

**REGULAR PLANNING COMMISSION MEETING
MINUTES**

AUGUST 9, 2018

**THE REGULAR MEETING OF THE RICHMOND PLANNING COMMISSION
WAS CALLED TO ORDER ON THURSDAY, AUGUST 9, 2018, AT 7:00 P.M.,
BY CHAIRMAN McCLELLAN**

ROLL CALL

Present: Frank, Kaminski, Majchrzak, McClellan, Moore, Rix, Weinert, Zink

Absent: None

Others: City Planner Jeschke, City Clerk Stagl

Visitors: Richmond-Lenox EMS Director, Jeff White; Councilor Emily Allen, Jeff Schroeder, Mike Mister

APPROVAL OF MINUTES

Motion by **Frank**, seconded by **Majchrzak**, to approve the minutes of the July 12, 2018, regular meeting, as amended:

Under Roll Call: Add Commissioner Frank to those that were present at the meeting.

All yeas

Motion passes

AUDIENCE PARTICIPATION

None.

CORRESPONDENCE

- City Council Meeting Minutes of June 18, 2018
- City Council Meeting Minutes of July 2, 2018

Motion by **Zink**, seconded by **Weinert**, to receive and file the correspondence as presented.

All yeas

Motion passes

ADOPTION OF AGENDA

Motion by **Moore**, seconded by **Frank**, to adopt the Agenda as amended:

Add B-2 – Presentation of Council Resolution No. 2018-6.

Add B-3 – Presentation of Volunteer of the Year Award

All yeas

Motion passes

PUBLIC HEARING

A-1. Public Hearing on the Richmond Master Plan

Motion by **Zink**, seconded by **Frank**, to open the Public Hearing at 7:03 p.m.

All yeas

Motion passes

The Public Hearing is part of the procedure for adoption of the Master Plan and is authorized by the Michigan Planning Enabling Act (PA 33 of 2008, as amended).

Written comments received from the St. Clair County Metropolitan Planning Commission have been included in the final version of the City’s Master Plan.

No verbal comments were received.

Motion by **Moore**, seconded by **Kaminski**, to close the Public Hearing at 7:04 p.m.

All yeas

Motion passes

ITEMS FOR CONSIDERATION

B-1. Adoption of Richmond Master Plan

Motion by **Zink**, seconded by **Majchrzak**, to approve Planning Commission Resolution 2018-1 which formally adopts the Richmond Master Plan,

A Roll Call vote was taken:

Eight yeas (Kaminski, McClellan, Majchrzak, Moore,
Rix, Weinert, Zink, Frank)

One vacancy

Motion passes

B-2. Presentation of Council Resolution No. 2018-6

Mayor Tim Rix presented Planning Commission Chairman McClellan with Council Resolution No. 2018-6, adopted by Council at the August 6th meeting, in recognition of his 50 years of service on the Planning Commission.

Chairman McClellan, thanked the many individuals who have helped him throughout the years that has allowed him to be able to serve so many years.

B-3. Presentation of Volunteer of the Year Award

City Manager Moore presented Dr. McClellan with the Volunteer of the Year Award for his many contributions to the City throughout the years.

MISCELLANEOUS MATTERS FROM THE CITY STAFF

None.

COMMENTS FROM CHAIRMAN AND COMMISSION MEMBERS

McClellan – informed the Commission that the Historical Society was going to have a speaker on Thursday, October 25th, to talk about the “History of Plastic and What’s Next”. McClellan expressed his concern over the use of plastic straws and the damage they contribute to the environment and animals.

ADJOURNMENT

Motion by **Rix**, seconded by **Kaminski**, to adjourn the regular Planning Commission Meeting at 7:29 p.m.

All yeas

Motion passes

Respectfully submitted:
Karen M. Stagl
City Clerk