

APPROVED 8/1/22
SPECIAL QUARTERLY ROUNDTABLE
MINUTES

JULY 18, 2022

THE SPECIAL QUARTERLY ROUNDTABLE OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 5:32 P.M., ON MONDAY, JULY 18, 2022, BY MAYOR RIX.

ROLL CALL

Present: Allen, Greene, LaFore, Misteravich, Reindel, Rix, Warn

Absent: None

Others: City Manager Moore, City Clerk McCallister, Fire Chief Rob Treend and Public Service Director Jim Goetzinger

Visitors: Al and Denise Brogan and Derek Rose

AUDIENCE PARTICIPATION

None

ADOPTION OF AGENDA

Motion by **Warn**, seconded by **Greene**, to adopt the Agenda as presented.

All yeas

Motion passes

ITEMS FOR CONSIDERATION

1. CEMETERY RULE

City Manager Moore discussed Cemetery Rules regarding Section 9B. With much discussion he indicated that some sections of the cemetery are laid out differently, some head to head, and others not. In hindsight it appears that the word "path" was unclear. Furthermore, Moore explained that the majority of the issues are in the first two (2) rows to which there was a misunderstanding of the interpretation of the rules.

Rix commented that he felt the first two (2) rows (plot #19 – 178) can face the road. He feels it should be up to the family which way they want the headstone to face.

Moore will have DPD Director Goetzinger attend a future City Council meeting to go over the new cemetery layout that he would like City Council to consider in the future.

After cemetery rules discussion, Council consensus to allow the first two rows of section 9-B face the road.

2. RVFD ENGINE-1

City Manager Moore stated that during the last RVFD Budget workshop, Fire Chief brought to the attention of City Council the condition of the current engine's frame. Moore reviewed the cost of a new engine and its impact on the fund balance. Also discussed the sale of the existing engine and the ARPA funds. Moore feels that the City can still purchase the engine while still leaving a comfortable fund balance remaining.

City Mayor Rix supported the same sentiment. Expressed that the Fire Department could utilize the truck until it dies but felt they should get rid the vehicle now before more things happen to it. This would maximize the value of the engine now while the market is at its best.

Allen questioned if it is safe to sell the engine based off its current condition.

Greene felt it best to sell the engine through a dealer and let them handle the transaction.

LaFore inquired of the coating on the frame of the new engine.

Fire Chief explained that the new truck is galvanized, to which the current engine is not (only the ladder is). Furthermore he would like to be able to sell the current engine to a dealer, pay a 10% fee, and let the dealer handle the transaction. He continued that no pre-payment or deposit is required for the order and anticipates a production date of April 1st, 2023.

Moore questioned the necessity of the flag and lights on the front grill of the engine.

Reindel appreciates all the work the Fire Chief has put into the proposal.

All Council Members were satisfied and in favor of the sale of the current engine through a dealer. Council will formalize the proposal to purchase of the engine at the next council meeting.

COUNCIL GOALS AND OBJECTIVES

Issue 1. Promoting Industrial and Commercial – Master Plan

Moore explained that the Recreation Plan has not been finalized yet as he is adding the AUD and walk through results for grant purposes.

Issue 2. Traffic Congestion and Accessibility on Main Street – Radar Trailer

Green express that there has been a public outcry for the City to do something about the cut-out area of County Line Rd., M-19, and Muttenville Lane. She feels there have been too many accidents in that area and would like to see some changes in either the speed limit or the closure of Muttenville at the cut-out.

Moore explained that the issue involves three (3) different jurisdictions. Rep. Yaroch as request MDOT take the lead in reviewing it.

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Warn informed council members that there are now solar signs that can be installed on regular poles that give speed warnings to drivers as alternative option to speed trailers.

The Quarterly Roundtable meeting recessed at 6:56pm

The Quarterly Roundtable meeting reconvened at 7:20pm

Issue 3. Streetscape Implementation

Moore informed Council that Phase I of the Downtown Lighting Project has been completed. There are a few areas that lights are out or missing but will be addressed. Phase II later this summer.

Issue 4. Rails to Trails: Funding Maintenance, Use and Development

The meeting with St. Clair County Parks Director was postponed. No further comments, questions or concerns expressed.

