

APPROVED 06/07/2021
REGULAR MEETING
MINUTES

May 17, 2021

THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:05 P.M., ON MONDAY, MAY 17, 2021, BY MAYOR RIX.

ROLL CALL

Present: Allen, Greene, Misteravich, Reindel, Rix, Schultz, Warn

Absent: None

Others: City Manager Moore, City Clerk Stagl

Visitors: Melissa Majchrzak, Kim Schoenberg, Janet Hope, Police Chief Teske, EMS Director White

APPROVAL OF MINUTES

Motion by **Warn**, seconded by **Greene**, to approve the minutes of the May 3, 2021, Budget Workshop meeting as presented.

All yeas

Motion passes

Motion by **Allen**, seconded by **Greene**, to approve the minutes of the May 3, 2021, regular meeting as presented.

All yeas

Motion passes

AUDIENCE PARTICIPATION

Melissa Majchrzak and Kim Schoenberg thanked City Council, City Administration and the DPW for all of the support they received on their recent event Vintage Road Trip Market. The event was very successful – they received a lot of positive response from the vendors. Hope to hold again.

ADOPTION OF AGENDA

Motion by **Warn**, seconded by **Reindel**, to adopt the agenda as presented.

All yeas

Motion passes

CONSENT AGENDA

- a) Receive and File DPW Activity Report for April 2021
- b) Receive and File City Clerk's Activity Report for April 2021

APPROVED 06/07/2021

- c) Receive and File City Planner's Activity Report April 2021
- d) Receive and File Treasury and Money Market April 2021
- e) Receive and File Investment CD Report for April 2021
- f) Receive and File Code Enforcement Activity Report for April 2021
- g) Receive and File Cable TV Activity Report for April 2021
- h) Receive and File Library Activity Report for April 2021
- i) Receive and File Recreation Department Activity Report for April 2021
- j) Receive and File Police Department Statistics for April 2021
- k) Receive and File Offense Count Report for April 2021
- l) Receive and File Ticket Offense Report for April 2021
- m) Receive and File Traffic Accident Report for April 2021
- n) Receive and File Crime Log Report for April 2021
- o) Receive and File Call Flow Report for April 2021
- p) Receive and File Burn Permit Report for April 2021
- q) Receive and File March 9, 2021, Cable Commission Meeting Minutes
- r) Receive and File April 12, 2021, Library Board Meeting Minutes
- s) Receive and File May 4, 2021, Recreation Board Meeting Minutes
- t) Receive and File Revenue and Expense Report April 2021
- u) Approval of Schedule of Bills dated May 13, 2021, in the amount of \$ 164,635.19

Motion by **Misteravich**, seconded by **Schultz**, to adopt the Consent Agenda as presented.

All yeas

Motion passes

PUBLIC HEARING

None.

ITEMS FOR CONSIDERATION

1. Consideration of Request to keep Chickens at 35929 Diane Lane

Janet Hope was requesting approval from Council to keep thirteen egg-laying chickens on her property located at 35929 Diane Lane, near the intersection of Forest Avenue and Diane Lane.

Administration was informed that there was a rooster at this address and verified the chickens on the property.

Notices were mailed to the surrounding properties informing them of the request and allowing for their comments.

Emails from the following residents were received:

- Diane Tsatsos, in support of Ms. Hope keeping her chickens
- Kelley Coomer, 67661 Forest, in support of Ms. Hope keeping her chickens
- C. Coomer, in support of Ms. Hope keeping her chickens

Council was informed that the Rooster was no longer on the property.

APPROVED 06/07/2021

Janet Hope informed Council that the chickens were purchased in March 2020 and she was not aware that Council needed to approve the chicks. The chickens are well maintained and do not get out of the yard.

Motion by **Reindel**, seconded by **Allen**, to approve the petition from Janet Hope to keep thirteen (13) Chicken Hens on the property, subject to the following conditions:

1. The chickens allowed will be female Chicken Hens. No roosters shall be allowed.
2. This approval shall be subject to a one (1) year review to see if any complaints are received from the neighbors regarding the chickens.
3. The applicant shall be limited to the existing 4' X 12' coop as seen in the photos.

All yeas

Motion passes

2. Approval of FY2021-2026 Emergency Medical Services Contract with Richmond-Lenox EMS

Jeff White informed Council that he was attempting to get all of the Communities that Richmond-Lenox contract with on the same time frame.

Motion by **Schultz**, seconded by **Warn**, to approve the FY2021-2026 Contract for Emergency Medical Services with Richmond-Lenox Ems and authorize the City Manager to execute the contract on behalf of the City. Adopting this contract will void out the last year of the current contract with was due to expire June 2022.

All yeas

Motion passes

3. Consideration of Special Event Request/St. Augustine Catholic Church/Procession down Main Street

Motion by **Rix**, seconded by **Greene**, to approve the request received from St. Augustine Church to conduct their Procession down Main Street, beginning at approximately 7:00 a.m., on Sunday, June 6, 2021, at St. Augustine's Church and traveling north along Main Street to the City Limits.

All yeas

Motion passes

4. Consideration of Approving a Special Event/2021 Richmond Seniors Barbeque

Motion by **Greene**, seconded by **Allen**, to approve a special event request from the parents of the Richmond Class of 2021 to host a BBQ for the seniors from noon to 3:00 pm on Wednesday, May 19, 2021 in and around the pavilion at Beebe Street Park.

All yeas

Motion passes

APPROVED 06/07/2021

5. Consideration of the Sale of a 2013 Taurus Police Vehicle

Motion by **Reindel**, seconded by **Warn**, to approve the sale of one 2013 Taurus Police Vehicle and allow one to be utilized by the DPW as an administrative vehicle; and one vehicle to stay in the Police Fleet as an administrative vehicle, with the understanding that the Police Vehicle will not permanently increase their fleet.

All yeas

Motion passes

MISCELLANEOUS MATTERS FROM THE CITY MANAGER

- Complimented Melissa Majchrzak and Kim Schoenberg on a successful event.
- Street project are going well.

COUNCIL COMMENTS

Greene – Attended the Vintage Road Trip Market both days – it was a very nice event.

Rix – Reminder of upcoming calendar events:

5/20 – EDC at 7:00 pm

5/26 – TIFA at 7:00 pm

5/29 – the Library is closed

5/31 – Memorial Day Service and Small Parade, begins at 10:00 am at Bailey Park and heads south on Main Street to the Veterans Memorial

6/7 – Council at 7:00 pm

CLOSED SESSION

None.

OTHER BUSINESS

None.

ADJOURNMENT

Motion by **Misteravich**, seconded by **Greene**, to adjourn the Regular Council Meeting at 7:33 p.m.

All yeas

Motion passes

Respectfully submitted:
Karen Stagl
City Clerk