

**TO: MAYOR AND CITY COUNCIL MEMBERS  
TIFA CHAIRMAN AND AUTHORITY MEMBERS**

**FROM: J. MOORE**

**DATE: APRIL 24, 2025**

**SUBJECT: DISCUSSION OF PROPOSED TIFA BUDGET FY2025-2026**

**AGENDA LOCATION: Item # 1**

Provided below is the current financial status of TIFA and information explaining the proposed FY2025-2026 TIFA budget. In accordance with Public Act 450 of 1980 this budget will first be presented to the City Council for their approval and then submitted to the TIFA for their adoption. This will be the third year that TIFA revenues will not be adjusted through a tax base sharing agreement. Below is a summary of the previous limits on the TIFA Capture through these agreements.

\$186,308 in <b>FY2012/13</b> (34%)	\$ 84,861 in <b>FY2019/20</b> (15%)
\$153,340 in <b>FY2013/14</b> (34%)	\$ 86,767 in <b>FY2020/21</b> (15%)
\$149,209 in <b>FY2014/15</b> (34%)	\$ 67,648 in <b>FY2021/22</b> (12%)
\$153,866 in <b>FY2015/16</b> (34%)	\$ 86,047 in <b>FY2022/23</b> (10%)
\$109,975 in <b>FY2016/17</b> (24%)	\$ 0 in <b>FY2023/24</b> (0%)
\$100,115 in <b>FY2017/18</b> (20%)	\$ 0 in <b>FY2024/25</b> (0%)
\$ 98,442 in <b>FY2018/19</b> (18%)	\$ 0 in <b>FY2025/26</b> (0%)

The starting TIFA fund balance for FY2024/25 was:	\$ 664,670
Total Estimated Revenues:	\$ 1,041,625
Total expenditures to date:	\$ 787,094
Remaining Budgeted Expenditures FY24/25	<u>\$ 558,703</u>
End of Fiscal Year Fund Balance June 30, 2025	\$ 360,498

Beginning Fund Balance July 1, 2025	\$ 360,498
Anticipated Tax revenues FY25/26	<u>1,017,798</u>
 Total Funds available FY25/26	 \$ 1,378,296

Anticipated Expenditures FY25/26

Administration	220,532
Public Works	79,305
Water System Expense (Depreciation)	90,000

Capital Improvements	
Facade Program	75,000
Streetscape Improvements	85,000
Other Improvements	193,000
Contractual – Aud Projects	<u>0</u>
Total	353,000

Transfer Out	
Street Improvements	130,000

Total Expenditures \$872,837

Estimated fund balance as of June 30, 2026 \$505,459

This leaves TIFA with \$505,459 in funds that TIFA is required to dedicate toward future projects. In the past we have dedicated the funds toward future streetscape improvements and parking improvements.

As discussed at the May TIFA meeting, administration did change items in the Capital Improvements and Transfers Out Departments based on recommendations of the City Council at their budget workshop. Council approved the City and TIFA budgets at their June 16<sup>th</sup> meeting. The attached budget line item explanations include the updated projects.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the FY2025/2026 TIFA Budget.

Attachments:

- 1) **Budget Narrative/Budget Worksheets** - This gives explanations for line items in the budget worksheets
- 2) **Personnel Worksheet** – These are the Personnel Sheets that have some portion of their salary paid by TIFA.
- 3) **Capital Improvement Sheets**

## RECREATION BOARD SUMMARY SHEET

**MEETING DATE:** January 6, 2026

**TOPIC:** Ruckus in Richmond-Fundraiser

**AGENDA LOCATION:** Items for consideration a.

**BACKGROUND BRIEF:** The Recreation Department received a Non-Profit Building Usage Form from Will Trombly, to host a third year of “Ruckus in Richmond”, held at the Aud on Saturday, May 2, 2026. On December 10<sup>th</sup>, the Recreation Director, Recreation Programmer and City Manager met with Will Trombly to discuss his application for the event. Given the new floor and recent changes in the Non-Profit Usage Form, administration felt it was best to have this year’s application go before both the Recreation Board and City Council to get the both boards’ input on the event.

The wrestling event was originally brought to City Council in 2024 as a request for a fundraiser for “Saving Destiny Animal Rescue”. Will and his wife Holly are business owners in the City of Richmond, Green Thyme Workshop, and utilize their store as somewhat of a satellite location for Saving Destiny housing foster kittens for the rescue. Proceeds from the event are given to Saving Destiny Animal Rescue.

