

APPROVED 05/18/2020
REGULAR MEETING
MINUTES

MAY 4, 2020

THE MEETING WAS HELD VIRTUALLY.

THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:00 P.M., ON MONDAY, MAY 4, 2020, BY MAYOR RIX; WHO ALSO GAVE THE INVOCATION.

ROLL CALL

Present: Allen, Greene, LaFore, Misteravich, Reindel, Rix, Warn

Absent: None

Others: City Manager Moore

Visitors: Pastor Eggli, DPS Director Goetzinger, Brett Hardy, Susie Christiansen, Dan Pagel, Jennifer Riggs

APPROVAL OF MINUTES

Motion by **Warn**, seconded by **Greene**, to approve the minutes of the April 20, 2020, Regular Meeting, as presented.

All yeas

Motion passes

AUDIENCE PARTICIPATION (Agenda and Non-Agenda Items)

None.

ADOPTION OF AGENDA

Motion by **Warn**, seconded by **Greene**, to adopt the agenda as presented.

All yeas

Motion passes

CONSENT AGENDA

- a) Approval of Schedule of Bills dated April 30, 2020, in the amount of \$ 184,936.43

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Motion by **LaFore**, seconded by **Misteravich**, to adopt the Consent Agenda as presented.

All yeas

Motion passes

PUBLIC HEARING

None.

ITEMS FOR CONSIDERATION

1. Consideration of Banner Request/Project Graduation

City Manager Moore informed Council that the Project Graduation Committee would like to utilize the banner arms on the light poles from Park Street to Heritage Drive to place banners supporting the Class of 2020 students.

The banners would be put up in such a way as to be double sided with two students on each pole.

Administration recommends utilizing our DPW with the front end loader and basket to install the banners.

City Manager Moore has met with Brett Hardy who will be working the Project Graduation Committee to make the banners.

Susie Christiansen, from Project Graduation, thanked the City Manager for all of the support during this project – the Committee is willing to do whatever Council requests to receive approval for these banners.

Rix questioned if all of the banners would be done in time for the May 18th install date. City Manager Moore informed Council that he would work with Project Graduation if it appears that not all of the pictures have been received in a timely manner.

Greene questioned if there will be a banner for each student? If a family wasn't able to pay for a banner would they still be able to get a banner.

Susie Christiansen informed Council that not all of the parents wanted a picture of their student on a banner. She also had some parents who offered to pay for those banners for students whose families couldn't afford the banner. Project Graduation will make sure that all students who want a banner receive one.

Motion by **Allen**, seconded by **Reindel**, to approve the request to utilize the poles and banner arms from Park Street to Heritage Drive to place banners recognizing the

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students of the class of 2020 from May 18th, until all banners have been placed, and to authorize the DPW to install the banners, with the following conditions:

- a. That the Project Graduation Committee will furnish the banners and all necessary zip ties.
- b. There are no guarantees of exact placements of students on a particular pole or location.

Discussion on Motion:

Greene – Questioned when the summer banners would be installed. City Manager Moore informed Council that the Summer Banners may be put up a week early to coincide with taking the Graduation Banners down.

Vote on motion:

All yeas

Motion passes

2. Consideration of the Second Reading and Adoption of Ordinance No. 156-26/Text amendment to Zoning Ordinance/Regulations for Mobile Food Trucks

Motion by **Reindel**, seconded by **Warn**, to approve the Second Reading and Adoption of Ordinance No. 156-26 which will amend Section 6.707 (Temporary Structure and Uses) of the Richmond Zoning Ordinance to include provision for the review of mobile food vendors during special events.

Discussion on motion:

Commented on the new Item G that was being added – questioned if the language should indicate ‘Mobile Food Vendors, selling food, on private or public property will require Richmond City Council approval’. He didn’t think it was the City’s intent to have a food vendor that was hired for a private event submit an application. The language presented only indicate mobile food vendors on private or public property and doesn’t make the distinction.

City Manager Moore informed Council that the Special Event Application Mobile Food Vendor form will specifically indicate which mobile food vendors would be required to submit the form. Information will also be made available on the City’s website.