Issue 5. Orientation and Training for Member of Boards and Commissions

City Manager Moore plans to review the Recreation Ordinance, By-Laws and Park Rules with the Recreation Board at their next meeting for some in-house training.

Issue 6. Code Enforcement

Mark Clark recently provided a list of ordinances and will continue to have items updated (i.e. dogs running loose or parking boats on streets as civil infractions, etc.). Moore's Administrative Asst. currently has been handling many of the Code Enforcements.

City Manager Moore will provide deadlines to the City attorney to ensure things get out in a timely manner.

Issue 7. Technology – 9-1-1 Industry Upgrade

Police Chief provided memos to Council to clarify the need for new dispatch consoles. No further comments, questions or concerns were expressed by Council.

2022-2023 LIST OF CITY COUNCIL PRIORITIES FOR THE CITY MANAGER

Sale of City Owned Properties

The City Manager is working on the sale of city owned property to the few pertinent owners on Division Road. He feels that the sale amount is relative to what the gas station was charged. The Osebold parcel is .057 acres, Starnes parcel is .115 acres, and Village Café is .007 acres. The purchase agreement has been drafted but final numbers need to be entered but will present the formal purchase agreement to City Council at an upcoming Council meeting.

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Misteravich inquired of the logistics of purchase of property; if it were to be billed on property owner's tax bill or to be paid in full. Moore verified that initially it must be paid in full at time of purchase.

Mayor Rix commented on the need for poles removed and lease of parking spaces at the Village Café property.

City Council members were in favor of the proposal of the sale of all three (3) properties to be consistent with one another but would like to have the "lease agreement with stipulations" be treated as a separate action.

Development of Underutilized properties

69360 Main Street (lot just south of town clock).

There is an interested party but has yet to provide an official offer on the property. Moore indicated that mark-ups of the parking lots located at Chaps, Marcile's, and the Municipal Parking Lots will be going to TIFA and will provide copies for Council to review.

PROJECTS/STREETS/STREETSCAPE

Moore's Administrative Assistant has a plan for decorating City Hall, the Library, Recreational Center with lights around the entry.

FOOD TRUCKS

Moore explained to City Council that there are many Food Truck ordinances from other communities that he is willing to provide to Council.

Mayor Rix feels that many of the events from Starr Craft Brewery are not considered a special event and do not justify a food truck. He also believe that it is not a positive thing for the community along with the negative effects it has on the brick and mortar businesses. Furthermore, he is not pleased with the notion of food trucks taking the money out of the community whereas local businesses continue to invest in their establishments which benefits the City of Richmond.

Warn recommended reviewing Caseville.

Council discussed possibly limiting the number of times a business can request a food truck.

Misteravich wants the rules for sale of food to be consistent with what we currently allow.

The general consensus of the City Council is for City Manager Moore to provide copies of other city food truck ordinances for review at the October, 2022 roundtable meeting with further

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discussion in January, 2023.

PLANTING BEDS – VETERANS PARK/POCKET PARK

Wild Flower Yoga Studio would like City Council to consider removing plants along her building as she indicated she would like to do a mural on the north side of her building. Moore currently does not have the information yet of what they are intending to paint on the building.

Rix would not be against the city eliminating the bush located next to the building, but would like to see what the mural would be.

Misteravich would like the Planning Commission to come up with a mural ordinance.

VOLUNTEER OF THE YEAR

Short discussion of Volunteer of the Year but a decision has not been reached.

CITY MANAGER COMMENTS

POUND ROAD – Council was provided correspondence from insurance company regarding welcome sign. Moore indicated the City will be covered in the event the sign is damaged. Truck Traffic has gotten better.

COUNCIL COMMENTS

Warn requested confirmation that the Christmas parade will be the 1st Saturday of the month.

Rix confirmed December 3rd, 2022 as the Christmas parade and mentioned he knows of an individual on Woodside Dr. that is willing to provide one (1) or two (2) pine trees for the Christmas holiday celebration.

ADJOURNMENT

Motion by **Misteravich**, seconded by **Greene**, to adjourn the Special Quarterly Roundtable Meeting at 8:51 p.m.

All yeas

Motion carried

Respectfully submitted:
Heather L. McCallister

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City Clerk