

RULE 23. AQUATIC AREAS

- C. Any person creating a disturbance in the aquatic areas or bathhouse will be asked to leave.
- D. Stones, wood or any other substance should not be thrown into any aquatic area.
- E. The Recreation Director will regulate the hours of swimming and apply all rules and regulations needed for the protection of the public.
- F. Posted Swimming Pool Rules must be followed by users.

RULE 24. EXCLUDE AND EXPEL

- A. The Recreation Director shall have the authority to exclude/expel any one from any public park or facility when any of the provisions or requirements of these rules and regulations are violated.
- B. If the exclusion/expulsion extends for any period exceeding fifteen (15) days, the Recreation Director shall issue a written order stating the reasons of the exclusion/expulsion that will be sent to the violator as well as the Richmond Police Department.
- C. The written order will also include a statement that the violator has the opportunity for a hearing before the Recreation Board if a written request is filed within ten (10) days of the date of the written order with the Recreation Director.
- D. If a written request is received a hearing will be held at the next regularly scheduled Recreation Board Meeting.
- E. The Recreation Board decision will be based on applying the rules and regulations as the board determines what is in the best interest of the public.
- F. The decision shall be final unless a written appeal is filed within ten (10) days to the City Council at the office of the City Clerk. The City Council will take into consideration the decision made by the Recreation Board and may support, vary or override the decision based on the rules and regulations and what they determine is in the best interest of the public.
- F. The refusal or failure of any one to leave a public park or facility when so ordered by authorized personnel, or to return to the public park or facility prior to the expiration of the period of expulsion/exclusion, shall be deemed to be disorderly conduct.



City of Richmond Recreation

Park Rules and Regulations

ADOPTED ON THE 17TH OF AUGUST 2009 BY CITY COUNCIL.

These Rules and Regulations are developed in accordance with Section 58-1./11 of the City of Richmond Code of Ordinances. Penalties for violations of these Rules and Regulations are contained in Section 1-13 of the City Ordinances.

The public is required to obey any and all park rules and regulations.

All public parks and facilities are defined as those areas located and under the control of the City which are also declared recreational areas in the Recreation Master Plan as adopted by City Council. All design, construction and operations of the public parks, recreational facilities, playgrounds and other areas and/or facilities may be designated by the City Council.

It is recognized that the Richmond Area Good Old Days Festival facilities and grounds and the surrounding park areas (Bailey Park and Beebe Park with the exception of the Community Center and Pool) will be under the control of the Richmond Area Good Old Days Festival Committee 2 (two) weeks prior to and 2 (two) weeks after the festival, scheduled the first weekend after labor day.

RULE 1. RECREATION DIRECTOR

- A. The Recreation Director shall have complete charge and supervision of the public parks subject to these rules and regulations as adopted and amended by the Richmond City Council.
- B. Recreation Department personnel are authorized to enforce such rules and regulations, maintain order in the parks and make complaints for any violations of these Rules and Regulations.

RULE 2. PARK HOURS

- A. The parks are open to the public from 5:00 a.m. until dusk and in areas in which lighting is provided the area is open until 11:00 p.m.
- B. It shall be unlawful for any person, except those authorized by the Recreation Director, to enter upon or remain within the public parks before 5:00 a.m. or after dusk/11:00 p.m. in lit areas.

RULE 20. ORGANIZED SPORTS

- A. Organized Sport Leagues wishing to conduct practices or league play on any designated park area shall complete a park permit at least one (1) month prior to their scheduled need.
- B. At a minimum their permit will require a calendar of practices, games and special events including the times, days, dates and number of people expected in attendance.
- C. League play and practices on the Good Old Days festival grounds are prohibited.

