

APPROVED 06/06/2022
REGULAR MEETING
MINUTES

May 16, 2022

THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:03 P.M., ON MONDAY, MAY 16, 2022, BY MAYOR RIX.

ROLL CALL

Present: Allen, Greene, LaFore, Misteravich Reindel, Rix, Warn

Absent: None

Others: City Manager Moore, Deputy Clerk Focht

Visitors: Library Director Kammer, City Planner Jeschke, Carl Miller

APPROVAL OF MINUTES

Motion by **Warn**, seconded by **Greene**, to approve the minutes of the May 2, 2022, regular meeting as presented.

All yeas

Motion carried

Motion by **Warn**, seconded by **Allen**, to approve the minutes of May 2, 2022, budget workshop as presented.

All yeas

Motion carried

AUDIENCE PARTICIPATION

None

ADOPTION OF AGENDA

Motion by **Warn**, seconded by **Greene**, to adopt the agenda as amended:

Add item # 8 - Consideration of Confirming the Appointment of the City Clerk/Human Resource Assistant

All yeas

Motion carried

CONSENT AGENDA

- a) Receive and File DPW Activity Report for April 2022
- b) Receive and File City Clerk's Activity Report for April 2022
- c) Receive and File City Planner's Activity Report for April 2022
- d) Receive and File Treasury and Money Market Report for April 2022
- e) Receive and File Investment CD Report for April 2022

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- f) Receive and File Code Enforcement Activity Report for April 2022
- g) Receive and File Cable TV Activity Report/Advisor Minutes for April 2022
- h) Receive and File Library Activity Report for April 2022
- i) Receive and File Recreation Department Activity Report for April 2022
- j) Receive and File Police Department Statistics for April 2022
- k) Receive and File Offense Count Report for April 2022
- l) Receive and File Ticket Offense Report for April 2022
- m) Receive and File Crime Log Report for April 2022
- n) Receive and File Traffic Accident Report for April 2022
- o) Receive and File Burn Permit Report for April 2022
- p) Receive and File Call Flow Report for April 2022
- q) Receive and File April 27, 2022, TIFA Meeting Minutes
- r) Receive and File April 11, 2022, Library Board Meeting Minutes
- s) Receive and File May 3, 2022, Recreation Board Meeting Minutes
- t) Receive and File April 14, 2022, Planning Commission Meeting Minutes
- u) Receive and File Revenue and Expense Report for April 2022
- v) Approval of Schedule of Bills dated May 12, 2022, in the amount of \$147,503.92

Motion by **LaFore**, seconded by **Misteravich**, to adopt the Consent Agenda as presented.

All yeas

Motion carried

PUBLIC HEARING

None

ITEMS FOR CONSIDERATION

1. Second Reading and Adoption of Ordinance No. 156-31/Solar Collectors

Motion by **Allen**, seconded by **Warn**, to give Second Reading and Adopt Ordinance 156-31 which amends Section 7.04 (Solar Collectors and Similar Facilities) to update how and where solar collectors are permitted.

All yeas

Motion carried

2. **Consideration of Special Event Request/Free Star Financial Credit Union/Park Use**

Motion by **Reindel**, seconded by **Warn**, to approve a Special Event Application from Free Star Financial Credit Union for the use of Beebe Street Park Pavilion and nearby area for a community welcoming event on Saturday, May 21, 2022, from 9:00 a.m. to 4:00 p.m., with the event scheduled to take place between 11:00 a.m. and 2:00 p.m.

All yeas

Motion carried

3. Consideration of Special Event Request/Chaps Food and Spirits/Car Show

Motion by **LaFore**, seconded by **Greene**, to approve the Special Event Request from Chaps Food and Spirits to host a classic car show on Saturday, July 30, 2022, from 10:00 a.m. to 5:00 p.m. utilizing the City's and Chap's portions of the Forest Street Parking Lot and Monroe Street from Forest up to the bank drive thru.

All yeas

Motion carried

4. Consideration of Special Event Request/Starr Craft Brewery/Mobile Food Vendors

Motion by **Greene**, seconded by **Allen**, to approve the Special Event Request for Mobile Food Vendors from Starr Craft Brewery to have Mobile Food Vendors on the following schedule:

Friday, June 10 th	6:00 p.m. – 10:30 p.m.	Polish Mania
Friday, June 24 th	6:00 p.m. – 10:30 p.m.	Bubbas BBQ

Yeas (Allen, Greene, LaFore, Misteravich, Reindel)
Nays (Rix, Warn)

Motion carried

5. Consideration of Special Event Request/LWML/Mobile Food Vendor

Motion by **Greene**, seconded by **Allen**, to approve the Special Event Request for a Mobile Food Vendor from the Lois Wagner Memorial Library to have the Kona Ice Truck on Wednesday, August 17, 2022, from 1:00 p.m. to 2:00 p.m. for the Summer Reading Program Party.

All yeas

Motion carried

6. Consideration of Approval for Memorial Bench

Motion by **Reindel**, seconded by **Warn**, to approve the purchase of a Memorial Bench in honor of Richard and Linda Cousino, through donations from the family and the bench to be purchased from Perennial Park Products and plaque engraving in the amount of \$700.00.

All yeas

Motion carried

7. Consideration of Resignation from the Recreation Board

Motion by **LaFore**, seconded by **Misteravich**, to accept the resignation of Michelle Aiken from the Recreation Board.

All yeas

Motion carried

8. Consideration of Confirming the Appointment of the City Clerk/Human Resources Assistant

Motion by **Allen**, seconded by **Rix**, to approve and confirm the City Manager's appointment of Heather L. McCallister to the Position of City Clerk/Human Resource Assistant in accordance

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with Section 7.3(a) of the City Charter for an indefinite term to serve at the pleasure of the City Manager.

All yeas

Motion carried

MISCELLANEOUS MATTERS FROM THE CITY MANAGER

Thank you to Melissa on the Vintage Market.
Thanked Mayor Rix for speaking at the Elected Officials Breakfast

COUNCIL COMMENTS

Mayor Rix announced the upcoming events:
5/18 – Downton Abbey Tea at the Library 6:00 p.m.
5/19 – EDC 7:00 p.m.
5/21 – Perennial Exchange at the Park 9:00 a.m.
5/25 – TIFA 7:00 p.m.
5/28 – Library Closed
5/31 – Memorial Day Parade 10:00 a.m.
6/4 – Grandparents Day at Little League
6/6 – City Council Regular Meeting 7:00 p.m.

This week is National Police Week, if you see one of our officers please let them know how much you appreciate what they do.

OTHER BUSINESS

None

ADJOURNMENT

Motion by **Misteravich**, seconded by **Greene**, to adjourn the Regular Council Meeting at 7:32 p.m.

All yeas

Motion carried

Respectfully submitted:

Rebecca L. Focht
Deputy Clerk