

**APPROVED 05/20/2019**  
**REGULAR MEETING**  
**MINUTES**

**MAY 6, 2019**

**THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:05 P.M., ON MONDAY, MAY 6, 2019, BY MAYOR RIX.**

**ROLL CALL**

Present: Allen, Greene, LaFore, Misteravich, Reindel, Rix, Warn

Absent: None

Others: City Manager Moore, City Clerk Stagl

Visitors: DPS Director Goetzinger, City Assessor Cargo, Stephen Smith, Jodi Smith, Matt Machowski, Kathy Machowski, Grant Eisenhardt, Zachary Smith, Robert Eisenhardt

**APPROVAL OF MINUTES**

Motion by **Warn**, seconded by **Greene**, to approve the minutes of the April 15, 2019 Special Budget Workshop, as presented.

All yeas

**Motion passes**

Motion by **Warn**, seconded by **Allen**, to approve the minutes of the April 15, 2019, regular meeting as amended: The visitor name on the April 15<sup>th</sup> meeting minutes should be changed to Cindy Manchik

All yeas

**Motion passes**

**AUDIENCE PARTICIPATION**

Kathy Machowski presented Council with information regarding 'Pay it Forward' Day, in memory of Matthew Machowski. International Pay it Forward Day is on April 28<sup>th</sup> each year.

She was asking for Council's support of the program. If supported by Council she would ask that Council adopt a Proclamation at the start of 2020, declaring April 28<sup>th</sup> as Pay It Forward Day. She would also be asking Council to share the cost of a banner for the Pay It Forward Campaign and would also like to be in the Good Old Days Parade.

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Mayor Rix requested that Ms. Machowski meet with the City Manager to go over the details of the program and how the City would be able to support the program.

**ADOPTION OF AGENDA**

Motion by **Warn**, seconded by **Allen**, to adopt the agenda as amended:

Add Item #6 – Consideration of Monroe Street Sewer Replacement Project.

All yeas

**Motion passes**

**CONSENT AGENDA**

- a) Receive and File April 11, 2019, Planning Commission Meeting Minutes
- b) Approval of Schedule of Bills dated May 2, 2019, in the amount of \$156,829.67.

Motion by **LaFore**, seconded by **Misteravich**, to adopt the Consent Agenda as presented.

All yeas

**Motion passes**

**PUBLIC HEARING**

None.

**ITEMS FOR CONSIDERATION**

**1. Consideration of Special Event Request/Concerns in the Park/Senior Helpers**

Motion by **Greene**, seconded by **Warn**, to approve the special event application from Senior Helpers to have temporary signage in conjunction with the Concerns in the Park June 20, July 18<sup>th</sup> and August 15<sup>th</sup>, 2019, with the following condition:

The applicant shall work with city staff on property placement of the signs to minimize any sight visibility issues.

All yeas

**Motion passes**

**2. Consideration of Lot Combine Request/EBY Development/68203 & 68237 Lake Angela Point**

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Motion by **Allen**, seconded by **Greene**, to approve the lot combination request from E.B.Y. Development, Inc. (Now owned by Steve and Lisa Pecoraro) to combine 68203 Lake Angela Pointe (Parcel #07-06-01-201-073) and 68237 Lake Angela Pointe (Parcel #07-06-01-201-074) into one parcel.

All yeas

**Motion passes**

**3. Consideration of Lot Split Request/Victoria Lyszczyk/70484 Main Street**

Motion by **Reindel**, seconded by **Warn**, to approve the lot split request from Victoria Lyszczyk to divide 70484 Main Street (Parcel #07-03-35-276-048 into two separate parcels.

All yeas

**Motion passes**

**4. Consideration of Lot Split/Combination Request/Zachery Smith and Alexandria Schroeder/36250 Pound and 70533 Canterbury**

Motion by **LaFore**, seconded by **Misteravich**, to approve the lot split/combination request from Zachary Smith and Alexandra Schroeder to amend and adjust the lot lines for Parcel #07-03-36-103-025 (36250 Pound Road) and Parcel #07-03-36-103-026 (70533 Canterbury Drive)

All yeas

**Motion passes**

**5. Consideration of Recreation Board Appointment**

Motion by **Allen**, seconded by **Greene**, to reappoint Melissa Majchrzak to the Recreation Board for a 2-year term with an expiration date of March 31, 2021.

All yeas

**Motion passes**

**6. Consideration of Monroe Street Sewer Replacement Project [ADDED AT MEETING]**

City Manager Moore informed Council that Monroe Street is scheduled for reconstruction this spring. Recent televising identified significant concern in one run of Sanitary Sewer from Walnut Street to the next manhole to the east. In order to complete the repairs without significant delay to the Monroe Street Pavement Replacement Project the DPW director prepared expedited bid documents and requested quotes for the replacement of the sewer line in questions. Quotes were requested from seven local contracts, with Capozzo & Sons submitting the lowest quote at \$39,835.00.

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Due to the timing of the road project, administration believes this falls under the emergency section of the purchasing ordinance.

Motion by **Greene**, seconded by **Warn**, to waive the purchasing ordinance due to Section 64-53 (b) and approve the quote from Capozzo & Sons in the amount of \$39,835.00 to replace a sanitary sewer line on Monroe Street from Walnut Street to the next manhole 435' to the East.

**A roll call vote was taken:**

All yeas (Greene, LaFore, Misteravich, Reindel,  
Rix, Warn, Allen)

**Motion passes**

Council requested that signs stating "Road Closed – Local Traffic Only" be posted during the construction period.

**MISCELLANEOUS MATTERS FROM THE CITY MANAGER**

- The City Auction held on May 4<sup>th</sup> was very successful.
- A Trail Meeting with Macomb and St. Clair County will be held regarding the Great Lake to Great Lake Trail. Thanked Andrea LaFontaine for facilitating this meeting.

**COUNCIL COMMENTS**

Misteravich – Encouraged by all of the lot splits and combinations that Council has been approving.

Rix – Reminder of upcoming Calendar events:

5/9 – Planning Commission at 7:00 pm

5/9 – Macomb County Clerk Office will be having their Mobile Office behind the

Richmond Middle School between the hours of 10 am – 2 pm.

5/12 – Happy Mother's Day

5/12-5/18 – National Police Week

5/13 – Library Board Meeting at 7:00 pm

5/14 – Cable TV Meeting at 7:00 pm

5/15 – Police Officers Memorial Day

5/16 – EDC Meeting at 7:00 pm

5/20 – Budget Workshop at 6:00 pm

5/20 – Council Meeting at 7:00 pm

5/25 – Perennial Exchange

**CLOSED SESSION**

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None.

**OTHER BUSINESS**

None.

**ADJOURNMENT**

Motion by **Misteravich**, seconded by **Greene**, to adjourn the Regular Council Meeting at 7:30 p.m.

All yeas

**Motion passes**

Respectfully submitted:

Karen Stagl  
City Clerk