This year’s request is very similar to the previous two years wrestling events. The request is for the usage of the Aud on Saturday, May 2, 2025, from noon-midnight, with the show going from 6:00 pm - 9:00 pm. The times requested allow for set up and tear down. The allotted time gives adequate time for a proper set up and clean up. The show time this year has been moved from a 7:00 pm start time to a 6:00 pm start. This will allow the organizers to not have to work so late when doing the event break down and clean up.

Beginning last year, Saving Destiny Animal Rescue submitted for a non-profit liquor license through the State for the event. The event partnered with Starr Craft Brewery to provide alcohol for the event. The past 2 years, organizers have received approval for a mobile food vendor. This year, Will Trombly is hoping to have a local food truck such as Main Street Taco provide the mobile food vendor. Once Will is able to confirm availability of the mobile food vendor, he will submit the application to City Council. Administration did confirm with Fosters that they are ok with the mobile food vendor being parked on their property between the Aud and the old bus garage. Will hopes that by utilizing the businesses above, they are benefiting local brick and mortar businesses. Saving Destiny also has smaller type concessions inside the building.

In the past, Saving Destiny Animal Rescue has had animals available for adoption on the front steps leading up to the Aud. This year, organizers would like permission to put up a small pop-up tent along the sidewalk leading to the Aud from Main Street.

Aud Floors - At our meeting with Will on December 10<sup>th</sup>, administration stressed the importance of protecting the new gym floor at the Aud. We have not had issues the first two year. However, the new floor does tend to show every scuff mark. Will indicated that he would work with the wrestling promotor to ensure the protection of the floor.

Non-Profit Status - At the December 15, 2025 Council meeting, the revised Non-Profit Building Usage Form for the Aud was approved. The newly approved guidelines more clearly define what is considered a non-profit in relation to the Aud. The new form utilizes the same guidelines

that the City utilizes when reviewing applications for soliciting donations within our intersections. Below is the language from the new form:

*Building Usage Agreement must be completed in advance and accompany signed policies and procedures form before reservation will be secured.*

***Non-Profit Organizations (No Charge)***

- *City of Richmond based Non-Profit Corporations, Community/Civic Organizations, Fraternal Bodies, Educational Units or Government Entities that can prove non-profit status.*
- *The definition of City of Richmond based Non-Profit shall be service clubs and non-profit organizations located in the City of Richmond or the Richmond School District.*

Previously, Saving Destiny Animal Rescue was considered a Non-Profit and not charged for the use of the building. Under the new standards they would not be considered a “Richmond” non-profit. Their 501(c)3 paperwork shows their address as Clinton Township, and their Facebook page indicates their operations are run out of China Township in St. Clair County.

However, given the previous approvals for the wrestling event under the previous rules in 2024 and 2025 as well as the partnership that the local business Green Thyme Workshop has with Saving Destiny, administration wanted to have the Recreation Board review this application to see if they felt it should be as a non-profit or as a regular rental. The motion below includes the wording “under the Non-Profit Building Usage Form”. If the Recreation Board would prefer to have them apply as paying rental, you could strike that language from the motion.

**SUMMARY OF PREVIOUS BOARD ACTION:** The event has been approved and held at the Aud in 2024 and 2025. Their approvals included a food truck both of the years and alcohol in 2025.

**STAFF RECOMMENDATION:** To authorize and approve the “Ruckus in Richmond” wrestling event to be held at the Aud, Saturday, May 2, 2026, as a fundraiser for “Saving Destiny Animal Rescue” and forward to City Council for final approval.

**FINANCIAL IMPACT:** None at this time.

**RECOMMENDED MOTION:** Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve and forward to Council, the “Ruckus in Richmond” wrestling event to be held at the Aud on Saturday, May 2, 2026, from noon to midnight, as a fundraiser for “Saving Destiny Animal Rescue” under the Non-Profit Building Usage Form to include alcohol sales and one mobile food vendor.

Attachments: Copy of Non-Profit Building usage form  
Special Event request  
Letter from Will Trombly  
Insurance proof from CCW/Paul Murray

**1) BUDGET NARRATIVE: FUND: 251 TAX INCREMENT FINANCE AUTH FD**

**REVENUES**

**DEPT: 001 REVENUES**

402.000 TAX COLLECTION .....\$1,017,798  
This line item shows the TIFA capture from the City’s General Fund (\$744,581 - 73%), Macomb County (\$206,077 - 20%) and Macomb Community College (\$67,139 – 7%). TIFA’s capture from the City’s General Fund is 21.8% of the City’s tax revenues.

FY2025/2026 will be the third year since FY2012/2013 that the City and TIFA have not done a tax base sharing agreement that would have limited TIFA’s capture of the City’s General Fund.

