

# City of Richmond Park Use Permit



Applicants Name: \_\_\_\_\_

Date of Rental: \_\_\_\_\_ Time (including set up & clean up): \_\_\_\_\_

## Beebe Street Memorial Park:

Beer/Wine Permit Requested

Yes \_\_\_\_\_ No \_\_\_\_\_

\*\*\*Additional \$30 Fee required

Gazebo: (\$15 resident/\$25 non-resident ) \_\_\_\_\_

Pavilion: (\$40 resident/\$80 non-resident) \_\_\_\_\_

Total number of people at rental: \_\_\_\_\_

Please list any non-traditional items/activities that will be involved with your use of the park.

---

---

*(No refunds will be issued for any reason)*

Non-profit groups may reserve the Pavilion/Gazebo Mon-Thurs free of charge, all groups will be charged Fri-Sun

## **IDEMNIFICATION AGREEMENT**

I/We \_\_\_\_\_ agree to defend, indemnify, and hold harmless the City of Richmond, its elected or appointed officials, commission members, agents, employees and volunteers (hereby collectively referred to as "City"), from any claims, demands, suits, losses, costs, or expenses including attorney fees, or any damages which may be asserted claimed or recovered against or from the City of Richmond by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death arises out of or is incident to or in any way connected with the performance of this contract, excepting however, claims arising from the sole and unequivocal negligence of the City.

Applicants Name \_\_\_\_\_ Application Date \_\_\_\_\_

Name of Group/Organization \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Applicants Signature ✍ \_\_\_\_\_

**(Please read and complete second side of this form.)**

- ❖ A special activity permit is required when an activity is a multi-day event or an event that limits areas of the park facilities when deemed appropriate by the Recreation Director. Cost of a Special Activity Permit will be determined by City Council.
- ❖ A \$50.00 refundable security deposit will be required for all group park users. The deposit will be returned after the completion of the rental and after the site has been inspected. Cash is not accepted for deposits (Checks ONLY).

**A Copy of the Park Rules and Regulations will be give with this permit and it is expected that they will be followed.**

Permits are subject to all policies, rules and regulations governing issuance. Please read carefully before completing. The undersigned hereby verifies they:

1. Have authority to sign this application for the above names organization, company or group.
2. Have received and read the Park Rules and Regulations of the City relative to issuance and agrees to abide by all rules herein stated. Failure to abide the rules will result in immediate and/or future revocation of the permit and forfeiture of the security deposit.
3. Will perform the necessary clean up of the park and/or pavilion following usage.

The undersigned further understands that failure to comply with all agreements herein stated or falsification of any information provided in this application, will be grounds for denial of this of any future permits.

**THERE ARE TO BE NO STAPLES OR NAILS ON PAVILION OR TABLES.**  
**DEPOSIT WILL BE KEPT IF ANY OF THE ABOVE HAVE BEEN DAMAGED**  
**DUE TO STAPLES AND/OR NAILS.**

Applicants Signature *✍* \_\_\_\_\_ Date \_\_\_\_\_

-----*Office Use Only*-----

<b><u>FOR OFFICE USE ONLY:</u></b>		
<b><u>Copies Given to Renter:</u></b>		
___ Park Rules & Regulations	___ Park Permit	___ B/W Permit
Deposit Date _____ Cash / Check # _____ Copy of Rental Agreement given to Renter <input type="checkbox"/> Staff Initials _____	Rental Fee _____ Balance Due \$ _____ Due by: _____ Date Paid _____ Cash / Check # _____ Staff Initials _____	
Deposit Returned <input type="checkbox"/> Date _____ Staff Initials _____ Comments _____		