

APPROVED 05/03/2021
REGULAR MEETING
MINUTES

APRIL 19, 2021

THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:05 P.M., ON MONDAY, APRIL 19, 2021, BY MAYOR RIX.

ROLL CALL

Present: Allen, Greene, LaFore, Reindel, Rix, Warn

Absent: Misteravich

Others: City Manager Moore, City Clerk Stagl

Visitors: Keith Rengert, DPS Director Goetzinger

Motion by **Warn**, seconded by **Greene**, to excuse Mayor Pro-Tem Misteravich from tonight's meeting due to being out of town.

All yeas

Motion passes

APPROVAL OF MINUTES

Motion by **Warn**, seconded by **Greene**, to approve the minutes of the April 5, 2021, regular meeting as presented.

All yeas

Motion passes

AUDIENCE PARTICIPATION

None.

ADOPTION OF AGENDA

Motion by **LaFore**, seconded by **Warn**, to adopt the agenda as presented.

All yeas

Motion passes

CONSENT AGENDA

- a) Receive and File DPW Activity Report for March 2021
- b) Receive and File City Clerk's Activity Report for March 2021
- c) Receive and File City Planner's Activity Report March 2021
- d) Receive and File Treasury and Money Market March 2021
- e) Receive and File Investment CD Report for March 2021
- f) Receive and File Code Enforcement Activity Report for March 2021

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- g) Receive and File Cable TV Activity Report for March 2021
- h) Receive and File Library Activity Report for February 2021
- i) Receive and File Recreation Department Activity Report for March 2021
- j) Receive and File Police Department Statistics for March 2021
- k) Receive and File Arrest Report for March 2021
- l) Receive and File Offense Count Report for March 2021
- m) Receive and File Ticket Offense Report for March 2021
- n) Receive and File Traffic Accident Report for March 2021
- o) Receive and File Crime Log Report for March 2021
- p) Receive and File Call Flow Report for March 2021
- q) Receive and File Burn Permit Report for March 2021
- r) Receive and File March 8, 2021, Library Board Meeting Minutes
- s) Receive and File April 8, 2021, Planning Commission Meeting Minutes
- t) Receive and File Revenue and Expense Report March 2021
- u) Approval of Schedule of Bills dated April 15, 2021, in the amount of \$ 234,157.98

Motion by **LaFore**, seconded by **Greene**, to adopt the Consent Agenda as presented.

All yeas

Motion passes

PUBLIC HEARING

None.

ITEMS FOR CONSIDERATION

1. Presentation of Volunteer of the Year

Mayor Rix presented Keith Rengert with the Volunteer of the Year. Mayor Rix briefed Council on the many organizations and events that Keith Rengert has been involved in throughout the years.

2. Consideration of Special Event Request/Heritage Festival/RAHGS

Motion by **LaFore**, seconded by **Greene**, to approve the RAHGS special event request for the Richmond Heritage Festival, in conjunction with Log Cabin Day on Saturday, June 26th from (9am-5pm and Sunday, June 27th from (9am-5pm; along with the closure of Park Street from Stone to Beebe Street and Beebe Street from Pool Drive to Festival Drive for both days.

All yeas

Motion passes

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3. Consideration of Approving Bio/Tech Agronomics Proposal/Sludge Hauling

Motion by **Warn**, seconded by **Greene**, to approve entering into the agreement with BioTech Agronomics for sludge disposal and authorize the Public Service Director to execute the agreement on behalf of the City. The unit price contract (per gallon) of \$28,450 is for an estimated 500,000 gallons of liquid sludge handling each year.

All yeas

Motion passes

4. Consideration of DTE Proposal/Diane Lane

City Manager Moore informed Council that the estimated amount of \$10,000 has been budgeted for the street lighting on Diane Lane. We received a quote from DTE to install the lighting on Diane Lane for \$12,591.48.

Motion by **LaFore**, seconded by **Warn**, to amend the Fiscal Year 2020-2021 budget, General Fund, Capital Improvement, Contractual Services Line item 101-462-818.000 from \$10,000 to \$12,592.

All yeas

Motion passes

Motion by **LaFore**, seconded by **Greene**, to approve the proposal from DTE in the amount of \$12,591.48 to install lighting on Diane Lane and authorize the City Manager to sign any necessary documents.

All yeas

Motion passes

5. Consideration of Approving Letter of Recommendation from the City Manager Recommending Not Seeking Competitive Bids/68420 Main Street

Council is being asked to consider approving the waiving of the competitive bid process for the sale of 68420 Main Street. Council previously discussed splitting the property and selling it to the adjacent property owners.

The City Manager has spoken with the City Attorney on the legality of selling the Main Street property without putting the property up for public competitive bids. The process of selling this property without competitive bids would be a two-step process.

1. Council would vote to not seek competitive bids for the sale. This action would be based on a written recommendation from the City Manager that the sale of 68420 Main Street should be attempted without obtaining competitive bids or comparative prices.
2. At the following Council meeting, Council would review the purchase agreements to determine if they are acceptable.

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Motion by **LaFore**, seconded by **Greene**, to waive the competitive bidding requirements of the City Charter and Ordinance 64-41 for the sale of 68420 Main Street due to no competitive advantage based on the written recommendation of the City Manager.

A roll call vote was taken:

All yeas (Greene, LaFore, Reindel, Rix, Warn, Allen)
One absent (Misteravich)

Motion passes

6. Consideration of Council Resignation Letter

Recently, Dennis LaFore's son applied for the vacant DPW position. The City Manager spoke with the City Attorney on the City's Nepotism provisions. The City attorney indicated that at the point where the City would like to make an offer of employment, Councilor LaFore would need to resign. We have notified Dennis LaFore, who has submitted his letter of resignation for City Council.

Motion by **Reindel**, seconded by **Greene**, to accept the resignation letter from City Council member Dennis LaFore.

All yeas

Motion passes

7. Consideration of Filling Council Vacancy

City Manager Moore informed Council that in accordance with the City Charter, any vacancy which occurs in the Council shall be filled within thirty days. If not filled, the vacancy shall be filled at a special election. The special election date would be August 3rd. The City Charter leaves the decision on how to fill the vacancy entirely up to the City Council. Over the years, the City Council has chosen a variety of methods to fill a vacancy.

Motion by **Rix**, seconded by **Greene**, to appoint Jim Schultz, to fill the vacancy Council term, with an expiration date of November 14, 2021.

Discussion on motion:

Rix stated that Jim Schultz had previously served on Council for several years. He has the experience that is needed. With budget meetings beginning on April 26th, it's important to have someone appointed and Jim Schultz is very familiar with the City's budget process.

Vote on motion:

All yeas

Motion passes

MISCELLANEOUS MATTERS FROM THE CITY MANAGER

- The budget packets should be going out this Wednesday or Thursday at the latest for Monday's budget workshop.

COUNCIL COMMENTS

Rix – Reminder of upcoming calendar events:

- 4/26 – Budget workshop at 5:30 pm
- 4/28 – TIFA meeting at 7:00 pm
- 5/1 – Little League Opening Day
- 5/3 – Budget Workshop at 5:30 pm
- 5/3 – Council meeting at 7:00 pm

Lifeguarding classes will be held at the Community Pool on June 5th, 6th and 12th.

The Perennial Exchange is scheduled for Mary 22nd at Beebe Park.

CLOSED SESSION

None.

OTHER BUSINESS

None.

ADJOURNMENT

Motion by **Greene**, seconded by **Allen**, to adjourn the Regular Council Meeting at 7:38 p.m.

All yeas

Motion passes

Respectfully submitted:
Karen Stagl
City Clerk