665.000 INTEREST ON INVESTMENTS .....\$0  
670.000 MISCELLANEOUS REVENUES.....\$0  
699.999 UNRESERVED FUND BALANCE .....\$360,498  
**REVENUES.....\$1,378,296**

**EXPENDITURES**

**DEPT: 200 ADMINISTRATION**

702.000 SALARY & WAGES .....\$57,634  
This line item includes a funding to cover a percentage of employee salaries that work in the TIFA Fund: Administrative Assistant (20%), City Clerk (10%), City Treasurer (10%) and the City Planner (15%). On Mondays, when the City Assessor assists the City Treasurer with payroll and other administrative functions, her hourly wage is in part paid by TIFA (10%).

In addition to the percentages above a set amount, currently 24.2% of the City Manager’s salary is charged to TIFA for his work as TIFA Director (\$23,864). This is broken up into 26 equal payments on the payroll checks.

707.000 OVERTIME WAGES.....\$100  
If the clerk is unable to take minutes, the wages paid to administrative staff are charged to this line item.

712.000 EMPLOYEE BENEFITS.....\$16,232  
This is an amount equal to the percentage of benefits for those staff members that work within the TIFA Fund.

715.000 BC/BS DEDUCTIBLE .....\$1,066

This is an amount equal to the percentage of benefits for those staff members that work within the TIFA Fund for their Blue Cross/Blue Shield Deductible.

808.000 AUDIT SERVICES .....\$7,000  
These are funds to pay for the yearly audit. The auditors check TIFA's books at the same time they check the City's.

810.000 BANK SERVICE CHARGES .....\$500  
The interest rates in recent years have not been enough to cover the fees banks charge on the accounts.

818.000 CONTRACTUAL SERVICES .....\$12,000  
Due to its use as a promotional tool for the City and District, TIFA pays the majority of the website hosting/maintenance fee from CivicPlus (\$5,807) plus the tech-cloud storage (\$500). This line item also covers TIFA's portion of the Server, City Manager and City Planners computer maintenance through Hi-Tech.

826.000 LEGAL FEES .....\$0  
As we do capital improvement projects, like the streetscape and property acquisition we will use the attorneys more often. This line item also helps cover legal fees associated with tax tribunals within the TIFA District.

864.000 CONFERENCES & WORKSHOPS .....\$1,000  
This amount was increased to cover training regarding economic development and planning that would benefit boards that work in this area. It will also cover any conferences or workshops that the TIFA Director or City Planner attend relating to economic development.

873.000 TRAVEL EXPENSE .....\$2,000  
This number includes TIFA's percentage of the City Manager's car allowance (\$1,350) and mileage for any Economic Development training or meetings that the City Planner Attends.

880.000 COMMUNITY PROMOTION .....\$25,000  
This includes funds to allow TIFA to work cooperatively with the EDC to promote community events that bring people into the TIFA District that would benefit businesses or City events. It also includes funds to help market community events and sales that bring people to the TIFA District. Although each year the cost fluctuates for each event, below are estimates for the events that TIFA normally helps to fund.

- Chili Cook Off - (\$7,000) for Ice Carvings (Rybar Memorial is currently covering the Chili Cook Off Expenses),
- Easter Egg Hunt - (\$850) eggs, candy and sometimes signage
- Rummage & Relic/Community Garage Sale - (\$250) bathroom and brochures/maps showing weekend events and sales.
- RAGODF - (\$1,500) additional golf carts for the Police

- Memorial Day Decorations for the Pocket Park and Stage (\$585)
- Bathroom Rental for Memorial Day/Farm Market/Halloween (\$650)
- Recreation Department Scarecrows - (\$500) straw bales
- Halloween/No Tricks Only Treats - (\$500) candy, decorations and supplies
- Community Tree Lighting/Santa Parade – (\$2,500) hall rental, Santa, Grinch, food, and decorations. As this event grows and changes, this number may vary.
- Christmas Cash – (\$1,500) posters, ticket boxes, tickets and the actual cash.

The community promotions line item also includes \$2,000 for Richmond’s ads in the Macomb Momentum Magazine and Chamber Map Book. TIFA chose not to advertise in the Blue Water Vacationland.

900.000 PRINTING & PUBLISHING .....\$0  
 Printing of various community brochures. As the EDC and TIFA develop programs and events to bring people into the downtown, this line item will pay for advertising.

920.000 UTILITIES .....\$62,000  
 The TIFA Fund covers the lighting costs of the ornamental street lights that have been installed from Howard Street north to Park Street. The ornamental lights were installed by TIFA to provide an aesthetic improvement in our downtown districts. These lights are closer together and at a higher rate than the average street lights normally installed by the City. This line item will also cover 5% of City Hall utilities.

