

APPROVED 07/01/2019
REGULAR MEETING
MINUTES

JUNE 17, 2019

THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:00 P.M., ON MONDAY, JUNE 17, 2019, BY MAYOR RIX.

ROLL CALL

Present: Allen, Greene, LaFore, Misteravich, Reindel, Rix, Warn

Absent: None

Others: City Manager Moore, City Clerk Stagl

Visitors: City Planner Jeschke, City Treasurer Hatfield, Recreation Director VanHove, Maria Villanueva

APPROVAL OF MINUTES

Motion by **Warn**, seconded by **Greene**, to approve the minutes of the June 3, 2019, regular meeting as presented.

All yeas

Motion passes

AUDIENCE PARTICIPATION

None.

ADOPTION OF AGENDA

Motion by **Warn**, seconded by **Allen**, to adopt the agenda as presented.

All yeas

Motion passes

CONSENT AGENDA

- a) Receive and File DPW Activity Report for May 2019
- b) Receive and File City Clerk's Activity Report for May 2019
- c) Receive and File City Planner's Activity Report for May 2019
- d) Receive and File Treasury and Money Market Report for May 2019
- e) Receive and File Investment CD Report for May 2019
- f) Receive and File Code Enforcement Activity Report for May 2019

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- g) Receive and File Recreation Department Activity Report for May 2019
- h) Receive and File Library Activity Report for May 2019
- i) Receive and File Cable TV Services Activity Report for May 2019
- j) Receive and File Burn Permit Report for May 2019
- k) Receive and File Police Department Statistics for May 2019
- l) Receive and File Offense Count Report for May 2019
- m) Receive and File Arrest Code Count Report for May 2019
- n) Receive and File Ticket Offense Report for May 2019
- o) Receive and File Call Flow Report for May 2019
- p) Approval of FY2018-19 Budget Amendments
- q) Receive and File Revenue and Expense Report for May 2019
- r) Approval of Schedule of Bills dated June 13, 2019, in the amount of \$129,760.20

Motion by **LaFore**, seconded by **Misteravich**, to adopt the Consent Agenda as presented.

All yeas

Motion passes

PUBLIC HEARING

1. FY2019-20 City Budget

City Manager Moore informed Council that the total City Budget is \$11.08 million, including a \$4.33 million General Fund Budget. The budget calls for a tax levy of 16.2187 mills for general operating purposes, which includes funding from TIFA and the General Fund equal to a set-aside of 1.8 mills for street improvements. The City does not currently levy any mills for debt. The City will also levy a 1% administration fee on all tax collections and a flat fee of \$207.32 annually per collection unit for refuse and yard waste collection and curbside recycling services.

Motion by **Reindel**, seconded by **Warn**, to open the public hearing on the Proposed FY2019-2020 Budget at 7:03 p.m.

All yeas

Motion passes

No written or verbal comments were received.

Motion by **Reindel**, seconded by **Warn**, to close the public hearing on the proposed FY2019-2020 Budget at 7:03 p.m.

All yeas

Motion passes

2. Mutual Detachment and Annexation Forbearance Agreement

City Manager Moore informed Council the public hearing was scheduled to receive public comments on the proposed Mutual Detachment and Annexation Forbearance Agreement. Public Act 7 of 1967 requires that the public bodes hold public hearing prior to the adoption of the agreement.

The City’s “Muttonville Agreement” with Lenox Township expired September 2018. The new agreement utilizes much of the same language as the 1998 agreement. Under the new agreement the City agrees to not initiate, publicly support, or fund any action to annex any property anywhere in Lenox Township. The Township agrees to not initiate, publicly support, or fund any action to detach any property anywhere from the City of Richmond.

Motion by **LaFore**, seconded by **Misteravich**, to open the public hearing on the Proposed Mutual Detachment and Annexation Forbearance Agreement at 7:04 p.m.

All yeas

Motion passes

No verbal or written comments were received.

Motion by **Allen**, seconded by **Warn**, to close the public hearing on the proposed Mutual Detachment and Annexation Forbearance Agreement at 7:04 p.m.

All yeas

Motion passes

ITEMS FOR CONSIDERATION

1. Consideration of Adopting Resolution No. 2019-9/Adoption of FY2019-20 City Budget

Motion by **Reindel**, seconded by **Allen**, to adopt Resolution No. 2019-9 which adopts the City of Richmond FY2019-20 Budget, appropriates the necessary sums for each fund of the city, adopts the 2019/2025 Capital Outlay Program, directs the levy of taxes and fees for municipal purposes, and directs the preparation of the tax roll and collection of taxes.

All yeas

Motion passes

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2. Consideration of Approving the Mayor's Proclamation/Pay It Forward Day

Motion by **Allen**, seconded by **Greene**, to approve the Mayor's Proclamation recognizing April 28th as Pay It Forward Day and to authorize the across the road banner for the last two weeks of April.

