

APPROVED 09/20/2021
REGULAR MEETING
MINUTES

SEPTEMBER 7,
2021

THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:00 P.M., ON TUESDAY, SEPTEMBER 7, 2021, BY MAYOR RIX.

ROLL CALL

Present: Allen, Greene, Misteravich, Rix, Schultz, Warn

Absent: Reindel

Others: City Manager Moore, City Clerk Stagl

Visitors: City Planner Jeschke, Ken Kingsley, DPS Director Goetzinger, Chief Teske, Earl Baranowski, Todd Seibert, James Ahee, Armada Village Clerk Michelle Poulos, Armada Village President Marvin Wolak

Motion by **Warn**, seconded by **Greene**, to excuse Councilor Reindel from tonight's meeting, due to being out of town on a fire run.

All yeas

Motion passes

APPROVAL OF MINUTES

Motion by **Warn**, seconded by **Greene**, to approve the minutes of the August 16, 2021, regular meeting, as presented.

All yeas

Motion passes

AUDIENCE PARTICIPATION

Michelle Poulos, read a letter from the Village of Armada, which expressed their appreciation for the assistance they received from the City of Richmond DPW after the recent tornado that struck the Village of Armada.

Marvin Wolak, the Village President, expressed his deep appreciation for the help. It was great to see everyone working together to assist the Village of Armada with the clean-up.

ADOPTION OF AGENDA

Motion by **Warn**, seconded by **Greene**, to adopt the agenda as presented.

All yeas

Motion passes

APPROVED 09/20/2021

CONSENT AGENDA

- a) Receive and File August 12, 2021, Planning Commission Meeting Minutes
- b) Receive and File August 25, 2021, TIFA Meeting Minutes
- c) Approval of Schedule of Bills dated September 2, 2021, in the amount of \$ 821,461.26

Motion by **Schultz**, seconded by **Misteravich**, to adopt the Consent Agenda as presented.

All yeas

Motion passes

PUBLIC HEARING

1. Establishment of a Commercial Rehabilitation District for Dick Huvaere Land, Inc.

City Manager Moore informed Council that a public hearing was scheduled to receive public comments on the Establishment of a Commercial Rehabilitation District for Dick Huvaere Land, Inc. for property located at 67567 Main Street.

Motion by **Greene**, seconded by **Allen**, to open the public hearing on the establishment of a Commercial Rehabilitation District for Dick Huvaere Land, Inc. for property located at 67567 Main Street (APN: 50-07-06-01-451-058) at 7:09 pm.

All yeas

Motion passes

No public or written comments were received.

Motion by **Allen**, seconded by **Warn**, to close the public hearing on the Commercial Rehabilitation District at 7:10 pm.

All yeas

Motion passes

ITEMS FOR CONSIDERATION

1. Consideration of Adopting Resolution No. 2021-20/Establishment of a Commercial Rehabilitation District for Dick Huvaere Land, Inc.

Motion by **Greene**, seconded by **Misteravich**, to approve Resolution No. 2021-20, a resolution which would establish a Commercial Rehabilitation District for Dick Huvaere Land, Inc. for property located at 67567 Main Street (APN: 50-07-06-01-451-058)

APPROVED 09/20/2021

Discussion on motion:

City Manager Moore informed Council that tonight Council was establishing the district. At a future meeting, Council will consider the application.

Vote on motion:

All yeas

Motion passes

2. Consideration of Mobile Food Vendor Request/Private Property

Council was being asked to consider a Special Event Request for a Mobile Food Vendor, from Carl & Jill Babel. They would like to have two mobile food carts available on Sunday, September 12th from 11:00 am to 6:00 pm in the Ball Equipment parking lot at 68811 Main Street.

In the past the Festival Committee and the City have encouraged local restaurants to sell food during the parade outside their restaurant. We have tried to discourage other businesses from selling things they normally don't sell.

Administration is recommending denial of this request. If the applicant were applying to have a food truck during an event sponsored by Ball Equipment, administration would recommend approving of the food trucks. However, this application isn't during Ball Equipment's normal business hours and Ball Equipment is not sponsoring any event on this date.

Motion by **Misteravich**, seconded by **Schultz**, to deny the Special Event Request for a Mobile Food Vendor from Carl and Jill Babel (CJ Vending LLC) to have two mobile food carts in Ball Equipment's parking lot on Sunday, June 12th, from 11:00 am to 6:00 pm.

Discussion on motion:

Misteravich – Council spent a lot of time developing a policy that would allow food vendors in conjunction with a business's special event. In this case, it is not Ball Equipment's special event, but Good Old Days – he did not feel it was appropriate to approve the request.