945.000 ADMINISTRATION FEES .....\$9,000  
 This money goes to the City to cover work done by the administration not covered by TIFA directly. The Assessor, Public Service Director and front office staff spend time on TIFA.

956.000 MISCELLANEOUS .....\$500  
 Funds to provide for office supplies, postage and other miscellaneous items used by TIFA.

958.000 MEMBERSHIPS & DUES .....\$6,500  
 Membership in the Michigan Downtown and Finance Association. This association keeps organizations using tax increment financing updated on legislation affecting this process. They also deal with TIFA’s and DDA’s as they relate to issues facing downtowns. The \$5,000 fee to belong to the Macomb Orchard Trail is charged to this line item.

977.000 EQUIPMENT ACQUISITION .....\$20,000  
 It also includes \$10,000 to replace the summer seasonal banners. Funds to replace the City Manager/TIFA Director’s Computer. The remaining funding will be available to purchase any replacement decorations and garland that are needed for the Christmas Decorations.

**ADMINISTRATION .....\$220,532**

**DEPT: 442 DEPARTMENT OF PUBLIC WORKS**

702.000 SALARY & WAGES .....\$28,176

Funds budgeted for DPW wages while working on specific TIFA projects and programs. These funds are not budgeted to cover general DPW wages when working in the TIFA district. Examples of work charged to this line item includes:

- Taking down and hanging seasonal banners
- Putting up across the road banners
- Hanging the across the road Christmas Decorations
- Staffing events such as the Community Tree Lighting
- Watering the Streetscape flowers pots/maintaining parking lot planting beds

707 .000 OVERTIME WAGES.....\$3,429

Any work related to the above tasks that need to be done after hours such as resetting the GFI switches for the Christmas Decorations.

712.000 EMPLOYEE BENEFITS.....\$12,700

Benefits on the salaries.

757.000 OPERATING SUPPLIES .....\$4,000

Funds budgeted to purchase supplies needed by DPW to maintain items on the streetscape, banners and Christmas decorations.

818.000 CONTRACTUAL SERVICES .....\$15,000

Money to pay for maintenance services on the Trailhead Park and Pocket Park.

940.000 EQUIPMENT RENTAL.....\$16,000

Funds to pay for Equipment Rental on TIFA projects/work. The equipment rental includes the changing of the seasonal, holiday, Senior and Veteran banners. Putting up across the road banners for the various organizations and community events. Resetting the GFI outlets for the Christmas decoration and putting up the across the road holiday decorations. Also, equipment rental for work done associated with the Streetscape maintenance or other downtown projects.

**DEPARTMENT OF PUBLIC WORKS .....\$79,305**

**DEPT: 548 WATER SYSTEM EXPENSE**

968.000 DEPRECIATION EXPENSE .....\$90,000

Beginning for fiscal years ended in 2001, the Governmental Accounting Standards Board (GASB 34) required that certain capital improvement projects funded fully or in part by TIFA have to be capitalized in the TIFA Fund. This is done by capitalizing a portion of the expense as an asset on the revenue side, and then over time charging a portion of this “capitalized amount” back on the expense

side. Although it has been happening behind the scenes since then, administration left it in the budget this year for a couple of reasons. First, by showing it in the budget we provide TIFA and Council with a more accurate picture of the finances. Second, due to TIFA reporting requirements under PA 57. By keeping the depreciation in the budget, it will more closely match the audited financial statements that are sent to the State.

The large items that have been capitalized in the past in the TIFA fund that now cause the budgeted \$90,000 in depreciation expense this year are the renovation project to the City Hall/Police Post building, the Community Center, Streetscape improvements and any large expense that is capitalized, for example Christmas Decorations. Below is an explanation of why capital assets are handled this way.

Capital assets, which include property, equipment, and infrastructure assets (i.e., roads, sidewalks, and similar items), are reported in the financial statements. Capital assets are defined by the City as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Capital assets are depreciated using the straight-line method over the following useful lives: buildings and improvements 5 - 50 years; vehicles and equipment 5 - 40 years; utility systems 50 years; infrastructure - Roads 25 years.

**TRANSFER OUT .....\$90,000**

**DEPT: 900 CAPITAL IMPROVEMENTS**

818.011 CONTRACTUAL - FACADE PROGRAM.....\$75,000  
 This includes the following funding levels for FY2025/2026: one (1) Downtown Revitalization Program project of up to \$15,000.00; six (7) Project Clean-Up Applications of up to \$6,000.00; nine (9) Project Clean-Up Applications of up to \$2,000.00.

