

**APPROVED 08/05/2019**  
**REGULAR MEETING**  
**MINUTES**

**JULY 15, 2019**

**THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:00 P.M., ON MONDAY, JULY 15, 2019, BY MAYOR RIX.**

**ROLL CALL**

Present: Allen, Misteravich, Reindel, Rix, Warn

Absent: Greene, LaFore

Others: City Manager Moore, City Clerk Stagl

Visitors: Library Director Kammer, Police Chief Teske, Steve Langegger, Masters Machine; Mike Taylor, MERS

Motion by **Warn**, seconded by **Allen**, to excuse Councilors Greene and LaFore from tonight's meeting, due to being out of town.

All yeas

**Motion passes**

**APPROVAL OF MINUTES**

Motion by **Warn**, seconded by **Allen**, to approve the minutes of the July 1, 2019, regular meeting as presented.

All yeas

**Motion passes**

Motion by **Warn**, seconded by **Allen**, to approve the minutes of the July 1, 2019, special joint meeting of the City Council and Recreation Board, as presented.

All yeas

**Motion passes**

**AUDIENCE PARTICIPATION**

None.

**ADOPTION OF AGENDA**

Motion by **Warn**, seconded by **Allen**, to adopt the agenda as presented.

All yeas

**Motion passes**

**CONSENT AGENDA**

- a) Receive and File DPW Activity Report for June 2019
- b) Receive and File City Clerk's Activity Report for June 2019
- c) Receive and File City Planner's Activity Report for June 2019
- d) Receive and File Treasury and Money Market Report for June 2019
- e) Receive and File Investment CD Report for June 2019
- f) Receive and File Code Enforcement Activity Report for June 2019
- g) Receive and File Recreation Department Activity Report for June 2019
- h) Receive and File Library Activity Report for June 2019
- i) Receive and File Cable TV Services Activity Report for June 2019
- j) Receive and File Police Department Statistics for June 2019
- k) Receive and File Arrest Code Count Report for June 2019
- l) Receive and File Offense Count Report for June 2019
- m) Receive and File Ticket Offense Report for June 2019
- n) Receive and File Traffic Accident Report for June 2019
- o) Receive and File Call Flow Report for June 2019
- p) Receive and File Burn Permit Report for June 2019
- q) Receive and File June 26, 2019 TIFA Meeting Minutes
- r) Receive and File May 14, 2019, Cable Commission Meeting Minutes
- s) Receive and File Revenue and Expense Report for June 2019
- t) Approval of Schedule of Bills dated July 11, 2019, in the amount of \$ 74,376.19

Motion by **Misteravich**, seconded by **Reindel**, to adopt the Consent Agenda as presented.

All yeas

**Motion passes**

**PUBLIC HEARING**

None.

**ITEMS FOR CONSIDERATION**

**1. Consideration of Closing Beebe Street for the Community Garage Sale**

Motion by **Reindel**, seconded by **Warn**, to approve the closure of Beebe Street from Park Street to Festival Drive on Saturday, July 27<sup>th</sup> from 8:00 am to 1:00 pm

All yeas

**Motion passes**

**2. Consideration of Proposal for Library Space Needs Study**

Motion by **Allen**, seconded by **Warn**, to approve the Space Planning Proposal from Library Design Associates, Inc. in the amount of \$7,500 and \$1,000 from Tetra Tech to prepare CAD drawings of the existing library.

All yeas

**Motion passes**

**3. Consideration of Traffic Control Order No. 1-19/Skinner Drive Extension**

City Manager Moore stated that Council was being asked to consider approving traffic control order (TCO) 1-19, which will remove parking from the majority of the new section of Skinner Drive (referred to as the Skinner Drive Extension).

Between the time the road was constructed the first business opened, Little League began using the street for additional parking. This spring, with the new business in operation, there have been conflicts between the Little League parking and the ability for trucks to access the new business.

