manager Moore, City Clerk Stagl, City Treasurer Hatfield

Visitors: City Assessor Cargo, DPS Director Goetzinger, Recreation Director VanHove

AUDIENCE PARTICIPATION

None received.

ADOPTION OF AGENDA

Motion by **Warn**, seconded by **Greene**, to adopt the Agenda as presented.

All yeas

Motion carried

ITEMS FOR CONSIDERATION

1. Review of the Manager's Proposed FY2018-19 City Budget

City Manager Moore informed Council that the 2018-19 budget calls for a general operating ad valorem property tax levy of 16.3118 mills. The City's millage rate is lower due to a Headlee Millage Rollback of .1315. This is the third year that the City has had to reduce its millage rate due to a Headlee Amendment.

The General Fund Budget still has a shortfall of \$182,508. Administration worked with Miller Canfield to obtain a legal opinion and tax base sharing agreement with the TIFA that allowed the City to limit the TIFA capture in FY2017-18 by \$100,115 (20%). The budget calls for extending this agreement one additional year to limit the TIFA capture by \$98,442 in FY2018-19 (18%). With the proposed limit of \$98,442 on the TIFA

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capture, the shortfall in the General Fund Budget is \$84,066. The current proposed budget calls for a June 30, 2019, ending fund balance of \$1,709,916.

Review of the proposed FY2018-19 Budget began with:

101-001 – General Fund Revenues – COUNCIL WAS IN GENERAL AGREEMENT WITH THE REVENUES AS PRESENTED.

101-209 Assessor – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-247 Board of Review – Funds were increased because of the potential of tax tribunals for the Kmart Plaza and the Lenox Square shopping center.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-441 Public Service Director – DPS Director Goetzinger informed Council that in a future budget we may be looking at having the DPW secretary become a full-time employee.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-442 Department of Public Works – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

202-ALL Major Street Fund – Funds were budgeted to mill and resurface Division Road. We will be receiving 80% of these costs back through a grant. Funds were also included to cover the cost of the new salt bin.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

203-ALL Local Street Fund – Funds were included to cover the cost for the mill and overlay of Monroe Street from Parker to Grove and Pierce Street from Main to Karen.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

209-ALL Cemetery – Reduced the transfer in from the general fund. Chapel updates will be included in the FY2019-20 budget.

Discussion on providing an outhouse at the cemetery. City Manager will look into the expense.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

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237-ALL Mausoleum Fund – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

402-ALL Wastewater Treatment Plant Equipment Replacement Fund – Funds were included to cover the cost effectiveness of switching to liquid chlorine. Administration is still reviewing this.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

404-ALL DPW Vehicle and Equipment Replacement Fund – Funds were included for the purchase of a new plow truck. Operating a fleet of two plow trucks does not allow redundancy in the event of equipment failure. The purchase of a plow truck would return the DPW fleet to the previous total of three plow trucks.

Council was also provided information on leaf vacuums. Funds have not been included in the FY2018-19 budget for this purchase. Council may want to discuss/evaluate the purchase of a leaf vacuum at a future quarterly workshop.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

Council recessed at 6:57 p.m.

Council reconvened at 7:36 p.m.

405-ALL Street Improvement Fund – Decreased the transfer in from TIFA.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

498-ALL Sanitary Sewer Contributing Capital Fund – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

499-ALL Water Contributing Capital Fund – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

590-ALL Sanitary Sewer Fund – Proposing an increase of \$2.75 to the ready-to-serve charge.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

591-ALL Water Fund – Proposing an increase of \$0.75 to the ready-to-serve charge

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

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Capital Improvement Sheets – COUNCIL WAS IN GENERAL AGREEMENT WITH THE CAPITAL IMPROVEMENTS AS PRESENTED.

508-ALL Recreation Department 508-ALL Recreation Department – Funds were included for a 2% wage increase for the Pool and Camp Directors, LED lighting and crack sealing in the parking lot.

Discussed possible future projects:

- Age appropriate (0-6 years) play structure by the pool.
- Dual purpose structure (hockey rink/Good Old Days beverage tent)
- Development of water feature on the acreage at the Wastewater Treatment Plant.

Council also noted that the Tutkazanum needed to be re-evaluated.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

CITY MANAGER COMMENTS

None.

COUNCIL COMMENTS

None.

ADJOURNMENT

Motion by **Misteravich**, seconded by **Greene**, to adjourn the Special Budget Workshop at 8:29 p.m.

All yeas

**Motion
carried**

Respectfully submitted:
Karen M. Stagl
City Clerk