RULE 21. GAMBLING AND RAFFLES

- A. No gambling or games of chance are permitted on any park property or in park facilities.
- B. This does not preclude any raffle which is conducted by a charitable, religious, fraternal or other non-profit organization for the purpose of fundraising, and for which any proceeds resulting from such raffle shall be used solely to offset the expenses of the organization, or to provide needed services to the community.
- C. In order for this exclusion to apply, the following conditions must be met:
 1. All licenses must be obtained from the State of Michigan.
 2. All state rules and regulation for raffles must be followed.
 3. Written permission must be obtained from the Recreation Board.
 4. The raffle must be held in conjunction with an event which has been authorized by the City.

RULE 22. SKATEBOARDS, BIKES AND SCOOTERS

- A. Skateboards, bikes, and self propelled scooters are not permitted on patio areas, benches, pavilions or structures other than those located in the Richmond Skate Park.
- B. The Recreation Director has the authority to close the skate park when visitor safety and/or protection of the skate park features are at conflict with skateboarders or bikers.
- C. Posted Skate Park Rules must be followed by users.

RULE 23. AQUATIC AREAS

- A. Aquatic areas are defined as any basin, pool or fountain or any body of water which is designated as an aquatic area by the Recreation Director.
- B. It will be considered trespassing for anyone to enter into any aquatic areas, outside of the designated season and/or hours of operation.

RULE 15. FIRES

- A. No person shall build any fire in any public park except in spaces set designated for this purpose.
- B. Grills of the portable type are accepted.
- C. No ashes from any such fire shall be deposited on the ground.
- D. All fires must be contained.

RULE 16. OVERNIGHT USE OF PARK

- A. Camping, tents, trailers, motor homes, overnight outings and similar activities are not permitted in City parks.
- B. Community events or recognized non-profit organizations may seek a permit from the Recreation Department to hold overnight outings.

RULE 17. PARK ROADS AND GROUNDS

- A. No person shall ride or drive any animal or vehicle in any public park or playground except upon proper roadways, avenues and drives.
- B. Speed exceeding ten (10) miles an hour is prohibited.
- C. Disturbing park grounds (i.e. Metal detectors, diggers) is not permitted by anyone other than park personnel. Sand areas are exempt.

RULE 18. GOLF

To drive, putt or in any other fashion to play or practice golf or use golf clubs or golf balls in any park area or festival grounds is prohibited.

RULE 19. HIKE/BIKE TRAIL

- A. Use of the Hike/Bike trail is intended for walkers, runners, bikers, and self-propelled rollers only.
- B. Users of the trail should pass on the left side.
- C. Absolutely no motor vehicles are allowed on the track at any time. Electric motorized scooters for use by individuals with limited mobility and handicapped motorized conveyances are exempted from this provision.
- D. All special activity and group park permit users must protect the Hike/Bike Trail from any type of damage.
- E. For safety reasons, protective equipment is strongly recommended for all users of the track.

RULE 3. SPECIAL USE PERMITS REQUIRED

- A. Park Permits are required prior to the conduction of any commercial activity, non-profit organization activity, church bazaar, rummage sale, activities of a political nature, religious meetings, public speeches, concerts, or other activities within the public park.
- B. Such permit can be obtained and fees paid at the Recreation Department and can be issued by the Recreation Director after Recreation Board and City Council approval, with reasonable restrictions only with regard to the time, place and manner of activity to be conducted.

RULE 4. DESIGNATED PERMIT AREAS

- A. The Recreation Board may designate areas or facilities within the parks which are able to be reserved. These designated areas may be secured by obtaining a permit from the Recreation Department.
- B. A person or organization desiring the exclusive use of park facilities or equipment must execute a special use permit and pay the appropriate fee as set forth by City Council.

RULE 5. PARK FACILITY RESERVATIONS

- A. Park Reservations for the use of park facilities including the pavilion, gazebo and/or pool must be made prior to use.
- B. City Residents can make reservations for park facilities on the first working day in January for the requested calendar year and Non-residents can begin to register on the first business day in February.
- C. Deposits and rental fees associated with reservations must be paid at the time the permit is signed. Fees are set forth by the yearly fee schedule established by the City Council.

