

REGULAR PLANNING COMMISSION MEETING
MINUTES

MAY 9, 2019

THE REGULAR MEETING OF THE RICHMOND PLANNING COMMISSION
WAS CALLED TO ORDER ON THURSDAY, MAY 9, 2019, AT 7:02 P.M., BY
VICE-CHAIRMAN ZINK.

ROLL CALL

Present: Frank, Kaminski, Majchrzak, Moore, Prior, Weinert, Zink

Absent: McClellan, Rix

Others: City Planner Jeschke, City Clerk Stagl

Visitors: Al Maniaci

Motion by **Moore**, seconded by **Frank**, to excuse Commissioners McClellan and Rix,
due to being out of town.

All yeas

Motion passes

APPROVAL OF MINUTES

Motion by **Weinert**, seconded by **Kaminski**, to approve the minutes of the April 11,
2019, regular meeting, as presented.

All yeas

Motion passes

AUDIENCE PARTICIPATION

None.

CORRESPONDENCE

- City Council Meeting Minutes of March 18, 2019
- City Council Meeting Minutes of April 1, 2019

Motion by **Kaminski**, seconded by **Frank**, to receive and file the correspondence as
presented.

All yeas

Motion passes

ADOPTION OF AGENDA

Motion by **Moore**, seconded by **Kaminski**, to adopt the Agenda as presented.

All yeas

Motion passes

PUBLIC HEARING

None.

ITEMS FOR CONSIDERATION

B-1. SPR-02-2019/Site Plan Review/Richmond Flower Shop/69001 Main Street

City Planner Jeschke informed the Commission that the applicant was requesting a site plan review for a proposed 504 square foot pavilion structure in conjunction with the flower shop business on property located at 69001 Main Street. The proposed pavilion will be an 18' X 28' detached accessory structure to the south side of the main building.

The applicant is proposing to construct the accessory structure 10 feet off the front property line and the side will be 1 foot from the property line. The proposed placement of the accessory structure is consistent with the zoning ordinance in regards to setbacks from the property lines. However, the applicant is only proposing a building separation of 5 feet instead of 10 feet. The Planning Commission has the authority to change the minimum separation distance if they see fit. In conversations the City Planner has had with the building inspector, he stated that he has no issue with the proposed 5 foot separation.

Al Maniaci, 36200 Madison, indicated that because of the angle of the lot, they were proposing that the new structure be only 5 feet from the existing structure, to keep the proposed pavilion away from the sidewalk.

Moore indicated that the proposed pavilion was a more permanent solution. Felt it would be appropriate to waive the 10' separation between the structures and allow only the 5' separation.

Motion by **Moore**, seconded by **Frank**, to approve the requested Site Plan Review for a proposed 504 square foot pavilion structure in conjunction with the flower shop business on property located at 69001 Main Street (APN: 50-07-03-35-485-011).

All yeas

Motion passes

MISCELLANEOUS MATTERS FROM THE CITY STAFF

City Manager Moore – Road projects have been delayed because of the rain.

COMMENTS FROM CHAIRMAN AND COMMISSION MEMBERS

None

ADJOURNMENT

Motion by **Kaminski**, seconded by **Weinert**, to adjourn the regular Planning Commission Meeting at 7:22 p.m.

All yeas

Motion passes

Respectfully submitted:
Karen M. Stagl
City Clerk