818.012 CONTRACTUAL - STREETSCAPE IMPROVEMENTS .....\$85,000  
 This line item includes \$50,000 to replace and/or remove trees in the Granary District Streetscape. Many of the trees that were planted in 1999 during the initial “brick paver” streetscape project have outgrown the street environment and need to be removed/replaced. This project will be similar to what we just did at the Aud/Village Café. Administration will work the TIFA board to determine which trees will be replaced and which will be permanently removed and replace with brick pavers. Trees should be maintained where possible to maintain the original goal of the streetscape plan. This line item also includes \$10,000 to hire a contractor to repair/maintain the lighting that is going between the poles and the building façade. Issues with these lights are contributing to the GFI issues. This line includes \$25,000 for a potential mural program/project.

818.013 OTHER PROJECTS .....\$193,000  
 This line item incorporates funding (\$100,000) to partner with Richmond Little League for the

installation of lighting at Diamond C based on the RLL Long Range Plan presented to the Recreation Board and City Council. RLL will be hosting the State Softball Tournament and will require lighting to host the tournament. RLL will be paying for the electrical portion of the project.

This line item includes \$38,000 for the replacement of the Aud gym floor. It also includes \$25,000 for a temporary millings parking lot on the recently purchased property adjacent to the Aud parking lot.

The Other Projects line item also includes \$30,000 for the replacement of the three overhead doors on the Main Street side of the Fire Hall.

**CAPITAL IMPROVEMENTS .....\$353,000**

**DEPT: 965 TRANSFER OUT**

999.405 TRANSFER OUT - STREET IMPROVEMENT FUND.....\$130,000

The Street Improvement Fund was originally funded by a set-aside equal to 2 mills of the general operating tax levy to provide a perpetual street improvement program. In recent years as the General Fund budget had less resources to put towards the Street Improvement Fund, TIFA has assisted in covering the contribution into the Street Improvement Fund. This year the amount of TIFA's contribution is \$130,000. Between the General Fund and TIFA Fund we are contributing about 1.17 mills toward the Street Improvement Fund.

**TRANSFER OUT .....\$130,000**

**TOTAL EXPENDITURES .....\$872,837**

**TIFA FUND BALANCE (JUNE 30, 2026) .....\$505,459**

**TAX INCREMENT FINANCE AUTHORITY  
CITY OF RICHMOND  
COUNTY OF MACOMB**

**RESOLUTION NO. 2025-1**

**WHEREAS**, the Tax Increment Finance Authority was established in the City of Richmond in 1984 to halt a decline in property values, increase property tax evaluation, eliminate the causes of the decline in property values and to promote growth within the Tax Increment Finance District; and;

**WHEREAS**, the Tax Increment Finance Authority Development Plan, Adopted in 2019, endorses infrastructure improvements; and

**WHEREAS**, the Tax Increment Finance Authority of Richmond has adopted the Fiscal Year 2025/2026 Budget with revenues remaining of \$505,459; and

**WHEREAS**, the Tax Increment Finance Authority Development Plan for the District has projects remaining that further the development program; and

**WHEREAS**, Public Act 450 of 1980, Section 14 (2) requires a resolution of the Tax Increment Finance Authority in order to retain the remaining funds.

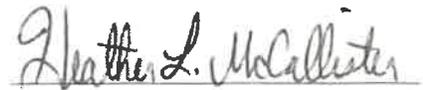
**NOW, THEREFORE, BE IT RESOLVED**, that the Tax Increment Finance Authority of the City of Richmond hereby dedicates:

- \$180,000 to re-develop the Fire Hall/FUMC shared parking lot.
- \$325,459 future North Business District parking lot on the east side of Main Street between Monroe and Park Streets.

THIS RESOLUTION WAS DULY ADOPTED BY THE TAX INCREMENT FINANCE AUTHORITY OF RICHMOND DURING ITS REGULAR MEETING HELD ON JUNE 25, 2025.