All yeas

Motion passes

3. Consideration of Approving the TIFA Tax Base Sharing Agreement

Motion by **LaFore**, seconded by **Misteravich**, to approve the Captured Assessed Value Sharing Agreement between the City of Richmond TIFA and the City of Richmond for Fiscal Year 2019/20 and authorize the Mayor to sign the agreement.

All yeas

Motion passes

4. Consideration of Adopting the FY2019-20 City Fee Schedule

Motion by **Reindel**, seconded by **Warn**, to approve the City of Richmond FY2019-20 Fee Schedule as presented by the City Manager.

All yeas

Motion passes

5. Consideration of the Purchase of Playground Equipment

Motion by **Greene**, seconded by **Allen**, to waive purchasing ordinance requirement under section 64-53 (d) and authorize the City Manager to sign the quotation with Miracle Midwest in the amount of \$47,489 with the dark blue and light blue colors.

A roll call vote was taken:

All yeas (Greene, LaFore, Misteravich, Reindel,
Rix, Warn, Allen)

Motion passes

6. Consideration of Food Truck Request

City Manager Moore informed Council that we have received a request from Maria Villanueva and Fortino Trejo to allow them to sell food from their food truck in the City on Fridays, Saturdays and Sundays. Maria and Fortino are City residents. They intend to sell tacos and tamales out of their food truck. They are currently working with the health department to get certified.

There are several ways Council can direct administration: 1) Council can approve them as a special event application and have them operate out of one of the municipal owned

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parking lots – this could be done tonight; 2) Council could direct the applicant to secure a location in a private parking lot and have the item reviewed by the Planning Commission as an addition to the site plan; 3) If Council needs more information, you could direct administration to place this on the July 22nd Quarterly Roundtable.

Maria Villanueva would appreciate any opportunity the City can provide and any guidance to allow her to operate a food truck. She is currently working with the health department, but she needs a location which can be indicated on her application for the health department.

Misteravich – Would like to discuss this item further at a workshop, but would also like to have another motion to allow Maria to begin operating her food truck. Eventually, would like to see the food truck operated on private property.

Motion by **Reindel**, seconded by **Warn**, to approve the request from “Rolling Cactus LLC” to allow a food truck on Friday, Saturday and Sundays during summer months in the municipal parking lot.

Council discussed that this would be a temporary, seasonal operation. Most agreed that this would be a good opportunity to see if this was a viable business. Some Councilors would like the applicant to pursue a private, more permanent location.

Rix – Would be voting against the motion. Did not feel he had enough information about food trucks to make a decision tonight. He would also like feedback from existing restaurants. Questioned if the City was setting a precedence or could each food truck request be taken on a case-by-case basis. Questioned what type of authority the City would have over a food truck. The City currently did not have an ordinance regulating food trucks – felt that an ordinance should be in place before this was approved.

Vote on Motion:

Six yeas (Allen, Greene, LaFore, Misteravich, Reindel, Warn)

One nay (Rix)

Motion

passes

Motion by **Misteravich**, seconded by **LaFore**, to direct Administration to place this item on the July 22nd quarterly roundtable.

All yeas

Motion passes

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7. Consideration of the Approval of the Mutual Detachment and Annexation Forbearance Agreement

Motion by **LaFore**, seconded by **Misteravich**, to approve the Mutual Detachment and Annexation Forbearance Agreement between the City of Richmond and Lenox Township and authorize the Mayor and City Clerk to sign on behalf of the City.

All yeas

Motion passes

MISCELLANEOUS MATTERS FROM THE CITY MANAGER

- Thanked the Police Department, Recreation Department, DPW and Fire Department for helping with Pyro Joe's Fireworks display on June 15th.
- Distributed to Council the packets for the July 1 joint meeting with the Recreation Board.

COUNCIL COMMENTS

Commended Administration on the preparation of the budget.

Rix – Friday Night Swim at the Pool on June 21, July 12th and August 16th from 7-10 pm

- EMS Blood Drive on July 3rd and Lenox Township Hall
- RAHGS Heritage Festival on July 29th and 30th

Reminder of Upcoming Calendar Events:

6/20 Summer Concerts in the Park

6/26 – TIFA Meeting at 7:00 pm

7/1 – Council meeting at 6:00 pm

7/1 – Joint Council and Recreation Board meeting following the Council meeting

7/2 – Recreation Board meeting at 7:00 pm

7/4 – 7/6 – City Hall, Recreation Department and Library Closed

CLOSED SESSION

None

OTHER BUSINESS

None.

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ADJOURNMENT

Motion by **Misteravich**, seconded by **Greene**, to adjourn the Regular Council Meeting at 7:49 p.m.

All yeas

Motion passes

Respectfully submitted:

Karen Stagl
City Clerk