

APPROVED 05/02/22

**SPECIAL BUDGET WORKSHOP
MINUTES**

APRIL 18, 2022

THE SPECIAL BUDGET WORKSHOP OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 5:32 P.M., ON MONDAY, APRIL 18, 2022, BY MAYOR RIX.

ROLL CALL

Present: Allen, Greene, LaFore, Misteravich, Reindel, Rix, Warn

Absent: None

Others: City Manager Moore, City Treasurer Hatfield, Deputy Clerk Focht

Visitors: DPW Director Goetzinger, Cable Coordinator Robbins

AUDIENCE PARTICIPATION

None received.

ADOPTION OF AGENDA

Motion by **Reindel**, seconded by **Greene**, to adopt the Agenda as presented.

All yeas

Motion carried

ITEMS FOR CONSIDERATION

1. Review of the Manager's Proposed FY2022-2023 City Budget

Under the American Recover Act of 2021, the City of Richmond is estimated to receive \$612,206. The City already received half of this amount and will receive the other half in FY2022/2023. Rather than utilize the \$400,000 assigned in the City Fund Balance for two new 9-1-1 consoles, administration is recommending that we utilize \$400,000 of our ARPA funds in FY 2022/2023 to purchase the consoles. That will leave roughly \$212,000 in ARPA funds that the City Council and administration will need to program prior to the end of 2024.

There are always water and sewer infrastructure needs as well as our meter replacement program that has not been addressed.

Review of the proposed FY2022-23 Budget began with:

101-001 – General Fund Revenues – The proposed ending fund balance for June 30, 2023 is \$2,118,857 which is 39.8% of expenditures. The current budget incorporates a \$378,640 shortfall between revenues and expenditures in the General Fund. This shortfall is larger than previous years, but does include a one-time capital contribution of \$230,000 toward the DPW Barn extension project. Without this project the deficit is very similar to the deficit included in previous year's budgets.

The FY2022-23 budget calls for a general operating ad valorem property tax levy of 15.6637 mills. The City's millage rate is lower due to a Headlee Millage Rollback of 0.208. One mill for general operating purposes is equal to \$175,330 after TIFA capture (Last year one mill was equal to \$167,261)

COUNCIL WAS IN GENERAL AGREEMENT WITH THE REVENUES AS PRESENTED.

101-103 Cable Television Committee – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-253 Treasurer – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-448 Street Lighting – Council commented that the decorative lightpole bases need to have something done to them since they are deteriorating. Also questioned why the downtown light strings were not all working.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-906 General Fund Debt Service – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-372 Building Department - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-441 Public Service Director – City Council would like to see better identification on the Director's car. Perhaps some yellow lights or more lettering.

There is an increase proposed for the ready to serve charge on both the water and sewer of \$3.00

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-442 Department of Public Works - \$230,000 of the proposed new barn is included in this budget. The DPW Director is planning on bidding this project in October, with a start date of Spring 2023.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

202-ALL Major Street Fund - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

203-ALL Local Street Fund – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

209-ALL Cemetery Fund – City Council discussed the new VA flag holders and there was a consensus on ordering them. Council suggested getting permission from the grave owners before attaching the flag holders.

City Council would also like to see a new sign at the cemetery similar to the new Streetscape signs. The City Manager will have some mock ups prepared and get them to Council.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

237-ALL Mausoleum Fund - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

402-ALL Wastewater Treatment Plan Equipment Replacement Fund – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

404-ALL DPW Vehicle and Equipment Replacement Fund – DPW Director Goetzinger informed Council that the yellow trailer and the manlift basket are scheduled to be replaced in this budget.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

405-ALL Street Improvement Fund – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

498-ALL Sanitary Sewer Contributing Capital Fund - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

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499-ALL Water Contributing Capital Fund - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

590-ALL Sanitary Sewer Fund – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

591-ALL Water Fund – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

598-ALL SWIP Fund – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

DPW Capital Improvement Sheets – COUNCIL WAS IN GENERAL AGREEMENT WITH THE CAPITAL IMPROVEMENT SHEETS AS PRESENTED.

CITY MANAGER COMMENTS

None

COUNCIL COMMENTS

None.

ADJOURNMENT

Motion by **Misteravich**, seconded by **Greene**, to adjourn the Special Budget Workshop at 6:53 p.m.

All yeas

Motion carried

Respectfully submitted:
Rebecca L. Focht
Deputy City Clerk