

**APPROVED 07/15/2019**  
**REGULAR MEETING**  
**MINUTES**

**JULY 1, 2019**

**THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:00 P.M., ON MONDAY, JULY 1, 2019, BY MAYOR RIX.**

**ROLL CALL**

Present: Allen, Greene, LaFore, Misteravich, Reindel, Rix, Warn

Absent: None

Others: City Manager Moore, City Clerk Stagl

Visitors: Fred Barbret, EMS Director Jeff White, Ken Kingsley, DPS Director Goetzinger, Park and Recreation Director VanHove, Police Chief Teske, Melissa Majachrzak, Kathy Machowski and several family members

**APPROVAL OF MINUTES**

Motion by **Warn**, seconded by **Allen**, to approve the minutes of the June 17, 2019, regular meeting as presented.

All yeas

**Motion passes**

**AUDIENCE PARTICIPATION**

Presentation of Pay It Forward Proclamation/Kathy Machowski

Mayor Rix read aloud and presented the Proclamation to Kathy Machowski for Pay It Forward Day in the City of Richmond on April 28, 2020.

**ADOPTION OF AGENDA**

Motion by **Warn**, seconded by **Allen**, to adopt the agenda as presented.

All yeas

**Motion passes**

**CONSENT AGENDA**

- a) Approval of Schedule of Bills dated June 27, 2019 in the amount of \$192,190.75.

Motion by **LaFore**, seconded by **Misteravich**, to adopt the Consent Agenda as presented.

All yeas

**Motion passes**

**PUBLIC HEARING**

None.

**ITEMS FOR CONSIDERATION**

**1. Consideration of Adopting Resolution No. 2019-11 Approving the SMART FY2020 Municipal Credit and Community Credit Contract**

EMS Director Jeff White briefed Council on the Community Transit program with the use of the Municipal and Community Credit Program. Also informed Council that Richmond-Lenox EMS was starting a new program – they would be offering a shuttle service to Detroit-Metro Airport. The shuttle service would be offered once per day and would be scheduled on a first come-first serve basis. The service would be available for residents living in the communities serviced by Richmond-Lenox EMS (Macomb Township to the City of Memphis).

Fred Barbret from SMART briefed Council on the how Municipal and Community Credit Program worked.

Motion by **Greene**, seconded by **Allen**, to approve Resolution No. 2019-11 which approved the SMART Municipal Credit and Community Credit Contract for FY2020 and agree to transfer the amounts of \$5,662 in Municipal Credits and \$12,497 in Community Credits to the Richmond-Lenox EMS in payment for their Community Transit Service.

All yeas

**Motion passes**

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**2. Consideration of Approving the 2019-2022 EMS Contract with Richmond Lenox EMS**

Motion by **Reindel**, seconded by **Warn**, to approve the 2019-2022 Contract for Emergency Medical Services with Richmond-Lenox Ems and authorize the City Manager to execute the contract on behalf of the City.

All yeas

**Motion passes**

**3. Consideration of Approving the Wastewater Treatment Plan (WWTP) Contract with Tetra Tech**

Motion by **LaFore**, seconded by **Misteravich**, to approve a 5-year WWTP Operation and Maintenance contract with Tetra Tech for the time period July 1, 2019 to June 30, 2024 with the expense charged to line items 590-527-818.000, Contractual Services, WWTP: Sanitary Sewer Fund and 591-548-818.000, Contractual Services; System Expense: Water Fund; and authorize the City Manager to execute the contract as the Owner's Representative.

All yeas

**Motion passes**

**4. Consideration of the Purchase of a Police Vehicle**

Motion by **Allen**, seconded by **Warn**, to authorize the purchase of a 2020 Ford Police Interceptor SUV in the amount of \$35,674.00 with the necessary added options from Signature Ford with the expense charged to the appropriate line item police department equipment acquisition.

All yeas

**Motion passes**

**5. Consideration of the Purchase of a Furnace and Air Conditioning Unit for the Library**

Motion by **Reindel**, seconded by **Allen**, to authorize the expense of \$6,651.00 for the purchase of a new Rheem gas furnace and Rheem 5 ton A/C unit with installation from Tony's Refrigeration, Heating and A/C with expenses charged to the Library Building Additions and Improvements line item.

All yeas

**Motion passes**

**6. Consideration of Accepting a Resignation from the Library Board**

Motion by **Allen**, seconded by **Reindel**, to accept the resignation of MaryLou Burg from the Library Board.

All yeas

**Motion passes**

**7. Consideration of Board Appointments**

Motion by **Greene**, seconded by **Warn**, to approve all of the reappointments as presented, as follows:

- Reappointment of Lorie Rix to the Cable Commission for a 3-year term expiring 6/30/22.
- Reappointment of Bill Ruff to the Cable Commission for a 3-year term expiring 6/30/22.
- Reappointment of Mike Schade to the Cable Commission for a 3-year term expiring 6/30/22.
- Confirmation of the Mayor's reappointment of Kathy Osebold to the EDC for a 6-year term expiring 7/1/2025.
- Confirmation of the Mayor's reappointment of Mike Kaminski to the Planning Commission for a 3-year term expiring 6/30/2022.
- Confirmation of the Mayor's reappointment of Mark Zink to the Planning Commission for a 3-year term expiring 6/30/2022.
- Confirmation of the Mayor's reappointment of Rob Reindel to the TIFA for a 4-year term expiring 6/30/2023.
- Confirmation of the Mayor's reappointment of Bill Ruff to the TIFA for a 4-year term expiring 6/30/2023.

All yeas

**Motion passes**

**MISCELLANEOUS MATTERS FROM THE CITY MANAGER**

- The City Manager and DPS Director attended a meeting with MDOT today regarding the signal project

**COUNCIL COMMENTS**

Greene, Allen – Wished everyone a Happy 4<sup>th</sup> of July Holiday.

Misteravich – Encouraged residents to fill out applications to fill Board/Commission vacancies.

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The First annual Heritage Festival was held this past weekend in the Historical Park – it was very well attended.

Rix – Reminder of upcoming calendar events:

7/1 – A joint meeting with the Recreation Board will be held immediately following this meeting.

7/2 – Recreation Board meeting at 7:00 pm

7/3 – Blood Drive at Lenox Township Hall 8 am – 8 pm

7/4-7/6 - City Hall, Library and Recreation Center Closed

7/9 – Cable Commission meeting at 7:00 pm

7/11 – Planning Commission at 7:00 pm

7/15 – Council meeting at 6:00 pm

7/12 & 8/16 – Friday night swim from 7-10 pm

**CLOSED SESSION**

None

**OTHER BUSINESS**

None.

**ADJOURNMENT**

Motion by **Misteravich**, seconded by **Greene**, to adjourn the Regular Council Meeting at 6:37 p.m.

All yeas

**Motion passes**

Respectfully submitted:

Karen Stagl  
City Clerk