

APPROVED 07/22/2020
TAX INCREMENT FINANCE AUTHORITY
MINUTES

JUNE 24, 2020

THE MEETING OF THE TAX INCREMENT FINANCE AUTHORITY WAS CALLED TO ORDER AT 6:00 P.M., ON MONDAY, JUNE 24, 2020, BY CHAIRMAN RUFF

Present: Ball, Garant, LaFore, Reindel, Ruff

Absent: Hebel, Yelencich

Others: Tim Rix

Motion by **LaFore**, seconded by **Garant**, to excuse Authority members Hebel and Yelencich from tonight's meeting.

All yeas

Motion passes

APPROVAL OF MINUTES

Motion by **Garant**, seconded by **Ball**, to approve the minutes from January 22, 2020, regular meeting as presented.

All yeas

Motion passes

APPROVAL OF BILLS

Motion by **Ball**, seconded by **Garant**, to approve the payroll expenses for January through June in the amount of \$ 17,418.57.

All yeas

Motion passes

Motion by **LaFore**, seconded by **Ruff**, to approve the Schedule of bills for February through June in the amount of \$70, 778.91.

All yeas

Motion passes

CORRESPONDENCE

Revenue and Expense report for May 2020
City Council Budget Workshop Minutes of May 6, 2020
City Council Meeting Minutes of May 18, 2020
City Council Budget Workshop Minutes of May 20, 2020
City Council Budget Workshop Minutes of May 27, 2020

Received and Filed.

PUBLIC COMMENTS

None.

ADOPTION OF AGENDA

The Agenda was adopted as amended:

Added Item #6 – Consideration of Approving a Quote for Hike Bike Path Repairs

ITEMS FOR CONSIDERATION

1. Review and Approval of Proposed 2020-21 TIFA Budget

Director Moore brief the Authority on the current financial status of TIFA and provided information to the Authority explaining the proposed FY2020-21 TIFA budget.

Motion by **LaFore**, seconded by **Ball**, to approve the FY2020-21 TIFA Budget as presented.

All yeas

Motion passes

2. Adoption of Resolution No. 2020-1/Dedication of Funds

Motion by **Reindel**, seconded by **LaFore**, to adopt TIFA Resolution No. 2020-1 which dedicates the \$368,236 in surplus funds against future projects.

All yeas

Motion passes

3. Consideration of Entering a Tax Base Sharing Agreement with the City of Richmond

Motion by **Garant**, seconded by **Ball**, to approve the Captured Assessed Value Sharing Agreement between the City of Richmond TIFA and the City of Richmond for Fiscal Year 2020/21 and authorize the TIFA Director to sign the agreement.

All yeas

Motion passes

4. Consideration of Richmond Volunteer Fire Department (RVFD) Shed

Director Moore informed the Authority that the RVFD was proposing a 24'x12' shed that

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would be placed on the two parking spaces currently utilized to store a trailer and miscellaneous items. The parking spots actually belong to the United Methodist Church, however have been utilized by the Department for years through a verbal agreement with the church.

Administration is recommending that TIFA waive the purchasing ordinance in order to work with the only local supplier of sheds.

Motion by **LaFore**, seconded by **Garant**, to waive purchasing ordinance requirements under section 64-53 (d) and authorize the TIFA Director to accept the quote from Backyard Living Co. for the purchase of a shed for the RVFD in the amount of \$6,000.

A roll call vote was taken:

All yeas (Garant, LaFore, Reindel, Ruff, Ball)
Two absent (Hebel, Yelencich)

Motion passes

5. Proposal to fix City Hall Doors

Director Moore informed the Authority that the electronics and the locking hardware in the two front doors at City Hall/Police Department Building were not working. The doors are used to lock down the lobby. The most recent occasion with the closing of City Hall and the Police Department due to COVID-19. The Police also need the ability to do this should we have a domestic situation where one party is in the lobby and we need to keep the other party outside.

Motion by **Reindel**, seconded by **Garant**, to authorize the quote from Great Lakes Security Hardware to replace the electronics and locking hardware for the front doors of the City Offices in the amount of \$6,570.

All yeas

Motion passes

6. Consideration of Approving a quote for Hike/Bike Path repairs

Director Moore requested that the Authority consider approving a quote from Peake Asphalt, Inc. to make repairs to the hike bike path that runs around Beebe Street Park. Between the years 2005-2011, the Recreation Department and Little League worked together to plant trees between the "Diamond A and Richmond Place Mobile Home Park. Unfortunately, the trees were planted too close to the hike/bike path and the City has been replacing and patching the trail in this location several times over the years due to the tree roots.

The City has received a quote to shift the trail away from the trees and put it closer to the fence line. The shifting of the hike bike path toward the fence will substantially lessen the impact from the tree roots.

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The project includes shifting approximately 350' of the trail toward the fence, removal of the old path and restoration. The new path installation also includes 4 inches of crushed concrete for the base and 3" of asphalt. The transition back to the old alignment will occur between Diamond A and Diamond B.

Motion by **Reindel**, seconded by **Ball**, to authorize the quote from Peake Asphalt Inc. to make repairs to the hike bike path in the amount of \$10,500.

All yeas

Motion passes

MISCELLANEOUS MATTER FROM THE DIRECTOR

- Council will be looking at a proposal for the purchase of old City Hall.
- On Sunday, the RAHGS will be holding their Log Cabin Day
- July 18th, Starr Craft Brewery will be holding a 1-year anniversary event.

CHAIRMAN AND AUTHORITY MEMBERS

Ball – Questioned if the contractor will be starting to back-fill Madison Street. Director Moore informed the Authority that this week the restoration work will be done.

LaFore – Commented on the poor condition of the fence around the Trailer Park and questioned if there was some way to encourage the replacement of this fence – possibly with the City sharing the cost?

ADJOURNMENT

Motion by **Ball**, supported by **LaFore**, to adjourn the Tax Increment Finance Authority meeting at 7:40 p.m.

All yeas

Motion passes

Respectfully Submitted:

Karen Stagl
City Clerk