Misteravich questioned if Council wanted to see the application form.

Council was okay with moving forward on this item without having the form submitted back to Council.

Vote on motion:

All yeas

Motion passes

Councilors agreed to discuss the matter of establishing fees before making any type of motion.

Allen and Greene indicate that Council has previously, during workshops, discussed the possibility of establishing a fee, but never decided on an amount.

City Manager Moore indicated that \$10.00 per mobile food vendor was a good starting point. The fee could be reviewed within a year and adjusted accordingly.

Misteravich questioned if there would be a resident and non-resident fee. City Manager Moore informed Council that the applicant would usually be a City property owner or a non-profit organization.

Motion by **Greene**, seconded by **Allen**, to approve the Special Event Application – Mobile Food Vendor form and set the fee at \$10.00 per mobile food vendor.

All yeas

Motion passes

3. Consideration of Bid Award/2020 Asphalt Repairs Contract

Motion by **Greene**, seconded by **Allen**, to award the 2020 Asphalt Repairs Contract 2020-SR-4 in the amount of \$8,860.00 to Peake Asphalt with expenses charged to the appropriate line items in the Major Street, Local Street and Water Funds.

All yeas

Motion passes

4. Consideration of Bid Award/Curb Repairs

Motion by **Reindel**, seconded by **Allen**, to award the 2020 Curb Repairs Contract 2020-SR-5 in the amount of \$17,250.00 to Hinojosa Construction with the expenses charged to the appropriate line item in the Major Street Fund.

All yeas

Motion passes

5. Consideration of National Day of Prayer

Due to COVID-19, this year the National Day of Prayer will be held virtually, through Zoom, and those wishing to participate will be asked to visit www.cityofrichmond.net for instructions on how to view and participate.

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Motion by **Greene**, seconded by **Allen**, to authorize the Mayor to sign the Proclamation recognizing Thursday, May 7, 2020, as the National Day of Prayer; and to invite members of the public to pray virtually, beginning at 12:20 pm.

All yeas

Motion passes

MISCELLANEOUS MATTERS FROM THE CITY MANAGER

- Will be sending out the invitations to everyone for the budget workshop on Wednesday, May 6th.
- Receive a notice from Waste Management that they will be starting to pick up large items, beginning on Tuesday, May 12th.

COUNCIL COMMENTS

Warn – Questioned if the radar trailer was operational. City Manager Moore informed Council that he will be working with the Police Chief to get the trailer out in the community.

Allen – Thanked the Civic Groups for their support of the community and organizing the food pantries.

Greene – Commented on all of the support she was seeing throughout the community. During these times, the community was really coming together.

Reindel – Commented on the two dumpsters in Beebe Park that were overflowing with yard waste. City Manager Moore informed Council that some dumpsters were cancelled in error – Waste Management will be coming out to pick up all of the overflow.

- Thanked Representative Jeff Yaroch for his help on a recent issue.

Misteravich – Thanked the Administration for working with Project Graduation.

Rix – Commented on the additional traffic that may be along Beebe Street when Gleaners Food Party is within the City on May 13th – we want to make sure that the City is prepared for the additional traffic.

- The VFW Memorial Day Parade has been cancelled, but the VFW Color Guard will be meeting at the cemetery for a brief ceremony. The Mayor has been asked to participate.
- Will be working with the Jason Robbins, the City's Cable Coordinator to develop a video to be put on Channel 6 in celebration of Memorial Day.
- - Questioned if the Perennial Exchange will be held. City Manager Moore

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informed Council that he would have to check with the Governor's Executive Orders to see if it could be held this month – it may be that it will be postponed until later in the month.

- Reminder of Council's Budget Workshop on Wednesday, May 6th at 5:30 pm.

CLOSED SESSION

None.

OTHER BUSINESS

None.

ADJOURNMENT

Motion by **Misteravich**, seconded by **Greene**, to adjourn the Regular Council Meeting at 7:41 p.m.

All yeas

Motion passes

Respectfully submitted:
Karen Stagl
City Clerk