Rob Reindel, Vice Chairperson



Heather L. McCallister, City Clerk

## CITY OF RICHMOND CAPITAL IMPROVEMENT PLAN

	Proposed FY 2025/26	Projected FY 2026/27	Projected FY 2027/28	Projected FY 2028/29	Projected FY 2029/30	Projected FY 2030/31
<b>CABLE TELEVISION</b>						
CTVS Main Office Computer	\$ 6,000.00					\$ 6,000.00
Field Camera System		\$ 2,300.00		\$ 2,300.00		\$ 2,300.00
<b>BUILDING AND GROUNDS-CHPD</b>						
IMI Compliant Prostage Machine Upgrade		\$ 6,000.00				
City Hall Computer Server Replacement		\$ 30,000.00				
City Hall Computer Replacement	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
<b>CITY HALL - ADMINISTRATIVE</b>						
New Plotter for large scale printing		\$ 4,000.00				
Election Equipment Upgrade		\$ 29,500.00				
<b>POLICE DEPARTMENT</b>						
New Dispatch Adjustable Desks			\$ 47,300.00			
Replacement of Police Vehicles		\$ 66,000.00	\$ 66,000.00	\$ 66,000.00		
<b>GENERAL FUND CAPITAL PROJECTS</b>						
City Offices - Parking Lot Replacement (65%C, 15%W, 15%S, 5%T)		\$ 150,000.00	\$ 150,000.00			
Tree Planting program	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 3,000.00	\$ 3,000.00
DPW - Security Cameras		\$ 5,000.00				
DPW - Lighting Upgrades		\$ 5,000.00				
Radar/Speed Trailers	\$ 7,700.00					
DPW - Snow Guards	\$ 10,000.00					
<b>WATER FUND</b>						
City Offices - Parking Lot Replacement (65%C, 15%W, 15%S, 5%T)		\$ 34,500.00	\$ 34,500.00			
Forest & Park Infrastructure Improvements					\$ 218,000.00	
Circle Lane Infrastructure Improvements				\$ 325,000.00		
Howard Street Reconstruction					\$ 528,000.00	
Grove Street Infrastructure Improvements (FY32/33)						\$ 543,000.00
Master Plan Updates			\$ 20,000.00			
Well Cleaning & Maintenance	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
Well House Building Maintenance	\$ 50,000.00					
Meter Reader	\$ 20,000.00					
Meter Reading Hardware & Software					\$ 600,000.00	
Water Tower Maintenance Agreement	\$ 27,546.00	\$ 27,546.00	\$ 31,700.00	\$ 31,700.00	\$ 31,700.00	\$ 31,700.00
<b>MAJOR STREET FUND</b>						
Gratiot Ave Resurfacing TIP	\$ 126,000.00					
Howard Street Storm Sewer Outlet	\$ 394,000.00					
Howard Street Reconstruction					\$ 1,050,000.00	
Crack Sealing	\$ 15,000.00		\$ 15,000.00		\$ 15,000.00	
<b>LOCAL STREET FUND</b>						
Crack Sealing	\$ 15,000.00		\$ 15,000.00		\$ 15,000.00	
Jolaine St Reconstruction						\$ 655,000.00
Park & Forest Street Infrastructure Improvements					\$ 203,000.00	
Circle Lane Infrastructure Improvements				\$ 556,000.00		
Chaskey Street Reconstruction			\$ 749,000.00			
Grove Street Infrastructure Improvements (FY32/33)						\$ 918,000.00
<b>SIDEWALK IMPROVEMENT FUND</b>						
Sidewalk Gap Project	\$10,000					
Ridge Street		\$ 42,000.00				
Pound Rd				\$ 262,000.00		
Richwood Lane		\$ 145,000.00				
<b>FIRE FUND</b>						
Roof & Garage, Bay Doors, Building Logo	\$ 8,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
SCBA Bottles & Air Masks	\$ 4,000.00	\$ 4,000.00	\$ 3,400.00	\$ 3,800.00	\$ 3,800.00	\$ 3,800.00
Replace S-1	\$ 110,000.00					
Vehicle/Eqpt. Maintenance & Pump Test	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	\$ 24,500.00	\$ 24,500.00	\$ 24,500.00
Hose Testing & Ice Rescue Suits	\$ 6,000.00	\$ 6,000.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 7,000.00
Turnout & Wildland Gear	\$ 24,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 20,000.00	\$ 20,000.00
Extrication Tools & Nozzel Replacements	\$ 19,500.00	\$ 3,500.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,500.00
Radio Equipment and User Fees	\$ 24,000.00	\$ 24,000.00	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00
<b>CEMETERY FUND</b>						
<b>WWTP EQUIPMENT REPLACEMENT FUND</b>						
Raw Sewage Pumps #1 and #3	\$ 180,000.00					
Screw Press	\$ 1,000,000.00					
Final Clarifier Effluent Weirs	\$ 150,000.00					
Lab Equipment		\$ 36,000.00				
Raw Sewage Sample Pump			\$ 10,000.00			
Return Activated Sludge Pumps & MCC Electrical			\$ 200,000.00			
Oxidation Ditch - North - Rotor Paddles				\$ 80,000.00		
Generator Replacement					\$ 200,000.00	
Grit Tank - Rehab						\$ 100,000.00