RULE 6. RESERVATION RESTRICTIONS /CANCELLATIONS

- A. The City reserves the right not to accept any reservations for more than six (6) months in advance or for more than four (4) future occasions.
- B. The city further reserves the right to cancel any reservation even while in progress, if such function has been misrepresented or does not comply with the Rules and Regulations, or is against the public interest.
- C. Refunds will not be issued for any reason.

RULE 7. RESERVATION RESPONSIBILITIES

- A. The person, group or organization who reserves and uses park facilities is solely responsible for cleaning and putting the premises in the same condition as they were at the beginning of the time of use. City costs for clean up shall be deducted from deposits paid for the use of the park facility.
- B. Any person, group or organization using park facilities shall be responsible for the proper supervision, control, and accommodation of persons attending the activity.
- C. The person, group or organization using park facilities shall assume all liabilities for damages which may occur in or about any park facilities while using park facilities when damage to property or injury to persons is the result of either the acts or neglects of the users or the user's agents, servants, and employees.

RULE 8. INSURANCE REQUIREMENTS

- A. Insurance may be required from any one, group or organization whose use or activity, in the opinion of the Recreation Director, will constitute or create a risk of public injury or property damage.
- B. When required, a certificate of insurance shall be submitted to the Recreation Director. The certificate shall name the City of Richmond as additionally insured in the amount of \$1,000,000 (one million dollars).

RULE 9. HUNTING AND TRAPPING

- A. Hunting and trapping of any animal is not permitted in any City park or area under the jurisdiction of the Recreation Department.
- B. The city reserves the right to trap animals for public health and safety purposes.

RULE 10. DOMESTIC ANIMALS

- A. Dogs are permitted in City parks when on a leash not over **6 feet long (2 foot minimum)** and only in areas approved by the City Council. Electronic leashes are not permitted.
- B. No person shall permit any domestic animal to be or run at large within any public space under the control of the Recreation Department.
- C. Owners of domestic animals shall remove their animal's fecal discharges immediately from the park property. Violation of this rule holds up to a \$500.00 fine.

RULE 11. SOUND AMPLIFICATION

- A. Use of sound amplification for music, human voice or any other sound in the park without a special use permit is prohibited.
- B. Use of sound amplification by City Employees in the performance of their duties is permitted.

RULE 12. GLASS CONTAINERS

Glass containers are not allowed in the park or park facilities.

RULE 13. ALCOHOL ON PARK PROPERTY

- A. No person shall consume, possess, or bring in any such public place any beer, wine, liquor, malt or any other intoxicating liquor whatsoever unless a beer/wine permit has been granted by the Recreation Department.
- B. Persons caught consuming alcohol will be subject to police arrest/ticket for open container and will be asked to leave the park immediately.
- C. Special Event Permits requesting to consume and/or sell alcohol can be issued by the Recreation Director after Recreation Board and City Council approval. All appropriate state and local permits must be obtained prior to final approval.

RULE 14. BEER/WINE PERMIT

- A. Beer/Wine permit may be granted for park pavilion rentals. This permit will cost \$30 and will require approval of the Recreation Director. The following conditions must be met for approval:
 - 1. Before consumption of beer/wine the beer/wine permit must be displayed at the pavilion.
 - 2. Only beer and wine are allowed.
 - 3. Glass containers will not be permitted.
 - 4. Permits will not be issued for functions for those under the legal drinking age (i.e. graduations, birthday parties).
 - 5. Police inspection of alcohol will occur during each rental.
 - 6. Beer/Wine must be consumed within a 10ft perimeter of the pavilion canopy and/or within the enclosed horseshoe pit area.
- B. Rental applicant is responsible and assumes all risk regarding liabilities that may arise by those attending and drinking during the rental. Rental applicant is responsible for ensuring that all persons who drink are of legal age and all state alcohol laws are obeyed.
- C. Pavilion Renters who do not have a beer/wine permit and are caught with alcohol will be subject to police arrest/ticket, will be asked to leave immediately, and their security deposit will be forfeited.