

APPROVED 08/05/2019
SPECIAL QUARTERLY ROUNDTABLE
MINUTES

JULY 22, 2019

THE SPECIAL QUARTERLY ROUNDTABLE OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 6:00 P.M., ON MONDAY, JULY 22, 2019, BY MAYOR RIX.

ROLL CALL

Present: Allen, Greene, LaFore, Misteravich, Reindel, Rix, Warn

Absent: None

Others: City Manager Moore, City Clerk Stagl

Visitors: DPS Director Goetzinger

AUDIENCE PARTICIPATION

None

ADOPTION OF AGENDA

Motion by **Warn**, seconded by **Greene**, to adopt the Agenda as presented.

All yeas

Motion passes

ITEMS FOR CONSIDERATION

1. Discussion of Items of General Concern

Goals and Objectives

Issue #1. Promoting Industrial and Commercial Growth - We will be continue working on the TIFA Plan update. The Recreation Plan will be finalized at next month's Recreation Board Meeting.

There is a potential IFT that will be coming before Council.

EDC has developed information packages to be sent to potential businesses promoting the City.

Issue #2. Traffic Congestion and accessibility on Main Street – Funds have been

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included in the TIFA budget for traffic calming alternatives in the granary district.

Issue #3. Streetscape Implemented. The sign package was awarded in June and the contractor has signed the contract and is putting together their bonds and insurance.

Drawings and specs for the next set of across the road banner poles are being put together.

The TIFA budget includes funding for lights to be strung from building to building.

Issue #4. Rails to Trails – St. Clair County is pushing to include a Richmond section in their funding request to Wilson Foundation for a trail to connect the Macomb Orchard Trail with the Bridge to Bay Trail.

Issue #5. Orientation and Training for Board Members – Will be bringing MML training information to Council. Targeting January for board training.

Issue #6. Code Enforcement – Administration has been looking for a replacement for Ray Trudeau. Building Clerk Becky Focht has been drafting letters to be sent to property owners, which are then signed by the Chief of Police.

Council discussed the condition of the old High School Property on Grove Street. All Councilors were in agreement that they wanted to see some resolution to this problem. The poor condition of this property has been ongoing for several years.

Issue #6. Technology – Working towards the feasibility of taking credit card payments at the Library, Recreation Center and Police Department.

Food Trucks

Council was provided with several ordinance from other communities allowing food trucks and articles written about the benefits of food trucks.

City Manager Moore stated that Council needed to discuss and give direction to Administration on the following items:

- Should food trucks be allowed
- Whether to allow food trucks on private or public property
- Should insurance be required
- Seasonal versus year around
- Licensing fees

Rix stated his opposition to food trucks. Food Truck operators do not pay any property taxes to the City. Currently the City has no guidelines for food trucks, which indicates

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hours of operation, what can be served, where they can be located. At this time he would not approve any ordinance. Feels food trucks have an advantage over established businesses.

The majority of Councilors were in favor of allowing food trucks, but were in agreement that an ordinance outlining the guidelines was necessary.

Council discussed where food trucks should be allowed – Private Property versus Public Property.

It was noted that if Council only allowed food trucks on private property, the food truck operating would probably have to pay something to the property owner.

Some Councilors indicated that if we allowed food trucks on public property, they wanted those public areas designated. Most Councilors were not in favor of having food trucks located in the municipal parking lot on Main Street. Locating in Beebe Street and across from old city hall were some locations discussed.

Council came to the consensus to allow food trucks on private property and public property (on a case-by-case issue). Council also came to consensus to limit the number of food trucks allowed in the city at any one time to 3 (including private and public locations). Council also wanted to identify three (3) different locations within the City that food trucks would be allowed.

Council agreed that the ordinance should state that food trucks can only sell food.

Council discussed the insurance requirement and all agreed that \$1,000,000 additional insurance needed to be provided.

Council was in agreement that a permit should be required. Permits were for the season which would run from April 15th through October 31st. If Food Trucks operators were in violation of the ordinance, their license could be revoked. Hours of operation are from 9:00 am until 9:00 pm. on both private and public property.

Council agreed that license fees would be \$100.00 annual fee for private property and \$200.00 annual fee for public property.

Rix questioned if Administration could reach out to Rolling Cactus food truck to see if she would be willing to relocate to another location from the municipal parking lot.

Council was in agreement that the Grand Blanc ordinance should be used as the City's model when drafting our ordinance.

Council recessed at 8:22 p.m.

Council Reconvened at 8:32 p.m.

Sidewalk Gap Information

City Manager Moore informed Council that the estimated cost for the residents on Arbor Court who created a sidewalk gap when they purchased the lot next to them is \$3500.00 each. Wanted to make sure Council was aware of the cost before approaching the residents.

Council discussed the cost. Council wanted to allow the resident up to 1-year to replace the sidewalk on their own or the City would do it in the spring along with a City project and assess the cost on the tax bills. The cost would be spread over 8 payments.

Council discussed wanting to begin constructing sidewalk where none has existed. The cost for sidewalk would be split 50/50. Council agreed that the construction of new sidewalk should begin on Richwood Lane, because of the new subdivision being constructed.

Non-Resident Water Lines

Council had previously discussed the two dead end water line and Ridge and Forest that supply water to township residents on these street during its budget workshop. These outside mains are 1" or 2" galvanized steel water pipe which is susceptible to groundwater corrosion. DPW has continued to maintain these mains in lieu of replacement due to the cost-benefit of replacements.

Per EGLE, replacement of water main would require installation of a minimum 8" diameter water main.

Council had requested cost estimates showing the difference in cost for the EGLE requirements (8") vs an "in-kind" replacement (2"). Tables showing the cost of the 2" line to the homeowner spread over a 10 year special assessment. For a resident on Ridge the total cost would be \$7,271.56 for a Forest Street resident the total cost would be \$13,345.39.

DPS Director Goetzinger suggested that DPW could replace a small section of the water main at a time.

City Manager Moore suggested that a public information be held with the residents to discuss the problems and solutions.

Council was in agreement that we should move forward with a public information meeting and let the residents decide if they wanted to move forward with the water main

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replacement or continue with maintaining the existing lines and replace portions as they break.

Tree Removal Request

City Manager Moore informed Council that Jeanne Treend, 67865 Main Street, wanted the City to remove the Black Walnut Tree from in front of her house because it interfered with getting in/out of her driveway.

Council discussed that agreeing to remove the tree would set a precedence. The City has gone to great lengths in the past to protect these trees. The trees along Main Street enhanced the look of the City.

The consensus of Council was to deny the request for the tree removal.

Volunteer of the Year

Council discussed possible candidates for the Volunteer of the Year Award and came to a consensus. If possible, Council would like to make the presentation at the August 5th Council Meeting.

COUNCIL COMMENTS

Reindel informed Council that the Fire Department has a trailer that they wanted to get rid of because of nonuse. Questioned how they could go about this. Manager Moore stated that it should be placed on the website and take bids on the trailer.

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ADJOURNMENT

Motion by **Misteravich**, seconded by **Allen**, to adjourn the Special Quarterly Roundtable Meeting at 9:37 p.m.

All yeas

Motion carried

Respectfully submitted:

Karen Stagl
City Clerk