## CITY OF RICHMOND CAPITAL IMPROVEMENT PLAN

	Proposed FY 2025/26	Projected FY 2026/27	Projected FY 2027/28	Projected FY 2028/29	Projected FY 2029/30	Projected FY 2030/31
<b>DPW VEHICLE &amp; EQUIPMENT REPLACEMENT FUND</b>						
Leaf Vacuum Trailer (70%C, 30%T)				\$200,000		
Skidsteer (#18)		\$125,000				
Sidewalk Machine			\$60,000			
Backhoe (#35)				\$250,000		
<b>RECREATION FUND</b>						
Splash Pad Seating	\$ 17,992.00					
Replacement of Backboards for Communnity Pool	\$ 1,500.00					
Resurfacing of the Richmond Community Pool		\$ 145,000.00				
Tutkazanum Replacement - Large Play Structure		\$ 100,000.00				
Additional Pavilion - Beebe Park				\$ 90,000.00		
Replace Roof - Community Center	\$ 35,000.00					
Repair & Continued Maintenance of Entry & Office Flooring-AUD	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Replace Windows facing Main St at AUD		\$ 50,000.00	\$ 30,000.00			
Repair & Maintenance of Gym Floors - AUD	\$ 5,000.00					
<b>SANITARY SEWER FUND</b>						
City Offices - Parking Lot Replacement (65%C, 15%W, 15%S, 5%T)		\$34,500	\$34,500			
Kmart Lift Station rehabilitation			\$400,000			
Howard Street Reconstruction					\$362,000	
Master Plan Updates			\$20,000			
Meter Reading Hardware & Software					\$600,000	
<b>LOIS WAGNER MEMORIAL LIBRARY</b>						
Staff & Public Computer Replacement	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Library Renovations		\$ 263,000.00				
Richmond Review Digitizing	\$ 1,800.00					
<b>TAX INCREMENT FINANCE AUTHORITY</b>						
City Offices - Parking Lot Replacement (65%C, 15%W, 15%S, 5%T)		\$11,500	\$11,500			
Festival Building/Pavilion			\$ 400,000.00			
Parking Lot Improvements Monroe to Park			\$ 380,000.00			
Façade Improvement Programs	\$ 75,000.00	\$ 75,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00
Streetscape Maintenance	\$ 4,000.00	\$ 4,000.00	\$ 2,000.00	\$ 4,000.00	\$ 2,000.00	\$ 4,000.00
Mural Program	\$ 25,000.00					
Leaf Vacuum Trailer (70%C, 30%T)				\$ 60,000.00		
Fire Hall Parking Lot		\$ 200,000.00				
<b>TOTALS</b>	\$ 2,462,038.00	\$ 1,739,346.00	\$ 2,907,400.00	\$ 2,160,300.00	\$ 4,051,000.00	\$ 2,487,300.00

<b>FUNDING SOURCES</b>						
General Fund	\$ 12,000.00	\$ 143,800.00	\$ 119,300.00	\$ 75,300.00	\$ 7,000.00	\$ 15,300.00
Major Street Fund	\$ 535,000.00	\$ -	\$ 15,000.00	\$ -	\$ 1,065,000.00	\$ -
Local Street Fund	\$ 15,000.00	\$ -	\$ 764,000.00	\$ 556,000.00	\$ 218,000.00	\$ 1,573,000.00
Fire Fund	\$ 219,500.00	\$ 82,500.00	\$ 84,900.00	\$ 86,300.00	\$ 91,300.00	\$ 92,300.00
HUD Fund	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Recreation Fund	\$ 59,492.00	\$ 300,000.00	\$ 35,000.00	\$ 95,000.00	\$ 5,000.00	\$ 5,000.00
Sanitary Sewer Fund	\$ -	\$ 34,500.00	\$ 454,500.00	\$ -	\$ 962,000.00	\$ -
Water Fund	\$ 137,546.00	\$ 102,046.00	\$ 126,200.00	\$ 396,700.00	\$ 1,417,700.00	\$ 614,700.00
Cemetery Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WWTP Equipment Replacement Fund	\$ 1,330,000.00	\$ 36,000.00	\$ 210,000.00	\$ 80,000.00	\$ 200,000.00	\$ 100,000.00
DPW Vehicle & Equipment Replacement Fund	\$ -	\$ 125,000.00	\$ 60,000.00	\$ 450,000.00	\$ -	\$ -
TIFA Fund	\$ 75,000.00	\$ 75,000.00	\$ 460,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00
Grants - Federal						
Grants - State						
Grants - Other						
<b>TOTALS</b>	\$ 2,393,538.00	\$ 898,846.00	\$ 2,328,900.00	\$ 1,819,300.00	\$ 4,046,000.00	\$ 2,480,300.00

Note: Cells highlighted in yellow are items subject to Planning Commission review and approval.

