

APPROVED 06/07/2021
SPECIAL BUDGET WORKSHOP
MINUTES

MAY 17, 2021

THE SPECIAL BUDGET WORKSHOP OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 5:30 P.M., ON MONDAY, MAY 17, 2021, BY MAYOR RIX.

ROLL CALL

Present: Allen, Greene, Misteravich, Reindel, Rix, Schultz, Warn

Absent: None

Others: City Manager Moore, City Treasurer Hatfield, City Clerk Stagl

Visitors: EMS Director White, Police Chief Teske, RVFD Chief 3-Tom Garant

AUDIENCE PARTICIPATION

None received.

ADOPTION OF AGENDA

Motion by **Warn**, seconded by **Allen**, to amend the Agenda as follows:

Add under Other Business – Little League Proposal

All yeas

Motion carried

Motion by **Warn**, seconded by **Greene**, to adopt the amended Agenda.

All yeas

Motion passes

ITEMS FOR CONSIDERATION

1. Review of Proposed FY2021022 City Budget

101-610 EMS Budget – Jeff White informed Council that the number of runs for the City have increased.

Richmond-Lenox EMS will be getting a new mid-size bus which can be used to transport larger groups.

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Schultz thanked the EMS for hosting the vaccine clinic.

Jeff White did inform Council that the drive-through clinic will be closing down on Friday.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-611 Community Transit – The Municipal Credit and Community Credit Funds from SMART are paid directly to Richmond-Lenox EMS for the Community Transit Service.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-301 – Police Department – City Manager Moore added in funds for sending a candidate to the Police Academy. The new vehicle purchase was removed from the proposed budget – the City Manager is recommending pushing out the purchase of a new SUV Police Vehicle from FY2021/2022 one year to FY2022/2023, creating a gap year this year. The Police Department currently has six SUV Police Vehicles in service and three 2013 Taurus Police Vehicles that have been stripped of all police equipment.

Administration is requesting that one of the three Taurus's go to the DPW as an Admin car.

Police Chief Teske informed Council that he would like to replace one of the 2015 SUV Police Vehicles this year as they have high mileage. Chief Teske is also requesting to keep one Taurus as a Police Admin car. The third Taurus would be sold.

Council was in agreement that one Taurus should be given to the DPW to be used as an Admin car.

Council came to the consensus that one of the high mileage 2015 SUV Police Vehicle should be sold and replaced with a new SUV Police Vehicle in the Fy2021/22 Budget.

Council also came to the consensus that a low mileage 2013 Taurus can be kept to be used as a Police Admin car.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS AMENDED:

Addition of \$54,000 for the purchase of a new SUV Police Vehicle

101-315 Traffic and Safety – The hourly wage has been increased for crossing guards. It has been difficult to get people to serve as crossing guards

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

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101-325 Communications – City Manager Moore informed Council that the Police Department will need to replace both the dispatch consoles at the same time. Because of this, he is recommending cutting \$200,000 from the Equipment Acquisition line item in the FY2021/22 budget, but assigning \$400,000 of the General Fund's balance toward the purchase of the two consoles in the FY2022/23 budget. Funds were also included (\$25,000) to bring fiber optic connectivity to Richmond Police Department Emergency 911 Center – this project is in conjunction with all Macomb County PSAP's and the State of Michigan 911 Committee.

Discussion on whether now may be the time to research other alternatives for dispatching 911 calls.

Council discussed the possibility of using the Federal Funds the City will be receiving for the purchase of the new consoles for Dispatch. City Manager Moore explained that the City has not yet been informed what the funds can be used for.

It was stated that Council could amend the budget at any time if we find out the Federal Monies can be used for the purchase of the consoles.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-426 Emergency Preparedness - COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-264 Buildings and Grounds – Funds included in the budget for tables for the community room and for some new equipment for the wellness room.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-326 Code Enforcement – Funds included in the budget for a Reserve Officer to do some code enforcement.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-448 Street Lighting – We will begin paying the fees for the West Richmond Subdivision and Diane Lane streetlights.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

101-906 General Fund Debt Service – COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

Recessed at 6:47 pm.

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Reconvened at 7:41 pm.

251-ALL Tax Increment Finance Authority – The TIFA capture was again reduced.

Fund are included in the budget for the parking lots behind Ken's and Chaps.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE BUDGET AS PRESENTED.

Trash Contract – Waste Management was offering to extend the City's trash collection contract for another three (3) years as follows: year 1 – 0% increase; year 2 – 3.5% increase and year 3 – 3.5% increase.

Consensus of Council was to extend the trash collection contract with Waste Management for another three (3) years.

Fire Department Budget Updates

After discussion on the Fire Department budget, Council requested additional information regarding two areas of concern: 1. Turnout gear and 2. SCBA.

Turn-out Gear

The City Manager is recommending that an additional line item (206-336-744.100 Clothing-turnout gear) be added to the Fire Department Budget which would be specifically for turnout gear. The current line item of "clothing" would remain for Class A uniforms, Class B uniforms, shirts and sweatshirts. Any fire related gear would be charged to "clothing-turnout gear". The original budget amount, presented by the Fire Department, for "clothing" was not changed, but it was split between "clothing" and "clothing-turnout gear"

The proposed FY2021-22 budget includes funds to replace all but 6 of the outdated turnout gear. To bring all of the gear current, would take an additional \$20,400.

There was some discussion on whether the Federal monies the City will be receiving can be used to purchase turnout gear.

The consensus of Council was to add \$20,400 to line item 206-744.100, Clothing – Turnout Gear, to bring all gear current.

SCBA

The City Manager recommended creating a new line item (206-336-766.100 Equipment – SCBA/Air pack). The current line item of Small Tools and Equipment would remain and be used for other small equipment purchases.

City Manager Moore discussed the change with Fire Chief Spens and he was in agreement with the change and the funds budgeted in the proposed FY2021-22 budget.

RVFD Officer Stipend

Fire Chief Spens brought up this issue during the budget discussion on April 26th. The City Manager and Fire Chief have met to further discuss the issue.

Fire Chief has indicated that he has concerns that there is no incentive to become an officer and there is a lot of work that the officers perform.

City Manager expressed concerns with changing the officer compensation without the full support of the membership. This could result in fewer members turning out for fires. Also, the City will need to discuss with the Township that the formula for dividing up the costs of the department needs to be adjusted to increase the annual operating expense portion of the formula.

Some Councilors agreed that this was a very big change in how the Fire Department operates.

Tom Garant – Chief 1, stated that there may be other incentives that can be offered to get more participation from the membership.

It was agreed that this issue needed to be discussed further by the Fire Department membership and presented to Council.

Five Year Capital Outlay Plan – There may be additional costs for repairs to the AUD that will need to be listed under TIFA.

COUNCIL WAS IN GENERAL AGREEMENT WITH THE PLAN AS PRESENTED.

OTHER BUSINESS

None.

COUNCIL COMMENTS

None.

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ADJOURNMENT

Motion by **Misteravich**, seconded by **Greene**, to adjourn the Special Budget Workshop at 8:57 p.m.

All yeas

Motion carried

Respectfully submitted:
Karen Stagl
City Clerk