Chief Teske and the City Manager have reviewed the layout of the new street and have provided a TCO that would remove parking from the majority of Skinner Drive.

Administration is recommending the parking be removed from the remainder of the East and South side of the Skinner Drive extension and the remainder of the West side of Skinner Drive extension and the North side of Skinner Drive extension to a point 20' to the east of the first driveway. The parking recommendations were developed based on hydrant locations and the potential difficulty of trying to maneuver a semi through the curves with parked cars on the street.

Motion by **Reindel**, seconded by **Warn**, to approve Traffic Control Order 1-29; to remove parking from the majority of the new section of Skinner Drive.

**Discussion on Motion**

Misteravich questioned if we should completely remove parking at the northeast portion

**APPROVED 08/05/2019**

of the Skinner Drive extension.

Rix questioned if it would be possible to allow parking during certain times to help relieve the parking issues for Little League.

Steve Langegger, Owner, Masters Machine, expressed his concerns with allowing parking. The fire lane needs to be kept open to protect his asset. A fire could happen at any time.

Reindel – The Fire Department has used this area for training and the area is very tight for the vehicles.

Misteravich further stated that Skinner Drive was developed for potential businesses – not for Little League Parking.

Rix stated that for safety issues he would agree to remove all parking from Skinner Drive.

Reindel and Warn were in support of changing the motion as follows:

Motion by **Reindel**, seconded by **Warn**, to approve Traffic Control Order 1-19; to remove all parking from Skinner Drive.

All yeas

**Motion passes**

**4. Consideration of Establishment of the City Manager Evaluation Committee**

Motion by **Reindel**, seconded by **Allen**, to establish the ad hoc City Manager Review Committee for the purposes of coordinating the annual performance evaluation of the City Manager and Reviewing the City Manager’s employment agreement and making recommendations to the City Council on changes in the compensation package provided to the City Manager, with the committee to expire on October 30, 2019 with the following councilors appointed to serve on the committee: Mayor Tim Rix, Mayor Pro-Tem Misteravich and Councilor LaFore.

All yeas

**Motion passes**

**5. Consideration of an Appointment to the Library Board**

Motion by **Allen**, seconded by **Warn**, to reappoint Gail O’Neill to the Library Board with an expiration date of June 30, 2021.

All yeas

**Motion passes**

**MISCELLANEOUS MATTERS FROM THE CITY MANAGER**

None.

**COUNCIL COMMENTS**

Misteravich – Encouraged residents to apply for positions on various city boards/commissions.

Rix – Reminder of upcoming calendar events:

- 7/18 – EDC at 7:00 pm
- 7/18 – Concert in the Park/New Horizons at 7:00 pm
- 7/22 – Council Quarterly Roundtable at 6:00 pm
- 7/24 – TIFA at 7:00 pm
- 7/27 – Community Garage Sale
- 7/27 – Rummage and Relics Event

**CLOSED SESSION**

**1. POAM and Teamster Negotiations**

Motion by **Reindel**, seconded by Allen, to convene into closed session in accordance with Section 8(c) of the Michigan Open Meetings Act, Public Act 267 of 1976, as amended, for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement, as requested by administration.

**A roll call vote was taken:**

Five yeas (Misteravich, Reindel, Rix, Warn, Allen)  
Two absent (Greene, LaFore)

**Motion passes**

Council recessed at 6:36 pm to go into closed session.

**OTHER BUSINESS**

Motion by **Allen**, seconded by **Warn**, to reconvene into open session at 8:07 pm.

All yeas

**Motion passes**

Motion by **Reindel**, seconded by **Allen**, to approve the Tentative Agreement for the Local 214 Teamster Contract, signed June 25, 2019.

**APPROVED 08/05/2019**

All yeas

**Motion passes**

**ADJOURNMENT**

Motion by **Misteravich**, seconded by **Warn**, to adjourn the Regular Council Meeting at 8:09 p.m.

All yeas

**Motion passes**

Respectfully submitted:

Karen Stagl  
City Clerk