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET	2025-26 RECOMMENDED BUDGET	2025-26 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 001 - REVENUES							
251-001-402.000	TAX COLLECTION	940,521	980,154	1,005,586	1,013,923	1,013,923	1,017,798
251-001-670.000	MISCELLANEOUS REVENUES	250		3,539			
251-001-673.000	SALE OF FIXED ASSETS			32,500			
251-001-699.999	UNRESERVED FUND BALANCE		547,215	664,670	360,498	360,498	360,498
Totals for dept 001 - REVENUES		940,771	1,527,369		1,374,421	1,374,421	1,378,296
TOTAL ESTIMATED REVENUES		940,771	1,527,369		1,374,421	1,374,421	1,378,296
APPROPRIATIONS							
Dept 200 - ADMINISTRATION							
251-200-702.000	SALARY & WAGES	53,617	56,813	58,613	57,634	57,634	57,634
251-200-707.000	OVERTIME WAGES		100		100	100	100
251-200-712.000	EMPLOYEE BENEFITS	9,819	15,332	15,332	16,232	16,232	16,232
251-200-715.000	BC\BS DEDUCTIBLE	1,669	1,066	1,066	1,066	1,066	1,066
251-200-808.000	AUDIT SERVICES	7,000	7,000	7,000	7,000	7,000	7,000
251-200-810.000	BANK SERVICE CHARGES	930	700	200	500	500	500
251-200-818.000	CONTRACTUAL SERVICES	8,988	12,000	9,200	12,000	12,000	12,000
251-200-864.000	CONFERENCE & WORKSHOPS	584	1,000	724	1,000	1,000	1,000
251-200-873.000	TRAVEL EXPENSE	1,658	2,000	1,800	2,000	2,000	2,000
251-200-880.000	COMMUNITY PROMOTION	17,422	25,000	18,000	25,000	25,000	25,000
251-200-920.000	UTILITIES	58,765	60,000	60,000	62,000	62,000	62,000
251-200-945.000	ADMINISTRATION FEES	9,000	9,000	9,000	9,000	9,000	9,000
251-200-956.000	MISCELLANEOUS		500	267	500	500	500
251-200-958.000	MEMBERSHIP & DUES	5,900	6,500	6,500	6,500	6,500	6,500
251-200-977.000	EQUIPMENT ACQUISITION	2,632	22,000	12,000	20,000	20,000	20,000
Totals for dept 200 - ADMINISTRATION		177,984	219,011		220,532	220,532	220,532
Dept 442 - DEPARTMENT OF PUBLIC WORKS							
251-442-702.000	SALARY & WAGES	17,167	30,000	28,000	28,176	28,176	28,176
251-442-707.000	OVERTIME WAGES	3,442	5,000	4,000	3,429	3,429	3,429
251-442-712.000	EMPLOYEE BENEFITS	7,241	12,000	10,000	12,700	12,700	12,700
251-442-757.000	OPERATING SUPPLIES	1,374	4,000	7,662	4,000	4,000	4,000
251-442-818.000	CONTRACTUAL SERVICES	8,090	15,000	10,000	15,000	15,000	15,000
251-442-940.000	EQUIPMENT RENTAL	11,708	16,000	20,000	16,000	16,000	16,000
Totals for dept 442 - DEPARTMENT OF PUBLIC WORKS		49,022	82,000		79,305	79,305	79,305
Dept 548 - WATER SYSTEM EXPENSE							
251-548-968.000	DEPRECIATION EXPENSE		90,000	90,000	90,000	90,000	90,000
Totals for dept 548 - WATER SYSTEM EXPENSE			90,000		90,000	90,000	90,000
Dept 900 - CAPITAL IMPROVEMENTS							
251-900-818.011	CONTRACTUAL-FACADE PROGRAM	63,917	75,000	60,000	75,000	75,000	75,000
251-900-818.012	CONTRACTUAL-STREETScape IMP	22,517	288,000	400,000	60,000	60,000	85,000
251-900-818.013	OTHER PROJECTS	282,640	366,740	386,433	314,000	314,000	193,000
Totals for dept 900 - CAPITAL IMPROVEMENTS		369,074	729,740		449,000	449,000	353,000
Dept 965 - TRANSFER OUT							
251-965-999.404	TRANSFER OUT-DPW VEHICLE & EQ		33,000		60,000	60,000	
251-965-999.405	Transfer Out: Street Improvem	130,000	130,000	130,000	130,000	130,000	130,000
Totals for dept 965 - TRANSFER OUT		130,000	163,000		190,000	190,000	130,000
TOTAL APPROPRIATIONS		726,080	1,283,751		1,028,837	1,028,837	872,837
NET OF REVENUES/APPROPRIATIONS - FUND 251		214,691	243,618	360,498	345,584	345,584	505,459