

**TAX INCREMENT FINANCE AUTHORITY
MINUTES**

November 24, 2020

THE MEETING OF THE TAX INCREMENT FINANCE AUTHORITY WAS CALLED TO ORDER AT 7:03 P.M., ON TUESDAY, NOVEMBER 24, 2020, BY CHAIRMAN RUFF. THE MEETING WAS HELD VIRTUALLY VIA ZOOM.

Present: Garant, LaFore, Reindel, Ruff, Weinert and Yelencich

Absent: Ball

Others: Director Moore

Visitors: None.

Motion by **Reindel**, seconded by **Garant**, to excuse Authority Member Ball from tonight's meeting, due to being out of town.

All yeas

Motion passes

APPROVAL OF MINUTES

Motion by **Weinert**, seconded by **Yelencich**, to approve the minutes from October 20, 2020, as presented.

All yeas

Motion passes

APPROVAL OF BILLS

Motion by **Garant**, seconded by **Reindel**, to approve the Payroll Expense for October 24th thru November 12th in the amount of \$947.19;

All yeas

Motion passes

Motion by **Hebel**, seconded by **LaFore**, to approve the Schedule of Bills dated October 23, 2020 thru November 16, 2020 in the amount of \$17,774.30;

All yeas

Motion passes

CORRESPONDENCE

Revenue and Expense report for October 2020
City Council Quarterly Roundtable Minutes of October 19, 2020

City Council Meeting Minutes of October 19, 2020

Received and Filed.

PUBLIC COMMENTS

None

ADOPTION OF AGENDA

The Agenda was adopted as presented.

ITEMS FOR CONSIDERATION

1. Consideration of Public Information Meeting in Accordance with P.A. 57 of 2018/Review of Streetscape and Design guidelines

As we discussed last year, there was recent legislation that impacts TIFA moving forward. In 2018, the State Legislature passed Public Act 57 of 2018 (PA57) also known as the Recodified Tax Increment Financing Act. The new act creates new reporting requirements for authorities such as TIFA. Some of the reporting requirements are to the public and some are new reporting requirements to the State Department of Treasury.

Some of the new Reporting requirements include

1. Posting of the TIFA Plan on the website – This must be done by April 1, 2019.
2. Hold two informational meetings annually – beginning January 1, 2019
3. Post Agendas and Minutes for the past five years.
4. Post a summary of the TIFA finances and accomplishments on the municipal website – 180 days after the end of the Fiscal Year for TIFA (in our case 180 days after June 30, 2020).
5. Send a summary of the TIFA finances and accomplishments to the Department of Treasury – 180 days after the end of the Fiscal Year for TIFA (in our case 180 days after June 30, 2020).

The first item on the November Agenda is the second of two “Public Meetings” required under the Act. The public meeting was noticed on the City’s website and the City Manager emailed the Macomb County Clerk, City Clerk and President of the Macomb Community College. The emails are required to be sent to any agency that we capture taxes from.

The second public information meeting will focus on a review some of our Streetscape and Design Guideline efforts that the City and TIFA have done with our boards, to make sure new board members are aware of our efforts. The City has already reviewed the

documents included with TIFA's packet with the Planning Commission and EDC. TIFA is the other board where this information is relevant.

Although some members of the various boards have been on a long time and probably assisted with the development of some of these documents, Council felt it would be helpful for both longtime and new members. Although I know there were efforts done prior to my employment with the City, I will focus on the documents completed over the last 23 years.

Over the years, Richmond and its consultants have developed several documents to help guide the Community. Many of these documents were developed by committees made up of members from Council, EDC, TIFA, Planning Commission and representatives from the business Community. The plans and documents were then presented to the various boards.

The City Manager reviewed portions of the Business District Master Plan including the Design Guidelines Section. He then presented the Streetscape Framework Plan as well as the Streetscape Design Guidelines Manual.

MISCELLANEOUS MATTER FROM THE DIRECTOR

- The new Christmas decoration brackets have been put up and the City Manager and City Planner have developed a new plan and maps for the layout of the decorations.
- The Christmas Cash is the remaining focus of the Christmas Events this year.

CHAIRMAN AND AUTHORITY MEMBERS

Weinert – The RAHGS annual dinner may be postponed.
All Members – Happy Thanksgiving

ADJOURNMENT

Motion by **Garant**, supported by **Ruff**, to adjourn the Tax Increment Finance Authority meeting at 7:30 p.m.

All yeas

Motion passes

Respectfully Submitted:

Jon Moore
City Manager