

APPROVED 05/04/2020
REGULAR MEETING
MINUTES

APRIL 20, 2020

THE MEETING WAS HELD VIRTUALLY.

THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:00 P.M., ON MONDAY, APRIL 20, 2020, BY MAYOR PRO-TEM MISTERAVICH; WHO ALSO GAVE THE INVOCATION.

ROLL CALL

Present: Allen, Greene, LaFore, Misteravich, Reindel, Warn

Absent: Rix

Others: City Manager Moore

Visitors: Darrell Starr

Motion by **Reindel**, seconded by **Greene**, to excuse Mayor Rix from tonight's meeting, due to other commitments.

All yeas

Motion passes

APPROVAL OF MINUTES

Motion by **Warn**, seconded by **Greene**, to approve the minutes of the April 6, 2020, Regular Meeting, as presented.

All yeas

Motion passes

AUDIENCE PARTICIPATION(Agenda and Non-Agenda Items)

Darrell Starr was available to answer any questions Council may have regarding the Starr Craft Brewery Anniversary Celebration.

ADOPTION OF AGENDA

Motion by **Warn**, seconded by **Greene**, to adopt the agenda as presented.

All yeas

Motion passes

CONSENT AGENDA

- a) Receive and File DPW Activity Report for March 2020
- b) Receive and File City Clerk's Activity Report for March 2020
- c) Receive and File City Planner's Activity Report for March 2020
- d) Receive and File Treasury and Money Market Report for March 2020
- e) Receive and File Investment CD Report for March 2020
- f) Receive and File Code Enforcement Activity Report for March 2020
- g) Receive and File Cable TV Activity Report for March 2020
- h) Receive and File Library Activity Report for March 2020
- i) Receive and File Recreation Department Activity Report for March 2020
- j) Receive and File Police Department Statistics for March 2020
- k) Receive and File Offense Count Report for March 2020
- l) Receive and File Ticket Offense Report for March 2020
- m) Receive and File Traffic Accident Report for March 2020
- n) Receive and File Call Flow Report for March 2020
- o) Receive and File Burn Permit Report March 2020
- p) Receive and File April 9, 2020, Board of Zoning Appeals Meeting Minutes
- q) Receive and File Revenue and Expense Report for March 2020
- r) Approval of Schedule of Bills dated April 16, 2020, in the amount of \$ 154,401.37

Motion by **Reindel**, seconded by **Greene**, to adopt the Consent Agenda as presented.

All yeas

Motion passes

PUBLIC HEARING

None.

ITEMS FOR CONSIDERATION

- 1. Consideration of the Introduction and First Reading of Ordinance No. 156-26/Text amendment to Zoning Ordinance/Regulations for Mobile Food Trucks**

City Manager Moore informed Council that in order to avoid any confusion, the following amendment is being proposed to the zoning ordinance to clearly indicate to applicants that if they wish to have mobile food vendors as part of their event, they will need to

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seek approval from the City Council.

The following language will be added to Section 6.706 of the zoning ordinance:

Mobile Food Vendors on private or public property will require Richmond City Council approval. This approval is subject to policies and procedures developed by the Richmond City Council.

City Manager Moore informed Council that the Mobile Food Truck application would be presented to Council at the second reading of this ordinance and would need to be approved by Council

Motion by **Allen**, seconded by **Warn**, to introduce and give first reading to Ordinance 156-26 which will amend Section 6.707 (Temporary Structures and Uses) of the Richmond Zoning Ordinance to include provisions for the review of mobile food vendors during special events.

All yeas

Motion passes

2. Consideration of Appointments to the Board of Zoning Appeals

Motion by **Reindel**, seconded by **Warn**, to (re)appoint Mike Schade to the Board of Zoning Appeals for a three (3) year term with an expiration date of December 31, 2022.

All yeas

Motion passes

Motion by **Allen**, seconded by **Reindel**, to appoint Robert (Kevin) Carperton to the Board of Zoning Appeals to fill a vacant term with an expiration date of December 31, 2022.

All yeas

Motion passes

3. Consideration of Special Event Request/Starr Craft Brewery Anniversary Celebration

City Manager Moore informed Council that Starr Craft Brewery was requesting Council approval to close the portion of Water Street from Forest to the alleyway drive approach at the back of their building along with the portion of the Forest Street Sidewalk and tree lawn area that runs in front of their two building. They would then erect a 30' X 50' tent in the closed portion of Water Street to allow people to drink their draft beer outside. The one day event would be on Saturday, July 18, 2020; however, they are requesting the street and sidewalk closure from Friday, July 17th through Monday, morning July 20th, to allow time to set up the fencing and tent.

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Motion by **Greene**, seconded by **Allen**, to approve the special event request from Starr Craft Brewery for a First Anniversary Celebration on Saturday, July 18, 2020 from 10:00 am to 10:30 pm., including a tent and outdoor music. The approval is contingent upon the following:

1. Permission to close a portion of Water Street from Forest to the alleyway drive and a portion of the Forest Street Sidewalk and tree lawn area in front of their building. From Friday, July 17th through Monday morning July 20th, to allow time to set up the fencing and tent.
2. Permission to have up to two mobile food vendors, provided that local food establishments are given first chance, and that the applicant fills out the Special Event – MFV Application closer to the event.
3. That any social distancing guidelines from the State of Michigan are followed that are in effect on July 18th.

Discussion on motion:

Greene – would like to make an amendment to the motion. Since the applicant already indicated that they would first be attempting to utilize local food establishments, she would like to change #2 to allow up to 2 mobile food vendors in addition to any local food establishments.

Allen, who supported the original motion, was in favor of this change.

Some question on whether the local food establishment would also have to complete the MFV Application. It was decided that any local food establishment and mobile food vendors would need to complete the MFV Application.

Misteravich questioned if the applicant was proposing any advertising of the event.

Darrell Starr informed Council that their Facebook account would advertise this event. They also questioned if they would be able to place signs at different locations in the City.

City Manager Moore informed Council that he would work with Darrell Starr on acceptable signage.

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The motion was changed to read:

Motion by **Greene**, seconded by **Allen**, to approve the special event request from Starr Craft Brewery for a First Anniversary Celebration on Saturday, July 18, 2020 from 10:00 am to 10:30 pm., including a tent and outdoor music. The approval is contingent upon the following:

1. Permission to close a portion of Water Street from Forest to the alleyway drive and a portion of the Forest Street Sidewalk and tree lawn area in front of their building. From Friday, July 17th through Monday morning July 20th, to allow time to set up the fencing and tent.
2. Permission to have up to two mobile food vendor, and any local food establishments, with the applicant to fill out the Special Event – MFV Application closer to the event.
3. That any social distancing guidelines from the State of Michigan are followed that are in effect on July 18th.

All yeas

Motion passes

MISCELLANEOUS MATTERS FROM THE CITY MANAGER

- The 31 Mile Road project is going very well. This week the contractor will be working on the new water line.
- The City Manager encouraged all residents to follow the news flashes on the City's website for the most current updated information.

COUNCIL COMMENTS

Misteravich – Informed everyone that yard waste collection would begin on Tuesday, April 21st. The dumpster in Beebe Park will be removed. Waste Management is not picking up bulk items at this time.

CLOSED SESSION

None.

OTHER BUSINESS

None.

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ADJOURNMENT

Motion by **Greene**, seconded by **Allen**, to adjourn the Regular Council Meeting at 7:29p.m.

All yeas

Motion passes

Respectfully submitted:
Karen Stagl
City Clerk