

**REGULAR MEETING
MINUTES**

May 4, 2021

THE REGULAR MEETING OF THE RICHMOND RECREATION BOARD WAS CALLED TO ORDER AT 7:00 P.M., ON TUESDAY, MAY 4, 2021, BY MELISSA MAJCHRZAK.

ROLL CALL

Present: Kiel, Majchrzak, Warn

Absent: Aiken, Caperton

Others: Recreation Director VanHove, City Manager Moore
Recording Secretary Field

Visitors: None

Motion by **Warn**, seconded by **Kiel**, to excuse Board Member Caperton from tonight's meeting.

All yeas

Motion passes

Board Member Aiken arrived at 7:01 p.m.

AUDIENCE PARTICIPATION

None

APPROVAL OF MINUTES

Motion by **Warn**, seconded by **Kiel**, to approve the March 2, 2021, minutes as presented.

All yeas

Motion passes

ADOPTION OF AGENDA

Motion by **Warn**, seconded by **Kiel**, to adopt the Agenda as presented.

All yeas

Motion passes

RECREATION DIRECTOR UPDATES

A. Activity Report – March / April 2021

There was around 300 children that came for the Easter Bunny Drive through event. Thank you to all the volunteers that made this possible.

Summer hiring letters were mailed out. Placed ads in newspapers also.

The Summer 2021 Recreation Guide is in. This is available at the Community Center, City Hall and the Library. They will also be going out to students in their Friday folders.

B. Upcoming Events

Monday, May 17th: Registration for City Residents begins 8:30 a.m.
Tuesday, May 18th: Registration for Non-Residents begins 8:30 a.m.
Saturday, May 22nd: Perennial Exchange at Beebe St. Park Gazebo 9:00 a.m.

ITEMS FOR CONSIDERATION

None

ITEMS FOR DISCUSSION

A. Camp Richmond

The Recreation Director has been attempting to hire staff for Camp Richmond. Only one application has been received. We are not able to have Camp Richmond this year.

B. Richmond Community Pool

The Recreation and Community Pool Director have been working to create an opening plan for the pool. It was decided with the assistance of administration that the pool will open on a limited capacity. The hours of the pool open and the number of bathers attending the pool will be dependent on current guidelines. As of this posting, we are at 50% capacity. With the limited number of guards, the capacity will be less than the 50%. Currently the 50% capacity would be 150 bathers, but again with the limited number of guards, the pool director and recreation director are planning on running with a capacity of 50 bathers.

We have been able to work with a company that will hold a 3-day American Red Cross Lifeguard course. We are hoping to retain a few lifeguards after the course.

OLD BUSINESS

None

BOARD MEMBER AND ADMINISTRATION COMMENTS

Majchrzak – someone needs to look at the wood play structure. There is decking issues with boards missing.

City Manager Moore – Administration and Recreation Director VanHove will be working on DNR Grants. We will be going over the priority lists and bringing items to the board through the summer and fall.

ADJOURNMENT

Motion by **Warn**, seconded by **Aiken**, to adjourn the regular meeting at 7:22 p.m.

All yeas

Motion passes

Respectfully submitted:

Dawn Field
Recording Secretary

DRAFT