

**APPROVED 09/07/2021**  
**REGULAR MEETING**  
**MINUTES**

**AUGUST 16, 2021**

**THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:00 P.M., ON MONDAY, AUGUST 16, 2021, BY MAYOR RIX.**

**ROLL CALL**

Present: Allen, Greene, Misteravich, Reindel, Rix, Schultz

Absent: Warn

Others: City Manager Moore, City Clerk Stagl

Visitors: Sergeant Bill Kacanowski, Officer Julia Frantz, Dana McClain

Motion by **Allen**, seconded by **Greene**, to excuse Councilor Warn from tonight's meeting, due to being out of town.

All yeas

**Motion passes**

**APPROVAL OF MINUTES**

Motion by **Greene**, seconded by **Allen**, to approve the minutes of the Quarterly Roundtable meeting of August 2, 2021, as presented.

All yeas

**Motion passes**

Motion by **Reindel**, seconded by **Greene**, to approve the minutes of the August 2, 2021, regular meeting, as presented.

All yeas

**Motion passes**

**AUDIENCE PARTICIPATION**

Officer Julia Frantz, President of the RPOA, thanked Council and the City for the support they received for their 1<sup>st</sup> annual pig roast – their plan is to keep it going year-to-year.

Dana McClain, RPOA member, stated that they would like to receive any comments or suggestions on how to make the event even better.

Sergeant Bill Kacanowski, stated that he was happy to see the Police Department involved in organizing the event – he commended Officer Frantz and Dana McClain for all of their time and effort in making the event so successful.

**ADOPTION OF AGENDA**

Motion by **Greene**, seconded by **Allen**, to adopt the agenda as presented.

All yeas

**Motion passes**

**CONSENT AGENDA**

- a) Receive and File DPW Activity Report for July 2021
- b) Receive and File City Clerk's Activity Report for July 2021
- c) Receive and File City Planner's Activity Report July 2021
- d) Receive and File Treasury and Money Market July 2021
- e) Receive and File Investment CD Report for July 2021
- f) Receive and File Code Enforcement Activity Report for July 2021
- g) Receive and File Cable TV Activity Report for July 2021
- h) Receive and File Library Activity Report for July 2021
- i) Receive and File Recreation Department Activity Report for July 2021
- j) Receive and File Police Department Statistics for July 2021
- k) Receive and File Offense Count Report for July 2021
- l) Receive and File Arrest Report for July 2021
- m) Receive and File Ticket Offense Report for July 2021
- n) Receive and File Crime Log Report for July 2021
- o) Receive and File Call Flow Report for July 2021
- p) Receive and File Traffic Accident Report for July 2021
- q) Receive and File July 28, 2021, TIFA Meeting Minutes
- r) Receive and File Revenue and Expense Report July 2021
- s) Approval of Schedule of Bills dated August 12, 2021, in the amount of \$ 728,475.74

Motion by **Schultz**, seconded by **Misteravich**, to adopt the Consent Agenda as presented.

All yeas

**Motion passes**

**PUBLIC HEARING**

None.

**ITEMS FOR CONSIDERATION**

**1. Consideration of Mobile Food Vendor Request/Private Property**

City Manager Moore informed Council that Administration has received a Special Event Request for a Mobile Food Vendor from Trisha Swartz, 69773 Main Street, to have a Mobile Food Vendor available for her "Good Old Days" party at her home on September 12<sup>th</sup> from 11:00 am to 3:30 pm. Ms. Swartz is also requesting to have the option of opening hot dog sales up to the public.

Administration is recommending that Council abide by the policy adopted, that states that food

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trucks at a private residence are allowed for their party goers, but not open to the public.

Motion by **Misteravich**, seconded by **Allen**, to approve the Special Event Request for Mobile Food Vendors from Trisha Swartz at 69773 Main Street to have a Mobile Food Vendor (Howlin Dog Food Service) on Sunday, June 12<sup>th</sup>, from 11:00 am to 3:30 pm, with the sales limited to guests of the Swartz family and not the general public.

All yeas

**Motion passes**

**2. Consideration of DTE Easement/Well 9 Drive**

Motion by **Reindel**, seconded by **Allen**, to approve DTE right of way agreement for the Well #9 Driveway and authorize the City Manager to sign the appropriate documents.

All yeas

**Motion passes**

**MISCELLANEOUS MATTERS FROM THE CITY MANAGER**

- All City facilities are back on with power after the recent storms.
- City Manager Evaluation forms were distributed – they should be returned by September 7<sup>th</sup>.

**COUNCIL COMMENTS**

Greene – Thanked the RPOA for a very nice event.

Rix – Barb Templeton recently resigned from her position at the Voice.

- Reminder of upcoming calendar events:
  - 8/19 – Christmas Committee Meeting at 7:00 pm
  - 8/21 – Movie in the Park at apx. 9:00 pm. – the event is FREE
  - 8/25 – TIFA meeting at 7:00 pm
  - 9/6 – City Hall, the Library and Community Center are closed
  - 9/7 – Council meeting at 7:00 pm
  - 9/7 – Recreation Board Meeting at 7:00 pm.
  - 9/9 – 9/12 – Good Old Days Festival
  - 9/13 – First Day of School

**CLOSED SESSION**

None.

**OTHER BUSINESS**

None.

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**ADJOURNMENT**

Motion by **Misteravich**, seconded by **Greene**, to adjourn the Regular Council Meeting at 7:17 pm.

All yeas

**Motion passes**

Respectfully submitted:  
Karen Stagl, City Clerk