Vote on motion:

Five yeas (Allen, Misteravich, Rix, Schultz, Warn)

One nay (Greene)

Motion passes

3. Consideration of Entering into an Agreement with a new Information Technology Company/Police Department

City Manager Moore informed Council that they were being asked to consider a proposal from Porter & Black to take over the IT services from Tower Computer Services. Due to noticeable and ongoing deterioration of services and increased "trouble ticket" calls for repeat service with our current IT provider, the Police Department began looking for a new IT Company that can address the increased technological support the Police Department currently needs and

APPROVED 09/20/2021

anticipates needing in the immediate future.

Motion by **Greene**, seconded by **Warn**, to waive purchasing ordinance requirements under section 64-53 (d) and authorize entering into an agreement with Porter & Black for IT support & maintenance in amount of \$26.00 per month more (total yearly at \$312.00 more) with expenses charged to the appropriate line-items Police Department, Office Equipment: Technology Fund.

A roll call vote was taken:

All yeas (Greene, Misteravich, Rix, Schultz, Warn Allen)
One absent (Reindel)

Motion passes

4. Consideration of Approving Design Engineering/Burke Drive

The FY21/22 budget includes funding for the reconstruction of Burke Drive. The curb & gutter and Asphalt pavement, the entire length of Burke Drive, is showing significant deterioration.

Motion by **Allen**, seconded by **Greene**, to authorize the expense of \$28,000 for design engineering services on the Burke Drive Reconstruction project by Tetra Tech with expenses charged to the appropriate line item in the Local Street Fund.

All yeas

Motion passes

5. Consideration of Approving Design Engineering/Seymour Street

The FY21/22 budget includes funding for the reconstruction of Seymour Street. The asphalt pavement has significant cracking and requires regular cold patching by DPW staff. The roadway drainage is handled by open ditches, due to the lack of available storm sewer outlets. The roadway will be reconstructed with 24' of 4" asphalt pavement and 4" aggregate shoulders.

Motion by **Schultz**, seconded by **Misteravich**, to authorize the expense of \$31,000 for design engineering services on the Seymour Street Reconstruction project by Tetra Tech with expenses charged to the appropriate line item in the Local Street Fund.

All yeas

Motion passes

6. Consideration of Authorization to Purchase Auto-grease system for 2018 Freightliner

The FY21/22 budget includes \$7,000 for the purchase and installation of an auto-grease system on the City's 2018 Freightliner dump truck. Great Lakes Groenveld is the sole-source supplier for auto-grease system in Michigan.

APPROVED 09/20/2021

Motion by **Allen**, seconded by **Schultz**, to waive purchase ordinance requirements due to Section 64-53(a) and to authorize the expense of \$7,554.00 for the purchase of an auto-grease system from Great Lakes Groenveld with funds charged to the DPW Equipment Fund.

A roll call vote was taken:

All yeas (Misteravich, Rix, Schultz, Warn, Allen Greene)
One absent (Reindel)

Motion passes

7. Consideration of Approving WWTP Air Conditioning Condenser Replacement

On May 19th, the WWTP air conditioning stopped working. It was determined that one of the compressors on the a/c condenser had failed. Quotes were received for repair and replacement. Due to the age of the equipment, it was recommended that the entire system be replaced including the air handler.

Motion by **Greene**, seconded by **Misteravich**, to authorize the expense of \$14,565.00 to Watson Brothers for replacement of the WWTP A/C condenser and air handler with expenses charged to the appropriate line item in the WWTP Equipment Replacement Fund.

All yeas

Motion passes

MISCELLANEOUS MATTERS FROM THE CITY MANAGER

- Attended the unveiling of the refurbished hand cart at the Historical Village.

COUNCIL COMMENTS

Councilors wished the Good Old Days Committee nice weather and a successful event.

Misteravich – reminded everyone to hand in their City Manager Evaluation forms.

Rix – Reminder of upcoming events:

- 9/9 – 9/12 – Good Old Days Festival
- 9/11 – 20th Anniversary of 9/11
- 9/13 – Library Board Meeting at 7:00 pm.
- 9/16 – Planning Commission Meeting at 7:00 pm
- 9/18 – Movie in the Park
- 9/20 – Council Meeting at 7:00 pm.

Rix – Thanked the City’s Administration and all of the volunteers who work to make the Good Old Days Festival successful.

CLOSED SESSION

None.

APPROVED 09/20/2021

OTHER BUSINESS

None.

ADJOURNMENT

Motion by **Misteravich**, seconded by **Greene**, to adjourn the Regular Council Meeting at 7:40 pm.

All yeas

Motion passes

Respectfully submitted:
Karen Stagl, City Clerk